



ANNUAL BUDGET 2009 - 2010

CITY OF TEXARKANA, TEXAS

PROGRAM OF SERVICE

October 1, 2009 through September 30, 2010

CITY COUNCIL

Steve Mayo
Mayor

Derrick McGary
Councilmember, Ward I

Willie Ray
Councilmember, Ward II

Tina Veal-Gooch
Councilmember, Ward III

Bob Bruggeman
Councilmember, Ward IV

Scott Norton
Councilmember, Ward V

Robin Court
Councilmember, Ward VI

**CHIEF EXECUTIVE OFFICER/
CITY MANAGER**

F. Larry Sullivan, Ed. D.

CHIEF FINANCIAL OFFICER

Charles L. Bassett, Jr., CPA

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CITY OF TEXARKANA, TEXAS

P.O. Box 1967 TEXARKANA, TX 75504 PHONE 903.798.3900

HONORABLE MAYOR AND CITY COUNCIL:

Please find attached the proposed budget for the fiscal year 2009-2010. This budget has been developed with the goal of providing quality services and maintaining the quality of life for our citizens through efficient fiscal and personnel management. The budget is one of the most important working documents and planning tools utilized by the Council. It reviews past accomplishments, identifies future needs, sets objectives for the coming year and defines resources needed to achieve those objectives.

Texarkana, Texas serves as a regional retail, commercial and medical center for the Ark-La-Tex area. Because of our established businesses, and new development throughout the City, our tax base and sales tax revenues continue to provide a large part of our budgeted revenues. For the 2009-2010 budget year, sales tax revenues are expected to make up about thirty-eight percent (38%) of the City's revenue budget. Bowie Central Appraisal District has also provided a certified appraisal roll of \$2,387,431,746, an increase of just over four percent (4%) over last year's roll, and just over thirty percent (30%) of the total revenue budget.

Revenue and expenditure projections have been made very cautiously and conservatively. Revenues are projected to increase by about eleven and one-half percent (11.5%), while expenditures are budgeted to increase by around twelve and one-half percent (12.5%) over last year's budget.

The advalorem tax rate is proposed to increase to 63.81 cents per \$100 valuation. This will increase the monthly cost to a citizen who owns a home valued at the median value for Texarkana (\$93,162) by \$6.26 per month. **This proposed tax rate will raise more property taxes than last year by \$1,595,078, and, of that amount, \$407,389 is tax revenue to be raised from new property added to the tax roll this year.** Due to this increase, the City will conduct public hearings as required by state law in the next two weeks, in anticipation of approval of the proposed tax rate later in September.

Ending General Fund balance is projected to be just over ten and one-half percent (10.5%) of budgeted expenditures, and the Interest and Sinking Fund utilized for debt service retains a sufficient reserve to meet debt service requirements in the coming year.

Personnel

The City's contribution to the Texas Municipal Retirement System (TMRS) plans will increase this year. Our plans require a seven percent (7%) employee contribution, with the City matching up to 2 to 1, based on an annual actuarial study. The General Fund contribution will increase from 12.75% to 13.78%, while the Police Plan will increase from 17.15% to 18.55% and the City's contribution to the Water Utility retirement fund will increase from 13.89% to 15.30%. Finally, the City has agreed to participate with the Fire Department in an equity adjustment to the Firemen's Retirement Fund which will increase the City's contribution from 15% to 19.5%, while the firemen increase their contributions from 12% to 13.5%.

The balance in the City's health insurance fund has remained stable in the past year. City contributions to this plan will remain at last year's level, due to good claims experience during this budget year.

Several additional personnel items are proposed in this budget. They include various equity adjustments to individual staff salaries, an adjustment required to fund post employment benefits other than pension obligations, funding an employee long-term sick leave pool, and first year funding of a proposed increase in contributions by the City to the Firemen's retirement fund.

Miscellaneous Items

1. Required and recommended technology upgrades and replacements are proposed in the amount of \$139,500.
2. The City's Economic Development Fund continues to accumulate a balance to be used for future economic incentive programs to foster the growth of new industry, commercial, and retail business in the area. The fund is expected to close the 2009-2010 budget year with a balance of over \$1,550,000 and the City has hired its first director of economic development to direct our efforts in this vital area.
3. Hotel/Motel tax revenues are a stable revenue source for the City. Expenditure of these revenues is limited to programs and/or projects that will increase local hotel occupancy and tourism. Funds reserved for the future construction of a convention center are projected to total approximately \$1,600,000 by the end of the 2009-2010 budget year.

Capital Improvement Projects

Funds provided in several different issues of general obligation bonds and certificates of obligation are currently being used in a number of projects, including street and drainage improvements, TAMU-Texarkana streets, and the

Interstate 30 project, which will replace three (3) bridges, build two (2) new bridges, and provide continuous one-way frontage roads along the Interstate 30 corridor through the City. Construction work is continuing on the Richmond Road widening project, and the Lake Drive Overpass project, while design work continues on a series of hiking, jogging, and biking trails, in partnership with Friends of the Parks and the Texas Department of Parks and Wildlife. The City has been awarded an EDA grant, which will be combined with new bond funds to complete a future extension of Morris Lane between Richmond and Summerhill. Work is almost complete on an area downtown that will house a weekly Farmers Market, and TUTD is currently designing a new terminal/administration facility to be located on Texas Boulevard.

Funds have also been designated that will allow the creation of the City's first capital replacement program, which will result in a continuous improvement in the City's seriously outdated fleet of vehicles and rolling stock.

Summary

City staff continues to work diligently to provide the City with an efficient and effective internal operation. We are consistently working on providing an elevated level of customer service to our citizens, and we now have in place the first phase of a long-term capital plan for the City.

I respectfully submit this proposed budget for your consideration.

A handwritten signature in black ink, appearing to read "F. Larry Sullivan", with a long horizontal flourish extending to the right.

F. Larry Sullivan, Ed.D.
Chief Executive Officer/City Manager

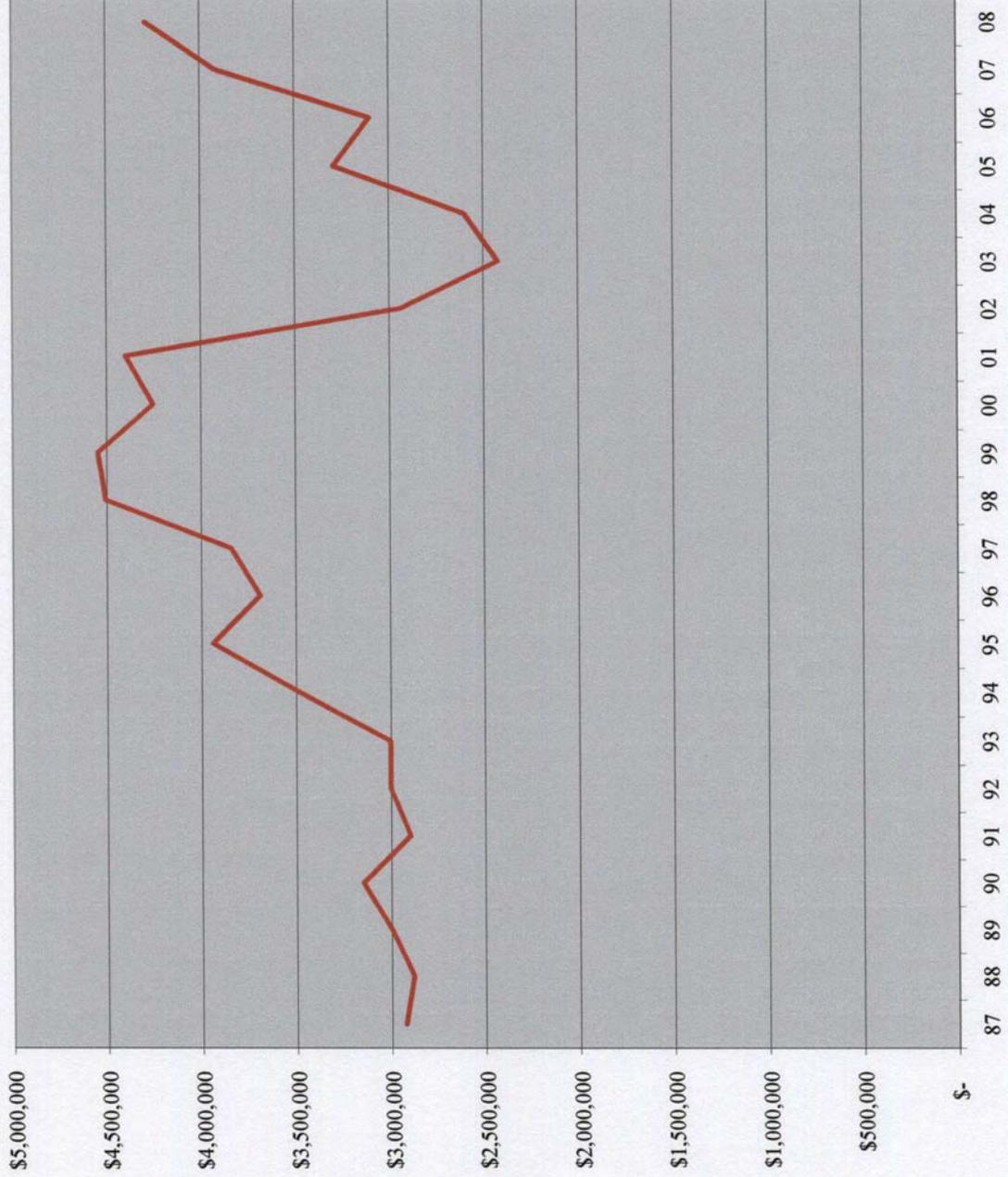
GENERAL FUND SUMMARY

	ACTUAL <i>07-08</i>	ESTIMATED <i>08-09</i>	REVISED <i>08-09</i>	PROPOSED <i>09-10</i>
GEN FUND BAL OCT 1, as restated	3,532,496	3,401,051	3,800,368	4,462,941
<u>REVENUES</u>				
GENERAL PROPERTY TAX	7,602,873	9,102,175	9,177,000	10,811,494
OTHER TAXES	13,183,301	13,456,100	13,603,285	14,003,000
FRANCHISE RECEIPTS	1,815,644	1,847,920	1,844,140	1,864,360
FEES AND PERMITS	309,679	299,150	198,160	201,760
CHGS FOR CURRENT SERVICES	200,472	217,500	210,250	215,750
CORPORATION COURT	1,733,293	1,699,170	2,150,900	2,256,650
INT INCOME/PROPERTY RENTAL	130,487	118,715	44,653	77,792
INCOME FROM OTHER GOV	192,883	225,055	294,502	303,235
HEALTH SERVICES	50,523	35,500	38,550	89,123
OTHER REVENUE	320,788	357,475	551,012	1,171,725
REIMB FROM OTHER FUNDS	170,892	410,165	282,399	250,108
REFUSE COLLECTION FEES	4,279,775	4,425,000	4,500,000	4,660,000
CASH SHORTAGES & OVERAGES	370	300	700	500
TOTAL REVENUE	29,990,980	32,194,225	32,895,551	35,905,497
<u>EXPENDITURES</u>				
GENERAL GOVERNMENT	2,390,630	2,511,995	2,502,093	2,893,706
VETERAN'S OFFICE	11,130	11,060	11,060	11,060
NON-OPERATING	4,326,772	3,371,916	3,192,672	5,220,412
CONTRACTUAL SERVICES	3,875,909	3,982,000	4,065,000	4,190,000
PUBLIC SAFETY	8,002,678	9,709,114	9,591,598	10,563,074
FIRE	5,441,084	5,697,780	5,797,242	5,870,677
EMERGENCY MANAGEMENT	240,297	162,539	267,948	184,613
COMMUNITY REDEV & GRANTS	516,987	818,385	728,629	1,011,003
COMMUNITY AND PUBLIC WORKS	3,737,972	4,365,202	4,448,138	4,778,289
PARKS & RECREATION	1,505,749	1,769,300	1,628,598	1,728,217
TOTAL EXPENDITURES	30,049,208	32,399,291	32,232,978	36,451,051
NET CHANGE IN DESIGNATED RESERVES	326,100	0	0	0
GEN FUND END BAL SEPT 30	3,800,368	3,195,985	4,462,941	3,917,387

GENERAL FUND SUMMARY

	ESTIMATED 08-09	PROPOSED BUDGET 09-10	AMOUNT INCREASE/ DECREASE	PERCENTAGE INCREASE/ DECREASE
GEN FUND BAL OCT 1, as restated	3,401,051	4,462,941	1,061,890	31.22
<u>REVENUES</u>				
GENERAL PROPERTY TAX	9,102,175	10,811,494	1,709,319	18.78
OTHER TAXES	13,456,100	14,003,000	546,900	4.06
FRANCHISE RECEIPTS	1,847,920	1,864,360	16,440	0.89
FEES AND PERMITS	299,150	201,760	(97,390)	(32.56)
CHGS FOR CURRENT SERVICES	217,500	215,750	(1,750)	(0.80)
CORPORATION COURT	1,699,170	2,256,650	557,480	32.81
INT INCOME/PROPERTY RENTAL	118,715	77,792	(40,923)	(34.47)
INCOME FROM OTHER GOV	225,055	303,235	78,180	34.74
HEALTH SERVICES	35,500	89,123	53,623	151.05
OTHER REVENUE	357,475	1,171,725	814,250	227.78
REIMB FROM OTHER FUNDS	410,165	250,108	(160,057)	(39.02)
REFUSE COLLECTION FEES	4,425,000	4,660,000	235,000	5.31
CASH SHORTAGES & OVERAGES	300	500	200	0.00
TOTAL REVENUE	32,194,225	35,905,497	3,711,272	11.53
<u>EXPENDITURES</u>				
GENERAL GOVERNMENT	2,511,995	2,893,706	381,711	15.20
VETERAN'S OFFICE	11,060	11,060	0	0.00
NON-OPERATING	3,371,916	5,220,412	1,848,496	54.82
CONTRACTUAL SERVICES	3,982,000	4,190,000	208,000	5.22
PUBLIC SAFETY	9,709,114	10,563,074	853,960	8.80
FIRE	5,697,780	5,870,677	172,897	3.03
EMERGENCY MANAGEMENT	162,539	184,613	22,074	13.58
COMMUNITY REDEV & GRANTS	818,385	1,011,003	192,618	23.54
COMMUNITY AND PUBLIC WORKS	4,365,202	4,778,289	413,087	9.46
PARKS & RECREATION	1,769,300	1,728,217	(41,083)	(2.32)
TOTAL EXPENDITURES	32,399,291	36,451,051	4,051,760	12.51
GEN FUND END BAL SEPT 30	3,195,985	3,917,387	721,402	22.57

GENERAL FUND BALANCE

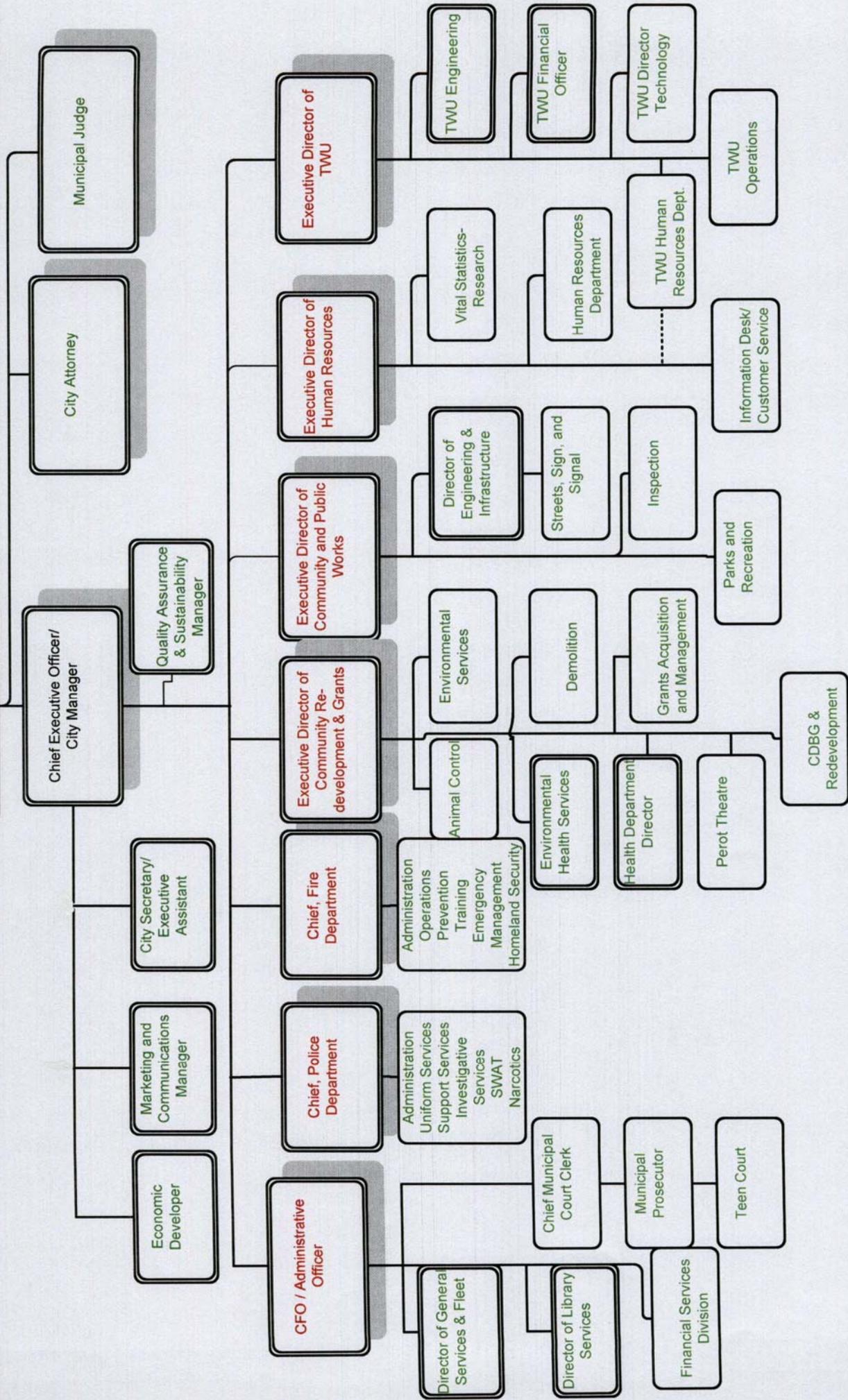


Series 1

GENERAL FUND Comparison of Revenues & Expenditures



Mayor/City Council



CITY STAFF

F. Larry Sullivan, Ed. D..... Chief Executive Officer/City Manager
Charles Bassett, Jr., CPA.....Chief Financial Officer
Dan Shiner..... Police Chief
Harry Simms.....Fire Chief
Craig LindholmExecutive Director of Community Redevelopment & Grants
Shirley Jaster.....Executive Director of Community & Public Works
Rose Stewart..... Executive Director of Human Resources
Bill King Executive Director of Texarkana Water Utilities
Sherri Jackson..... Municipal Court Judge
Jim PowellDirector of General Services & Fleet
Alice Coleman Director of Library Services
Kyle DooleyCity Engineer
Jeff Eitel Street Superintendent
Lynn Henry Chief Building Official
Robbie Robertson..... Manager of Parks and Recreation
Kathy Moore Director of Health Department
Kerry MeredithCity Secretary
Vicki MeldeManager of Marketing/Communications

CITY OF TEXARKANA, TEXAS

ESTIMATED GENERAL FUND BALANCE AND RESERVES

OCTOBER 1, 2009

Reserved for Inventory, Encumbrances, Joint Venture and Court Security	486,167
Designated for Current Year's Expenditures	545,554
Undesignated General Fund Balance	2,885,666
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TOTAL	3,917,387

ESTIMATED GENERAL OBLIGATION DEBT SERVICE FUND

Debt Service Fund Balance	2,010,940
Amount applied to Current Year's Debt Service	0
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Reserved for Future Years Principal and Interest	2,010,940

UNRESERVED GENERAL FUND BALANCE

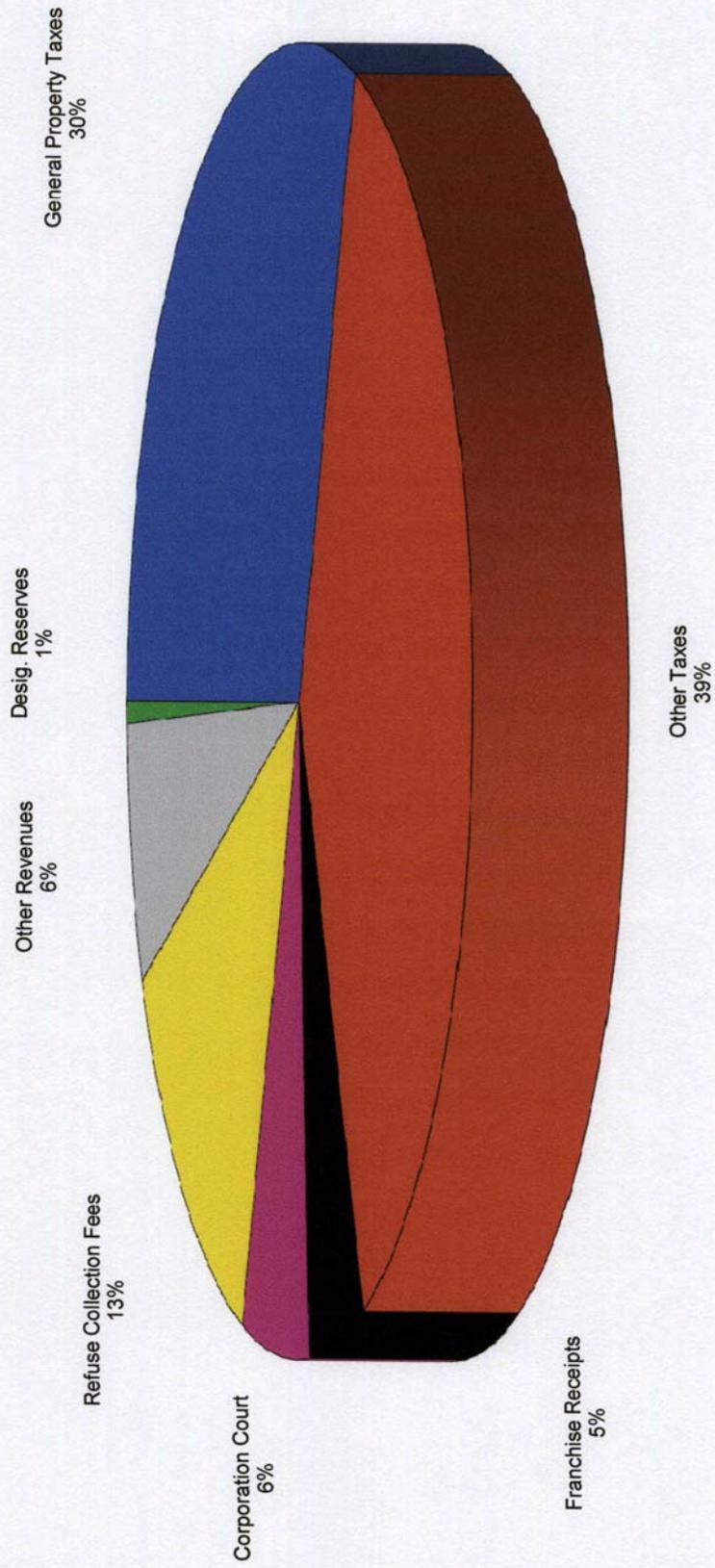
The General Fund's unreserved fund balance is generally defined as the excess of assets over liabilities which have resulted from general city operations. The City may apply this balance in financing the budget for its succeeding year. However, since the unreserved General Fund balance partially consists of non-available assets, such as receivables, it is considered prudent to maintain a fund balance.

The level of the unreserved fund balance may determine the City's ability to respond to financial emergencies, such as revenue shortfalls, casualty losses not covered by insurance, civil suit court judgments, and unanticipated service cost level increases resulting from storms. Secondly, the unreserved fund balance is needed to maintain adequate reserves for cash flow purposes.

Since the bond rating services, the Standard and Poor's Corp. and Moody's Investment Services, Inc., closely monitor the City's ability to respond to financial emergencies, it is recommended that the City Council establish a goal of maintaining a fund balance in the range of 10% of the adopted General Fund expenditure budget. Applying the suggested range to the City's 2009-2010 proposed budget would yield a balance of \$3,645,106.

GENERAL FUND REVENUES

By Major Source - 2009-2010



STATEMENT OF REVENUE

ACTUAL	ESTIMATED	REVISED	PROPOSED
07-08	08-09	08-09	09-10

GENERAL PROPERTY TAX

CURRENT TAX	7,299,484	8,814,875	8,815,000	10,452,159
DELINQUENT TAXES	186,363	173,000	225,000	218,335
PENALTY & INTEREST	117,026	114,300	137,000	141,000
TOTAL	7,602,873	9,102,175	9,177,000	10,811,494

OTHER TAXES

TAX CERTIFICATE INCOME	7,644	7,600	0	0
CITY SALES TAX	13,045,922	13,351,500	13,500,000	13,905,000
OTHER TAXES	71,780	70,000	73,000	76,000
IN LIEU OF TAXES	57,955	27,000	30,285	22,000
TOTAL	13,183,301	13,456,100	13,603,285	14,003,000

FRANCHISE RECEIPTS

ELECTRIC-SW ARKANSAS	19,056	19,800	17,644	18,100
ELECTRIC-BOWIE CASS	6,069	6,100	5,703	5,760
ELECTRIC - AEP SWEPSCO	851,944	867,000	840,000	850,000
GAS FRANCHISE	391,339	439,000	402,313	406,000
TELEPHONE FRANCHISE	169,468	171,500	175,000	177,000
CABLE FRANCHISE	377,248	344,000	403,000	407,000
TAXICAB FRANCHISE	520	520	480	500
TOTAL	1,815,644	1,847,920	1,844,140	1,864,360

FEES AND PERMITS

BUILDING PERMITS	197,827	187,000	113,000	115,000
ELECTRICAL PERMITS	18,331	19,000	12,500	12,700
PLUMBING PERMIT	33,271	33,500	16,000	16,200
ZONING FEES	4,560	4,700	2,800	2,900
HOUSE MOVING PERMITS	45	50	0	0
LOADING ZONE PERMITS	0	0	0	0
R.O.W. ENCUMBRANCE	0	0	0	0
STREET CUT/DRIVEWAY PERMIT	4,896	4,700	4,500	4,600
WRECKER PERMITS	700	700	860	860
SIGN PERMITS	10,542	10,700	11,000	11,500
ALARM PERMITS	39,252	38,500	36,500	37,000
PLANS AND SPECS	255	300	1,000	1,000
TOTAL	309,679	299,150	198,160	201,760

STATEMENT OF REVENUE

ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
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CHARGES/CURRENT SERVICES

STATE COMPT SURCHARGE	(252)	54,500	250	250
DEATH CERTIFICATES	54,988	42,000	55,000	56,000
LOT CLEANING	26,139	121,000	32,000	32,500
VITAL STATISTICS	119,597	0	123,000	127,000
TOTAL	200,472	217,500	210,250	215,750

CORPORATION COURT

MUNICIPAL TREASURE/TRAFFIC	19,743	19,300	25,000	26,250
GENERAL REVENUE	0	0	0	0
CASH BONDS	0	0	0	0
COMPREHENSIVE REHAB	0	0	0	0
CHILD SAFETY FUND	1,844	1,750	6,000	6,300
LAW ENFORCEMENT MGNT	16	20	0	0
ARREST WARRANT/CAPIAS FEE	42,159	44,000	53,000	56,000
FINES & FORFEITURES	894,318	876,000	1,085,000	1,139,000
LAW OFFICER EDUCATION FUND	1	0	0	0
CRIMINAL JUSTICE PLAN	3	0	0	0
MUN JUDGES/PERS TRAINING	16,761	16,200	20,500	21,600
COMP TO VICTIMS OF CRIME	125,617	121,000	157,000	165,000
SPECIAL EXPENSES AND ADMIN	82,679	81,000	95,000	98,000
OPERATOR'S AND CHAUFFEUR'S	41	50	0	0
FEE - DELINQUENT FINES	40	50	0	0
MUNICIPAL CT BLDG SECURITY	25,164	24,300	31,500	33,000
TIME PYMT FEE (JUD EFF)	6,635	6,800	7,500	8,000
LAW ENF OFF STDRS & EDU	1	0	0	0
TIME PYMT FEE (STATE)	33,173	33,700	37,500	39,000
TIME PYMT FEE (NO RESTR)	26,538	27,500	30,000	31,500
JUV CRIME & DELINQUENCY	4,181	4,100	5,200	5,400
FUGITIVE APPREHEN FUND	41,894	40,000	52,000	54,600
COMBINED COURT COSTS	142,380	138,000	177,000	186,000
COR MGMT INS & CJC FUND	4,207	4,100	5,200	5,500
STATE TRAFFIC FEE	167,990	168,000	225,000	236,000
TECHNOLOGY FEE	16,557	16,200	21,000	22,000
STATE JUROR FEE	32,721	32,000	42,000	44,000
JUDICIAL SAL. FEE	39,274	37,600	57,000	60,000
TRANSFER FROM POLICE EVIDENCE	3,782	0	0	0
INDIGENT DEFENSE FEE	8,004	7,500	18,500	19,500
CASH BONDS	(2,430)	0	0	0
TOTAL	1,733,293	1,699,170	2,150,900	2,256,650

STATEMENT OF REVENUE

ACTUAL	ESTIMATED	REVISED	PROPOSED
07-08	08-09	08-09	09-10

INTEREST INCOME & PROPERTY RENTAL

BALLFIELD LEASE	0	4,175	0	0
PARK RENT	6,245	6,500	5,200	5,200
RENTAL FEES SW CENTER	7,120	10,300	7,800	7,800
INTEREST ON GENERAL FUND	72,449	75,000	20,500	45,000
DIVIDENDS	64	65	13	20
INTEREST ON POLICE EVIDENCE FD	0	0	0	0
INTEREST/MPO	265	215	60	100
INTEREST ON W/COMP FUND	8,608	6,800	4,900	5,000
PARK PAVILLION RENT	5,640	5,500	3,600	3,600
MOBILE STAGE RENT	631	10,000	500	500
INTEREST/POLICE EVIDENCE	175	160	80	100
GUNSLINGER LEASE FEE	9,355	0	2,000	10,472
PARKS SPECIAL EVENTS	19,935	0	0	0
TOTAL	130,487	118,715	44,653	77,792

INCOME FROM OTHER GOVERNMENTS

SCHOOL RESOURCE OFFICERS	0	79,955	95,412	112,735
CITY OF TEXARKANA, AR	45,882	42,100	43,000	43,000
ROSE HILL CEMETARY	11,880	12,000	13,314	13,500
SCHOOL DISTRICTS-POLICE OT	22,430	23,000	33,000	35,000
REIMB/MPO/TUTS	18,000	18,000	18,000	18,000
POLICE OVERTIME-OTHERS	55,345	50,000	77,000	81,000
CONTRIBUTION HAAT	0	0	14,776	0
TEXAS PARKS & WILDLIFE	39,346	0	0	0
TOTAL	192,883	225,055	294,502	303,235

HEALTH SERVICES

FOOD ESTABLISHMENT PERMITS	48,713	33,700	33,700	82,023
SWIMMING POOL PERMITS	1,810	1,800	4,700	4,100
DAYCARE INSPECTION	0	0	150	3,000
TOTAL	50,523	35,500	38,550	89,123

OTHER REVENUE

STATEMENT OF REVENUE

	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
TRANSFERS FROM OTHER FUNDS	0	0	0	160,000
GARAGE SALE PERMITS	2,011	1,975	2,200	2,200
ANIMAL LICENSES	1,194	1,150	975	1,000
PEDDLERS LICENSES	272	300	150	150
SALES OF SURPLUS PROPERTY	24,034	0	5,000	10,000
HEAT/AIR-CONDITION LICENSES	535	550	450	475
RECOVERY OF DAMAGE CLAIMS	100	0	8,845	10,000
AMUSEMENT DEVICES	3,727	3,700	3,300	3,500
MISCELLANEOUS INCOME	55,291	44,000	44,000	46,000
REVENUE FROM PAYROLL DED	704	700	700	700
FALSE ALARM FINES	5,150	4,850	1,200	1,500
FITNESS CENTER DUES	50	0	0	0
GENERAL REVENUE	1	0	0	0
RECOVERY OF PRIOR EXPEND	17,867	10,000	5,891	6,000
REIMBURSEMENT/WC PAYROLL	6,869	5,900	13,750	14,000
SENIOR CITIZENS PROGRAM	4,145	2,750	0	2,500
FEMA DISASTER RELIEF	0	0	57,657	152,800
FEMA/FIRE DEPT GRANT	76,474	0	109,336	0
OJP/POLICE VEST PROGRAM	7,486	7,500	0	0
SPECIAL EVENTS	0	20,000	34,310	6,000
RECREATION LEAGUE FEES	20	0	2,700	2,700
SPEED STEP GRANT	19,852	21,000	13,000	29,465
CONTRIBUTIONS FROM OTHERS	92,914	231,500	46,735	332,636
HOMELAND SECURITY GRANT	0	0	28,713	0
HAZARD MITIGATION GRANT	0	0	0	188,444
FINES - COMMERCIAL VEHICLE	0	0	170,000	200,155
CONTRIBUTIONS FROM CITIZENS	0	0	600	0
LIEN RECOVERY/RELEASE	2,092	1,600	1,500	1,500
SW CENTER PROGRAMS	0	0	0	0
CONTRIBUTIONS FROM TUTD	0	0	0	0
TOTAL	320,788	357,475	551,012	1,171,725

REIMBURSEMENT FROM OTHER FUNDS

CONTRIBUTON FROM STATE	0	0	60,654	0
HOUSING & COMMUNITY DEV	36,200	208,000	30,338	60,338
CONTRACT SERVICE CHG - I.P.C.	10,843	0	14,105	0
EXPAN CONTRACT SERVICE CHG	17,325	18,900	0	0
CIVIL DEFENSE	48,163	53,765	48,504	51,722
REIMB. OTHER/GRANTS	3,000	65,000	53,250	62,500
R.S.V.P.	43,361	52,500	44,648	44,648
CONTRIBUTION/TUTD	12,000	12,000	12,000	12,000

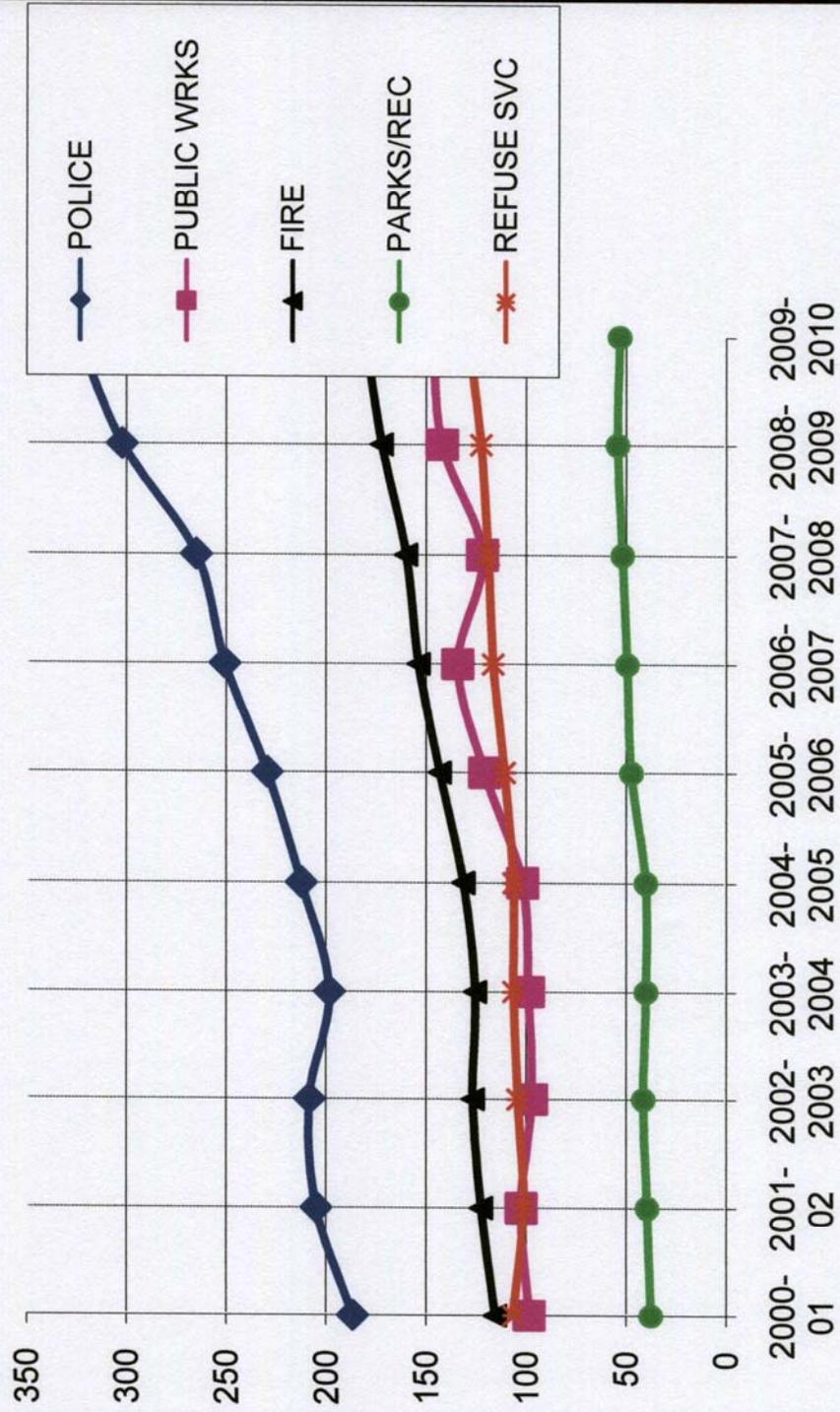
STATEMENT OF REVENUE

	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACT SERVICE CHG - I.P.C.	0	0	18,900	18,900
TOTAL	170,892	410,165	282,399	250,108
<u>GARBAGE COLLECTION FEES</u>	4,279,775	4,425,000	4,500,000	4,660,000
TOTAL	4,279,775	4,425,000	4,500,000	4,660,000
<u>CASH OVERAGE/SHORTAGE</u>	370	300	700	500
TOTAL	370	300	700	500
GRAND TOTAL	29,990,980	32,194,225	32,895,551	35,905,497

CITY OF TEXARKANA, TEXAS

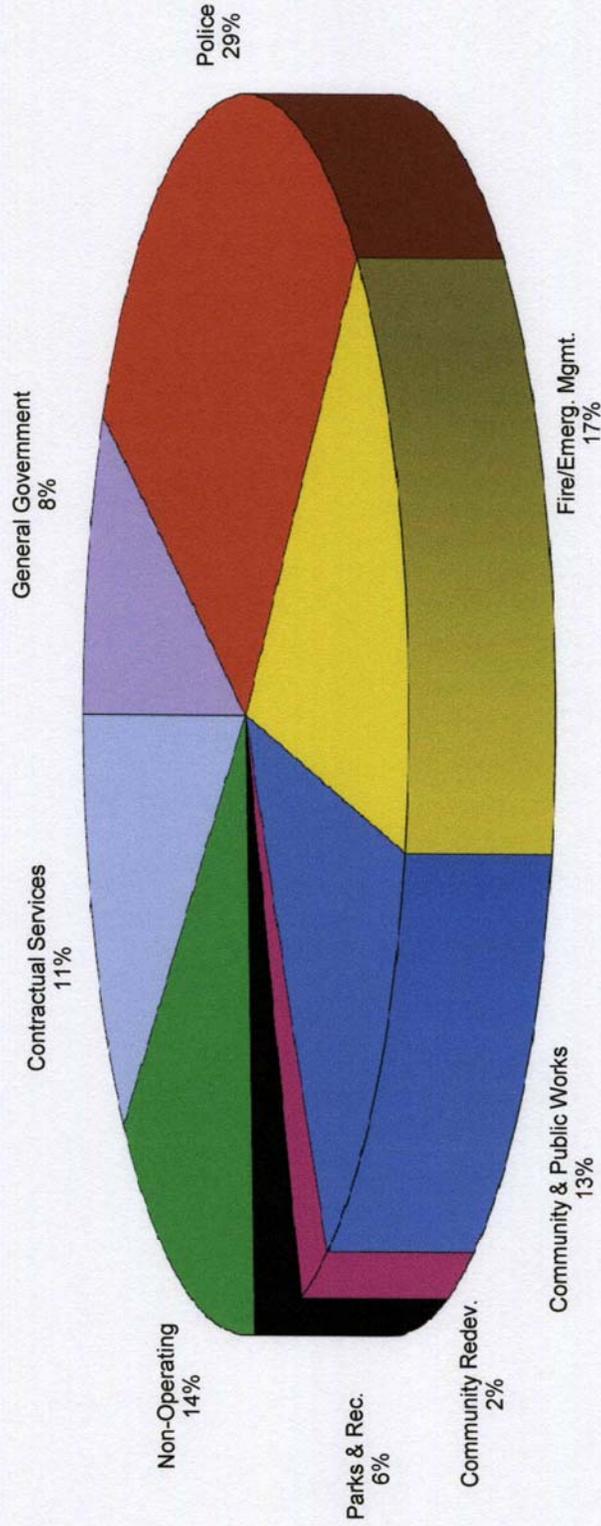
Per Capita Costs for Ten Years

Based on population of 32,500



GENERAL FUND EXPENDITURES

By Major Source - 2009-2010



GENERAL FUND EXPENDITURES BY ACTIVITY

	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
<u>GENERAL GOVERNMENT</u>				
CITY COUNCIL	80,182	72,903	77,704	107,885
CITY MANAGER	334,589	359,522	337,436	305,311
QUALITY ASSURANCE	-	-	-	175,256
MARKETING/COMMUNICATIONS	-	-	-	186,303
CITY SECRETARY	153,647	86,305	80,120	140,706
MUNICIPAL PROSECUTOR	246,165	221,674	269,152	91,464
CITY MARSHAL	-	-	-	5,202
HUMAN RESOURCES	281,812	323,290	333,504	338,572
RESEARCH/VITAL STATISTICS	-	104,517	104,193	108,052
FINANCE	419,063	390,145	357,795	458,634
MUNICIPAL COURT	466,223	537,502	525,459	554,031
GENERAL SERVICES	243,537	416,137	416,730	422,290
BUILDING MAINTENANCE	165,412	-	-	-
TOTAL	2,390,630	2,511,995	2,502,093	2,893,706
<u>VETERANS OFFICE</u>				
	11,130	11,060	11,060	11,060
TOTAL	11,130	11,060	11,060	11,060
<u>NON-OPERATING</u>				
	4,326,772	3,371,916	3,192,672	5,220,412
TOTAL	4,326,772	3,371,916	3,192,672	5,220,412
<u>REFUSE SERVICES</u>				
	3,875,909	3,982,000	4,065,000	4,190,000
TOTAL	3,875,909	3,982,000	4,065,000	4,190,000
<u>PUBLIC SAFETY</u>				
POLICE ADMINISTRATION	1,419,915	1,856,703	1,796,349	2,092,974
UNIFORM SERVICES	4,361,161	5,285,903	5,104,046	5,591,235
SUPPORT SERVICES	692,626	706,938	723,757	791,459
INVESTIGATIVE SERVICES	1,286,684	1,523,359	1,451,954	1,521,796
CMV ENFORCEMENT	-	-	177,579	190,547
SPECIAL WEAPONS UNIT	11,307	25,613	19,292	26,124
NARCOTICS	230,985	310,598	318,621	348,939
TOTAL	8,002,678	9,709,114	9,591,598	10,563,074
<u>FIRE DEPARTMENT</u>				
FIRE ADMINISTRATION	210,181	228,339	240,739	234,359

GENERAL FUND EXPENDITURES BY ACTIVITY

	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
FIRE OPERATIONS	4,749,499	4,917,222	5,022,923	5,111,694
FIRE PREVENTION	318,330	348,268	328,762	341,000
TRAINING DIVISION	163,074	203,951	204,818	183,624
TOTAL	5,441,084	5,697,780	5,797,242	5,870,677

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT	113,599	162,539	154,775	184,613
HURRICANE GUSTAVE	78,533	-	11,652	-
HURRICANE IKE	46,751	-	73,521	-
HOMELAND SECURITY - 2006	1,414	-	-	-
HOMELAND SECURITY - 2007	-	-	28,000	-
TOTAL	240,297	162,539	267,948	184,613

COMMUNITY REDEVELOPMENT AND GRANTS

COMM REDEVELOPMENT	438,273	251,979	251,535	331,183
ENVIRONMENTAL SERVICES	-	289,084	125,644	128,846
CODE ENFORCEMENT	-	65,453	162,053	261,005
ANIMAL CONTROL	78,714	101,397	101,647	214,381
ENVIRONMENTAL HEALTH	-	110,472	87,750	75,588
TOTAL	516,987	818,385	728,629	1,011,003

COMMUNITY AND PUBLIC WORKS

COMM & PUBLIC WORKS	163,576	191,563	184,606	187,910
ENG & INFRASTRUCTURE	173,816	117,019	172,418	181,045
ENGINEERING/DESIGN	413,922	469,227	426,203	445,431
STREET DEPARTMENT	2,350,282	2,862,971	2,973,434	3,178,951
INSPECTION SERVICES	325,124	372,479	354,148	367,814
SIGN AND SIGNAL DIVISION	311,252	351,943	337,329	417,138
TOTAL	3,737,972	4,365,202	4,448,138	4,778,289

PARKS & RECREATION

PARKS/RECREATION ADMIN.	126,840	149,745	144,149	148,622
PARKS/RECREATION MAINT.	965,377	1,195,377	1,078,354	1,083,293
REC/SOUTHWEST CENTER	193,648	169,847	171,055	240,952
SENIOR CITIZENS PROGRAM	78,834	79,042	74,023	77,097
SPECIAL EVENTS	15,805	20,975	19,800	20,975

GENERAL FUND EXPENDITURES BY ACTIVITY

	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
BEVERLY COMM CENTER	83,467	94,314	87,967	97,278
SPORTS PROMOTION	41,778	60,000	53,250	60,000
TOTAL	1,505,749	1,769,300	1,628,598	1,728,217
GRAND TOTAL	30,049,208	32,399,291	32,232,978	36,451,051

SUMMARY OF CAPITAL OUTLAY
2009-2010

DEPT	NAME	ACCT	DESCRIPTION	EXPENDITURE 2009-2010
GENERAL FUND				
1100	CITY MANAGER	55701	FURNITURE & FIXTURES	5,000
1110	QUALITY ASSURANCE	55702	MAJOR TOOLS & EQUIPMENT	120,000 *
1120	MARKETING/COMMUNICATION	55701	FURNITURE & FIXTURES	2,500
1601	FINANCE DEPARTMENT	55701	FURNITURE & FIXTURES	6,000
1602	GENERAL SERVICES	55801	BUILDINGS & FACILITIES	37,767 *
1702	UNIFORM SERVICES DIVISION	50200	LEASE PURCHASE INTEREST	2,057
		55820	PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	47,691
1703	SUPPORT SERVICES DIVISION	50200	LEASE PURCHASE INTEREST	218
		55820	PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	4,618
1704	INVESTIGATIVE SERVICES	50200	LEASE PURCHASE INTEREST	300
		55820	PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	5,500
1706	CMV ENFORCEMENT UNIT	55820	PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	5,200
1709	NARCOTICS	55704	MOTOR VEHICLES	10,000
1710	FORFEITURE OPERATING ACCT	55702	MAJOR TOOLS & EQUIPMENT	30,000
1787	JUSTICE ASSISTANCE GR 2007	55705	SIGNAL SYSTEMS	5,000
1788	JUSTICE ASSISTANCE GR 2009	55707	COMPUTER EQUIPMENT	190,553 *
1850	EMERGENCY MANAGEMENT	55705	SIGNAL SYSTEMS	23,000
1902	ENGINEERING/DESIGN	50200	LEASE PURCHASE INTEREST	16

SUMMARY OF CAPITAL OUTLAY
2009-2010

1904 STREET DIVISION	55820 PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	1,735
	50200 LEASE PURCHASE INTEREST	514
	55820 PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	12,513
1906 INSPECTION SERVICES	50200 LEASE PURCHASE INTEREST	183
	55705 SIGNAL SYSTEMS	4,000
1907 SIGN & SIGNAL DIVISION	50200 LEASE PURCHASE INTEREST	232
	55820 PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	4,914
2202 PARKS & RECREATION MAINT	50200 LEASE PURCHASE INTEREST	31
	55820 PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	3,265
2203 RECREATIONAL PROG/ACTIVITIE	55801 BUILDINGS & FACILITIES	61,884 *
2301 HEALTH ADMINISTRATION	55801 BUILDINGS & FACILITIES	200,000
2700 NON-OPERATING	55707 COMPUTER EQUIPMENT	139,500
	55801 BUILDINGS & FACILITIES	118,391 *
	55820 PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	29,324
	50200 LEASE PURCHASE INTEREST	1,014
	TOTAL GENERAL FUND	<u><u>1,072,920</u></u>
FLEET SERVICES FUND		
1905 FLEET SERVICES FUND	55820 PAYMENTS ON PRIOR YEAR LEASE CONTRACTS	829
	TOTAL FLEET SERVICES	<u><u>829</u></u>
PEROT THEATRE BUILDING MAINTENANCE		
2208 PEROT THEATRE BLDG MAINT	55702 MAJOR TOOLS & EQUIPMENT	10,000
	TOTAL PEROT THEATRE BLDG MAINT.	<u><u>10,000</u></u>
TUTD/BUS TRANSIT		
1910 BUS TRANSIT	55702 MAJOR TOOLS & EQUIPMENT	80,586 *
	55801 BUILDINGS & FACILITIES	1,230,000 *
	TOTAL BUS TRANSIT	<u><u>1,310,586</u></u>
CAPITAL REPLACEMENT FUND		

SUMMARY OF CAPITAL OUTLAY
2009-2010

TOTAL EXPECTED CAPITAL
REPLACEMENTS

55704 MOTOR VEHICLES

1,094,485

1,094,485

TOTAL CAPITAL REPLACEMENT

CITY OF TEXARKANA, TEXAS

CAPITAL IMPROVEMENT PROJECTS

1996 BOND FUND

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Street Lighting	0	25,826	0	(25,826)
Issuance Expense	50,014	44,047	0	5,967
Pumper Truck	200,000	207,300	0	(7,300)
Animal Shelter Improvements	67,000	188,071	0	(121,071)
Cowhorn Creek Overpass	1,953,986	2,237,147	0	(283,161)
Wyatt Lane Reconstruction	206,000	173,291	0	32,709
South Ann Drainage	40,000	31,875	0	8,125
Ghio Fish Blvd	142,464	156,535	0	(14,071)
Sydney Lane Drainage	41,000	98,954	0	(57,954)
Wyatt Lane Drainage	188,000	102,057	0	85,943
67 Milam/Loop 151	16,000	15,775	0	225
Bond Interest Expense	0	3,014	0	(3,014)
Miscellaneous Fees	0	289	0	(289)
Richmond/McKnight	8,000	7,896	0	104
Summerhill Rd. Ext	40,000	37,475	0	2,525
Cowhorn/Moores Signal	0	14,478	0	(14,478)
General Park Improvements	100,000	99,427	0	573
Fire Admin. Parking Lot	5,061	5,432	0	(371)
Retainage Wall	22,475	22,628	0	(153)
2004 Street Repaving	0	13,646	0	(13,646)
TOTAL	3,080,000	3,485,163	0	(405,163) *

1998 BOND FUND

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Issuance Costs	64,000	50,219	0	13,781
Replace Oaklawn Station	490,000	588,294	0	(98,294)
Pumper Truck	215,000	222,486	0	(7,486)
Hickerson Lane St. Const.	434,000	433,782	0	218
Belt Road St. Const.	77,000	122,655	0	(45,655)
Brown St. Curb & Gutter	84,000	64,498	0	19,502
Northview Subdivision Drainage	206,000	260,968	0	(54,968)
Sabine St. Drainage	140,000	127,057	0	12,943
Johnson Lane Drainage	137,000	136,200	0	800
3400 & 3500 Olive St. Drainage	116,000	155,251	0	(39,251)
Heritage Manor Area Drainage	500,000	503,927	0	(3,927)
Summer Glen Acres Drainage	242,000	0	0	242,000
Terrace Lane Drainage	195,000	168,518	0	26,482
Park Playground & Improvements	100,000	100,611	0	(611)

CITY OF TEXARKANA, TEXAS

CAPITAL IMPROVEMENT PROJECTS

1998 BOND FUND cont.

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Miscellaneous Fees	0	111	0	(111)
Rio Grande Drainage	0	64,156	0	(64,156)
Jennings Street	0	22,065	0	(22,065)
W. 35th Street	0	18,226	0	(18,226)
2004 Street Repaving	0	146,277	0	(146,277)
TOTAL	3,000,000	3,185,301	0	(185,301) *

2000 BOND FUND

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Issuance Expense	0	59,893	0	(59,893)
Mobile Sound Stage	150,000	103,660	0	46,340
Lake Drive Overpass	500,000	699,423	0	(199,423)
I-30 North Frontage Road	838,000	926,524	0	(88,524)
Serenity Lane Reconstruction	377,000	401,218	0	(24,218)
W. 52nd Street Reconstruction	368,000	417,882	0	(49,882)
29th Street Reconstruction	110,000	120,892	0	(10,892)
College Drive Widening	380,000	353,342	0	26,658
W. 13th Street Drainage	166,000	162,445	0	3,555
Street Division Gradeall	180,000	181,196	0	(1,196)
General Park Improvements	0	45,885	0	(45,885)
Miscellaneous Fees	0	746	0	(746)
TOTAL	3,069,000	3,473,106	0	(404,106) *

2002 BOND FUND

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Agent Fees	300	300	0	0
Insurance & Bond	13,000	13,000	0	0
Issuance Expense	50,000	50,000	0	0
Miscellaneous Fees	0	37	0	(37)
Lake Drive Overpass	0	212,623	0	(212,623)
Gibson Lane	2,436,700	1,990,634	0	446,066
2004 Street Repaving	0	207,731	0	(207,731)
TOTAL	2,500,000	2,474,325	0	25,675 *

2003 BOND FUND

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Agent Fees	0	301	0	(301)
Bond Interest Expense	0	53,251	0	(53,251)

CITY OF TEXARKANA, TEXAS

CAPITAL IMPROVEMENT PROJECTS

Insurance and Bond	0	53,600	0	(53,600)
Issuance Expense	0	77,553	0	(77,553)

2003 BOND FUND cont.

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Plantivigne Drainage	40,000	62,912	0	(22,912)
Tucker St. Storm Sewer	260,000	295,925	0	(35,925)
Kennedy Lane Storm Sewer	182,000	127,364	0	54,636
Walnut St. Drainage	158,000	110,261	0	47,739
9th St. Drainage	262,000	173,603	0	88,397
Phenie/Lee St. Drainage	50,000	70,206	0	(20,206)
Clear Creek Channel Imp.	235,000	274,752	0	(39,752)
Summer Lane Area Drainage	383,000	524,964	0	(141,964)
Stoneridge Dr. Storm Drainage	268,000	298,466	0	(30,466)
Farr Oaks Channel Imp.	486,000	581,943	0	(95,943)
S. Park Rd. Detention	269,000	0	0	269,000
32nd St. Area Drainage	327,000	157,047	262,918	(92,965)
Cowhorn Creek Channel Imp.	882,000	819,643	128	62,229
Findley St. Drainage	200,000	0	0	200,000
Gibson Lane--Phase II	4,210,000	2,743,153	0	1,466,847
Flower Acres	752,000	599,227	0	152,773
Waco Street	728,000	298,929	446,041	(16,970)
Kilgore Street	1,233,000	185,389	985,776	61,835
Butler Street	450,000	628,600	0	(178,600)
Scott-Wright Road	966,000	137,376	0	828,624
Miscellaneous Fees	0	69	0	(69)
Public Library	1,000,000	1,278,285	32,045	(310,330)
Pleasant Grove Extension Road	0	1,568,423	0	(1,568,423)
TOTAL	13,341,000	11,121,242	1,726,908	492,850 *

2005 BOND FUND

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Agent Fees	0	1,336	0	(1,336)
Insurance & Bond	0	109,878	0	(109,878)
Issuance Expense	0	119,600	0	(119,600)
Bank Service Charges	0	125	0	(125)
Lake Drive Overpass	0	26,327	0	(26,327)
I-30 Frontage Roads	3,700,000	3,700,000	0	0
Walton Dr. Backage Road	1,100,000	1,599,334	150,400	(649,734)
Texas A & M Phase 1	6,990,000	6,310,957	0	679,043

CITY OF TEXARKANA, TEXAS

CAPITAL IMPROVEMENT PROJECTS

Richmond Road ROW	250,000	187,212	0	62,788
Park Improvements	190,000	156,975	0	33,025
Fire Training Facility	750,000	737,626	0	12,374

2005 BOND FUND cont.

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
2005 St. Repair Project	3,000,000	1,745,601	0	1,254,399
Fire Trucks	1,450,000	1,421,947	0	28,053
Collins Parking Lot	20,000	12,684	0	7,316
SW Center Improvements	75,000	74,140	0	860
Park Playground	75,000	0	0	75,000
Upgrade Park Facilities	240,000	459,910	0	(219,910)
2008 Street Repair	0	1,062,576	0	(1,062,576)
TOTAL	17,840,000	17,726,228	150,400	(36,628)

2008 TAX NOTE

PROJECT	APPROPRIATED	EXPENDED	OBLIGATED	BALANCE
Various Equipment	1,200,000	950,876	0	249,124
TOTAL	1,200,000	950,876	0	249,124

* Total does not include interest earnings on bond funds.

PROGRAM DESCRIPTION:

As the governing body of the City of Texarkana, Texas, it is the City Council's responsibility to represent the best interests of all citizens in Texarkana, Texas, in enacting local legislation, in determining City policies and plans, and in adopting the City's budget.

PROGRAM FOCUS:

The City Council is vitally interested in economic development for the City and area. The major focus of this year's budget will be improved communications between the residents, Council, and City. It will be the intent of the Council to better prepare the citizens of Texarkana to understand the infrastructure needs of the City and the financial vehicles through which these needs may be met.

City Council

10.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	19,933	19,933	26,800
SUPPLIES	33,914	22,285	33,522	34,085
MAINTENANCE	0	0	223	0
CONTRACTUAL SERVICES	46,268	30,685	24,026	22,000
CAPITAL OUTLAY	0	0	0	25,000
TOTAL BUDGET	80,182	72,903	77,704	107,885

PERSONAL SERVICES

51101 Supervision	0	18,516	18,516	25,000
51114 Social Security	0	1,417	1,417	1,800
TOTAL	0	19,933	19,933	26,800

SUPPLIES

52201 Office Supplies	5,356	5,460	5,460	5,460
52202 Wearing Apparel	0	500	0	500
52204 Food Supplies	15,515	16,000	16,000	16,000
52205 Postage & Shipping	1	25	62	25
52207 Minor Tools	83	0	0	0
52211 Recreational Supplies	125	0	0	0
52213 Computer Supplies	12,684	200	12,000	12,000
52215 Other Supplies	150	100	0	100
TOTAL	33,914	22,285	33,522	34,085

MAINTENANCE

53401 Furniture & Fixtures	0	0	223	0
TOTAL	0	0	223	0

CONTRACTUAL SERVICES

54500 Communications - In House	232	515	1	0
54501 Communications - Other	99	470	0	0
54504 Special Services	21,997	5,700	6,000	1,000
54506 Travel & Training	14,040	19,000	13,000	15,000
54519 Meals/Local Expense	155	0	25	1,000
54525 Advertising	600	0	0	0
54608 Dues & Memberships	9,145	5,000	5,000	5,000
TOTAL	46,268	30,685	24,026	22,000

City Manager

11.00

PROGRAM DESCRIPTION:

To assure to the citizens of Texarkana the maximum level of service within available resources for their health, safety, and comfort.

PROGRAM FOCUS:

The objective is to assist the citizens of Texarkana through the elected Mayor and City Council in determining the desired level of municipal service in this community and to provide that service in the most efficient and economical manner in keeping with the ideals of democracy.

A further objective is to enhance, preserve, and protect the resources of this community.

This office has the responsibility for direction, guidance, and oversight of all other department activities city wide. This is accomplished through personal and individual contact, group discussions, oral and written reports to assist the City Council in its oversight activities and response to public inquiries.

The office of the City Manager reports to the citizens of the City through the news media and personal appearances, and provides responses to citizen concerns that are received by telephone, mail, and personal contact.

The City Manager represents the city government in relations with other governmental units. This is accomplished through participation in meetings and conferences with representatives of other governmental units and as a participating member of area and statewide organizations and committees. The City Manager's office maintains ongoing communications with elected officials at the state and federal levels.

This office leads and participates in the gathering and refining of information dealing with local government activities, constantly seeking better and more efficient ways to accomplish the local government function.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
City Manager	1	1

City Manager

11.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	293,255	286,896	296,593	222,626
SUPPLIES	8,783	4,791	5,170	11,000
MAINTENANCE	0	1,500	200	1,500
CONTRACTUAL SERVICES	21,924	61,335	35,473	65,185
CAPITAL OUTLAY	10,627	5,000	0	5,000
TOTAL BUDGET	334,589	359,522	337,436	305,311

PERSONAL SERVICES

50006 Termination/Acc. Absences	175	2,245	2,245	2,245
51101 Supervision	185,234	165,000	165,000	150,000
51102 Clerical	34,840	0	0	0
51103 Maintenance/Operations	0	24,769	34,347	0
51105 Overtime	89	0	0	0
51106 Longevity	288	0	0	0
51112 Workers' Compensation	644	529	544	442
51113 Pensions/Retirement	25,225	47,739	47,273	20,670
51114 Social Security	15,974	11,779	11,043	14,913
51115 Group Insurance	21,234	14,226	15,236	11,556
51120 Auto Allowance	7,738	7,385	7,570	6,000
51132 Telephone Allowance	1,814	2,262	2,373	1,800
51134 401A Contribution	0	10,962	10,962	15,000
TOTAL	293,255	286,896	296,593	222,626

SUPPLIES

52201 Office Supplies	1,848	1,750	3,150	5,000
52202 Wearing Apparel	0	500	0	0
52204 Food Supplies	443	1,000	100	2,000
52205 Postage/Shipping	247	341	720	1,000
52207 Minor Tools & Equip.	66	200	700	500
52213 Computer Supplies	6,179	1,000	500	2,500
TOTAL	8,783	4,791	5,170	11,000

MAINTENANCE

53401 Furniture & Fixtures	0	1,500	200	1,500
TOTAL	0	1,500	200	1,500

City Manager

11.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	2,191	2,400	1,800	2,400
54501 Communications - Other	340	360	340	360
54502 Rental	2,377	2,200	1,750	2,200
54504 Special Services	96	36,650	16,550	40,000
54506 Travel & Training	6,700	7,725	5,000	17,000
54519 Meals/Local Expense	643	1,000	1,300	1,725
54524 Other Services	0	0	933	0
54525 Advertising	8,938	10,000	6,000	0
54608 Dues & Memberships	639	1,000	1,800	1,500
TOTAL	21,924	61,335	35,473	65,185
CAPITAL OUTLAY				
55701 Furniture & Fixtures	10,627	5,000	0	5,000
TOTAL	10,627	5,000	0	5,000

Quality Assurance

11.10

PROGRAM DESCRIPTION:

The purpose of this program is to reduce energy consumption and increase conservation measures for municipal buildings while performing a wide range of other activities.

Under general direction, performs a wide range of administrative duties of a highly responsible and confidential nature for the CEO/City Manager, Mayor, City Council and other administrative staff. Also provides information and assistance to the public. Performs office or non-manual work directly related to management policies or general business operations and regularly exercises discretion and independent judgment.

PROGRAM FOCUS:

The overall objective of this office is to continue to provide prompt and courteous service of the job functions listed in the program description.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Sustainability and Quality Assurance Coordinator	1	1

Quality Assurance

11.10

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	46,323
SUPPLIES	0	0	0	2,500
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	6,433
CAPITAL OUTLAY	0	0	0	120,000
TOTAL BUDGET	0	0	0	175,256

PERSONAL SERVICES

51101 Supervision	0	0	0	33,203
51106 Longevity	0	0	0	48
51112 Workers' Compensation	0	0	0	96
51113 Pensions/Retirement	0	0	0	4,356
51114 Social Security	0	0	0	2,586
51115 Group Insurance	0	0	0	5,434
51120 Auto Allowance	0	0	0	600
TOTAL	0	0	0	46,323

SUPPLIES

52201 Office Supplies	0	0	0	2,500
TOTAL	0	0	0	2,500

CONTRACTUAL SERVICES

54506 Travel & Training	0	0	0	5,233
54608 Dues & Memberships	0	0	0	1,200
TOTAL	0	0	0	6,433

CAPITAL OUTLAY

55702 Major Tools & Equipment	0	0	0	120,000
TOTAL	0	0	0	120,000

Marketing/Communications

11.20

PROGRAM DESCRIPTION:

The Marketing and Communications Department is responsible for the consistent and effective education of Texarkana, Texas residents and key stakeholders regarding the services and programs of the City. The Department is responsible for the coordination of all advertising and public relations materials and media relations, including, but not limited to preparation of all press releases/official statements and media interviews. The Department will oversee all communications – both internal and external – and coordinate all special events. The coordination of employee teams for community events will be the responsibility of the Department, as well.

PROGRAM FOCUS:

The Marketing and Communications Department insures consistent and effective branding of the City of Texarkana, Texas and strives to maintain the most positive public image of the City and its employees and elected officials.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Marketing and Communications Manager	1	1

Marketing/Communications

11.20

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	76,191
SUPPLIES	0	0	0	17,790
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	89,822
CAPITAL OUTLAY	0	0	0	2,500
TOTAL BUDGET	0	0	0	186,303

PERSONAL SERVICES

51103 Maintenance/Operations	0	0	0	56,000
51112 Workers' Compensation	0	0	0	168
51113 Pensions/Retirement	0	0	0	7,650
51114 Social Security	0	0	0	2,801
51115 Group Insurance	0	0	0	5,572
51120 Auto Allowance	0	0	0	3,000
51132 Telephone Allowance	0	0	0	1,000
TOTAL	0	0	0	76,191

SUPPLIES

52201 Office Supplies	0	0	0	1,000
52202 Wearing Apparel	0	0	0	1,000
52204 Food Supplies	0	0	0	13,840
52205 Postage/Shipping	0	0	0	1,250
52207 Minor Tools & Equip.	0	0	0	500
52213 Computer Supplies	0	0	0	200
TOTAL	0	0	0	17,790

CONTRACTUAL SERVICES

54500 Communications - In-House	0	0	0	372
54502 Rental	0	0	0	500
54504 Special Services	0	0	0	12,000
54506 Travel & Training	0	0	0	4,000
54525 Advertising	0	0	0	72,650
54608 Dues & Memberships	0	0	0	300
TOTAL	0	0	0	89,822

CAPITAL OUTLAY

55701 Furniture & Fixtures	0	0	0	2,500
55707 Computer Equipment	0	0	0	0
TOTAL	0	0	0	2,500

City Secretary

12.00

PROGRAM DESCRIPTION:

The purpose of this program is to record and file all official City records and provide administrative support to the CEO/City Manager.

The Executive Assistant/City Secretary is a position in the City Manager's office. The Executive Assistant/City Secretary's duties include attending City Council meetings, preparing City Council meeting minutes, preparing and publishing legal notices, maintaining records of Ordinances, Resolutions, City Codes, and other City records, conducting municipal elections, and serves as the City's Records Management Officer. This office also issues and maintains records of permits/licenses issued for TABC, garage sales, animal licenses, block parties, precious metals and taxicab permits.

The Assistant City Secretary is a full-time position with the City Manager and City Secretary's office. This position also provides paralegal support for all city departments and provides administrative support to both.

PROGRAM FOCUS:

The overall objective of this office is to continue to provide prompt and courteous service of the job functions listed in the program description.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Executive Assistant/City Secretary	1	1
Assistant City Secretary	0	1

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	110,401	58,246	59,457	102,212
SUPPLIES	9,264	4,909	5,013	6,879
MAINTENANCE	0	0	0	500
CONTRACTUAL SERVICES	33,982	23,150	15,650	31,115
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	153,647	86,305	80,120	140,706

PERSONAL SERVICES

50006 Termination/Acc. Absences	11,341	1,200	1,200	1,200
51012 Stipend - Clerical	0	3,962	3,962	4,000
51101 Supervision	11,617	0	37,000	37,310
51102 Clerical	57,375	37,077	0	30,353
51105 Overtime	509	0	0	0
51106 Longevity	3,024	48	48	384
51112 Workers' Compensation	205	102	121	212
51113 Pensions/Retirement	8,666	4,593	5,466	9,679
51114 Social Security	5,291	2,634	3,034	5,251
51115 Group Insurance	11,767	5,942	5,938	11,035
51120 Auto Allowance	606	1,923	1,923	2,000
51126 Tuition Allowance	0	188	188	188
51132 Telephone Allowance	0	577	577	600
TOTAL	110,401	58,246	59,457	102,212

SUPPLIES

52201 Office Supplies	7,404	500	800	900
52202 Wearing Apparel	80	0	0	0
52204 Food Supplies	383	0	12	50
52205 Postage/Shipping	289	684	0	934
52207 Minor Tools	67	625	550	875
52208 Janitorial Supplies	7	0	1	20
52211 Recreational Supplies	592	3,100	3,100	3,100
52213 Computer Supplies	442	0	550	1,000
TOTAL	9,264	4,909	5,013	6,879

City Secretary

12.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
MAINTENANCE				
53402 TOOLS & Equipment	0	0	0	500
TOTAL	0	0	0	500
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,652	0	0	1,000
54501 Communications - Other	340	0	0	240
54502 Rental	2,394	0	0	275
54504 Special Services	12,646	0	3,000	6,000
54506 Travel & Training	7,539	6,000	6,000	7,100
54519 Meals/Local Expense	76	0	0	0
54524 Other Services	4,396	12,500	4,000	13,000
54525 Advertising	4,783	4,500	2,500	3,000
54608 Dues & Memberships	156	150	150	500
TOTAL	33,982	23,150	15,650	31,115

Human Resources

13.00

PROGRAM DESCRIPTION:

The Human Resources Department is currently responsible for promoting customer service initiatives for the City, advertising for all City positions vacancies; processing paper work for all new hires; administering entry level and promotional civil service exams; reviewing, updating and publishing the Personnel Handbook, Local Civil Service Rules and Regulations Manual; scheduling/presenting training for supervisors and non-supervisory staff; overseeing the group insurance/cafeteria plans and implementing employee changes therein; administering the retirement plan with regard to employee actions and information; overseeing the alcohol/drug testing and EAP programs; ensuring that guidelines are followed in accordance with the Americans With Disabilities Act (ADA), the Family and Medical Leave Act (FMLA), the Health Insurance Portability and Accountability Act (HIPAA) and other relevant laws/statutes; and handle issues which involve employee compensation, classification, discipline, worker's compensation, payroll processing and reporting, and other personnel matters.

The Executive Director of Human Resources is available to all employees and citizens to answer relevant questions and give assistance where possible. As the City of Texarkana, Texas continues to progress and increase its number of employees and services, the Human Resources office will explore means of maintaining an excellent level of service through the use of computerized data and additional staff training in the Human Resources Department.

PROGRAM FOCUS:

It is the objective of the Human Resources Office to perform the job functions listed above in a manner which is helpful to all involved; displays a level of quality which deserves to be imitated and appreciated; and speaks well of the City of Texarkana, Texas as an employer and service provider.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Executive Director of Human Resources	1	1
Human Resources Specialist	1	1
Human Resources Generalist	1	1
Office Assistant	1	1
Receptionist/Switchboard Operator	1	1

Human Resources

13.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	205,323	265,177	272,481	276,388
SUPPLIES	11,831	5,899	12,422	11,062
MAINTENANCE	4,023	0	750	0
CONTRACTUAL SERVICES	60,635	52,214	47,851	51,122
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	281,812	323,290	333,504	338,572

PERSONAL SERVICES

50006 Termination/Acc. Absences	79	1,520	1,520	1,520
51012 Stipend - Clerical	0	962	1,654	3,000
51101 Supervision	75,129	98,012	98,012	81,370
51102 Clerical	75,302	91,170	97,423	113,595
51106 Longevity	432	576	576	768
51107 Incentive Pay	1,268	1,107	1,123	1,162
51112 Workers' Compensation	443	536	556	575
51113 Pensions/Retirement	18,980	24,828	25,716	26,153
51114 Social Security	11,237	14,279	14,633	14,594
51115 Group Insurance	16,407	26,187	25,268	27,651
51120 Auto Allowance	6,046	6,000	6,000	6,000
TOTAL	205,323	265,177	272,481	276,388

SUPPLIES

52201 Office Supplies	6,427	3,590	9,040	8,000
52202 Wearing Apparel	0	100	300	300
52204 Food Supplies	121	412	412	412
52205 Postage/Shipping	498	1,024	1,500	1,500
52207 Minor Tools & Equip.	249	0	810	0
52208 Janitorial Supplies	0	0	10	0
52212 Botanical Supplies	709	773	350	850
52213 Computer Software	3,827	0		0
TOTAL	11,831	5,899	12,422	11,062

MAINTENANCE

53401 Furniture and Fixtures	4,023	0	450	0
53402 Tools & Equipment	0	0	300	0
TOTAL	4,023	0	750	0

Human Resources

13.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,753	1,071	1,500	1,500
54501 Communications - Other	617	721	3,000	1,200
54502 Rental	3,459	3,232	3,232	3,232
54504 Special Services	40,784	31,824	24,753	29,824
54506 Travel & Training	7,916	8,000	8,000	8,000
54519 Meals & Local Expense	0	180	180	180
54525 Advertising	4,751	5,935	5,935	5,935
54608 Dues & Memberships	1,355	1,251	1,251	1,251
TOTAL	60,635	52,214	47,851	51,122

Vital Statistics and Records

13.10

PROGRAM DESCRIPTION:

The purpose of this program is to record and file all official City records.

The Vital Statistics and Records duties include maintaining records of Ordinances, Resolutions, City Codes, and other City records, assisting with municipal elections, serving as the City's Records Management Officer and Local Registrar of Vital Statistics for birth and death records. This office also issues and maintains records of permits/licenses issued for garage sales, animal licenses, and sound permits. Additionally, a new service has been added called VitalChek, which enables citizens to request birth/death records via the internet.

PROGRAM FOCUS:

The overall objective of this office is to continue to provide prompt and courteous service of the job functions listed in the program description.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Local Registrar	1	1
Records Mgmt. Coord./Deputy Registrar	1	1

Research and Vital Statistics

13.10

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	83,392	83,068	87,377
SUPPLIES	0	8,425	8,425	8,675
MAINTENANCE	0	700	700	0
CONTRACTUAL SERVICES	0	12,000	12,000	12,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	104,517	104,193	108,052

PERSONAL SERVICES

51012 Stipend - Clerical	0	4,615	4,615	0
51102 Clerical	0	54,252	54,215	61,844
51106 Longevity	0	1,920	1,920	2,016
51112 Workers' Compensation	0	167	164	171
51113 Pensions/Retirement	0	7,780	7,660	7,885
51114 Social Security	0	4,567	4,403	4,440
51115 Group Insurance	0	10,091	10,091	11,021
TOTAL	0	83,392	83,068	87,377

SUPPLIES

52201 Office Supplies	0	5,650	5,950	6,000
52204 Food Supplies	0	75	75	75
52205 Postage/Shipping	0	150	600	800
52207 Minor Tools	0	1,500	1,500	1,500
52208 Janitorial Supplies	0	50	50	50
52211 Recreational Supplies	0	700	250	250
52213 Computer Supplies	0	300	0	0
TOTAL	0	8,425	8,425	8,675

MAINTENANCE

53401 Furniture & Fixtures	0	700	700	0
TOTAL	0	700	700	0

CONTRACTUAL SERVICES

54500 Communications - In-House	0	1,700	1,700	1,700
54501 Communications - Other	0	400	400	400
54502 Rental	0	3,400	3,400	3,400
54506 Travel & Training	0	3,500	3,500	3,500

Research and Vital Statistics

13.10

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54524 Other Services	0	3,000	3,000	3,000
TOTAL	0	12,000	12,000	12,000

Finance Department

16.01

PROGRAM DESCRIPTION:

The Finance Department operates as a support agency and provides financial information to the various City Departments. The Finance Department is responsible for the overall fiscal activities of the City's operations, which include Accounts Receivable, Accounts Payable, Payroll processing, investment of funds, and budget preparation. The Finance Department has been active in the process of acquiring short term and long term funding for City operating and Capital Improvement Projects through the securing of Certificates of Obligations and General Obligation Bond issues.

PROGRAM FOCUS:

The program goal is to insure a prompt and efficient system for the processing and maintaining of all financial transactions of the City.

The program objectives are:

- 1) To serve as a financial and budget advisor to the City Council, City Manager, and Department Heads.
- 2) To manage the City's finances in a positive and progressive manner.
- 3) To maintain general accounting, budget and payroll systems which provide timely and accurate financial information.
- 4) To inform the public and our investors of the City's financial condition.
- 5) To continually upgrade the accounting program to comply with accounting standards established by the Governmental Accounting Standards Board (G.A.S.B.)

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Chief Financial Officer	1	1
Accounting Supervisor	1	1
Administrative Coordinator	1	1
Account Clerk II (Accounts Payable/Revenue)	1	1
Senior Accountant	1	1
Accounting Technician	1	1

Finance Department

16.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	380,358	318,397	315,537	389,289
SUPPLIES	26,075	29,578	23,145	20,035
MAINTENANCE	3,400	26,030	3,703	27,500
CONTRACTUAL SERVICES	9,230	16,140	15,410	15,810
CAPITAL OUTLAY	0	0	0	6,000
TOTAL BUDGET	419,063	390,145	357,795	458,634

PERSONAL SERVICES

50006 Termination/Acc. Absences	10,350	4,542	0	4,542
51012 Stipend - Clerical	0	3,692	2,000	2,000
51013 Stipend - Maintenance	0	2,000	4,000	4,000
51101 Supervision	88,794	94,945	94,945	90,640
51102 Clerical	118,166	35,547	35,563	35,770
51103 Maintenance/Operation	65,471	97,335	97,335	157,503
51105 Overtime	499	15	0	15
51106 Longevity	3,552	2,160	2,160	2,400
51107 Incentive Pay	2,111	1,197	1,197	1,197
51112 Workers' Compensation	797	658	722	722
51113 Pensions/Retirement	34,166	30,522	31,786	39,950
51114 Social Security	20,742	18,101	18,146	22,867
51115 Group Insurance	29,664	21,683	21,683	21,683
51120 Auto Allowance	6,046	6,000	6,000	6,000
	380,358	318,397	315,537	389,289

SUPPLIES

52201 Office Supplies	8,305	8,350	5,500	8,350
52202 Wearing Apparel	0	150	150	150
52204 Food Supplies	4	25	25	25
52205 Postage & Shipping	937	6,333	3,000	4,500
52207 Minor Tools & Equip.	3,121	750	500	1,000
52208 Janitorial Supplies	14	10	10	10
52213 Computer Supplies	13,694	13,960	13,960	6,000
TOTAL	26,075	29,578	23,145	20,035

MAINTENANCE

53301 Buildings	1,937	25,000	2,158	25,000
53401 Furniture & Fixtures	1,463	1,030	1,545	1,000
53402 Tools & Equipment	0	0	0	1,500
TOTAL	3,400	26,030	3,703	27,500

Finance Department

16.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,200	1,550	1,100	1,200
54501 Communications - Other	1,373	1,230	1,600	1,600
54502 Rental	1,546	1,495	1,700	1,700
54503 Insurance	377	550	300	300
54504 Special Services	208	0	210	210
54506 Travel & Training	1,904	8,300	8,300	8,500
54508 Utilities - Water & Sewer	227	0	0	0
54608 Dues & Memberships	2,395	3,015	2,200	2,300
TOTAL	9,230	16,140	15,410	15,810
CAPITAL OUTLAY				
55701 Furniture & Fixtures	0	0	0	6,000
TOTAL	0	0	0	6,000

Municipal Court

15.00

PROGRAM DESCRIPTION:

Municipal Court hears and makes decisions on all cases filed with the Clerk's office over which Municipal Court has jurisdiction. The Judge issues warrants for defendants who do not take care of citations or otherwise answer a promise to appear, and also issues all other necessary writs. The Judge holds trials on contested cases and hearings for requests for time pay for defendants who request such. The Judge holds indigent hearings when necessary.

The Judge is responsible for performing all duties of a Magistrate under the laws of the State of Texas such as holding examining trials, issuing search warrants and all other functions of a Magistrate as defined by the laws of the State of Texas. The Judge determines eligibility for defensive driving and all of the requests for Community Service and Teen Court.

PROGRAM FOCUS:

The mission of Municipal Court is to provide to the citizens a fair and competent court system with a professional, courteous and efficient staff.

To make changes and updates necessitated by changes in the law in the procedures of the court. To keep the court running in accordance with the latest law both by statute and case law.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Judge	1	1
Court Clerk	1	1
Court Bailiff (Part-Time)	1	1
Deputy Court Clerk II	2	2
Deputy Court Clerk I	3	3

Municipal Court

15.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	300,648	330,137	328,637	330,468
SUPPLIES	16,127	18,874	14,396	18,874
MAINTENANCE	291	2,472	1,712	2,472
CONTRACTUAL SERVICES	149,157	186,019	180,714	202,217
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	466,223	537,502	525,459	554,031

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	2,290	2,290	2,290
51011 Stipend - Supervision	0	1,923	1,923	2,000
51101 Supervision	67,801	73,445	73,445	72,000
51102 Clerical	142,296	153,185	153,185	154,217
51104 Extra Help	4,409	4,570	4,570	4,245
51105 Overtime	5,245	5,000	3,500	5,000
51106 Longevity	2,352	2,688	2,688	3,024
51107 Incentive Pay	373	370	370	370
51112 Workers' Compensation	747	785	785	785
51113 Pensions/Retirement	26,289	29,402	29,402	30,607
51114 Social Security	16,695	18,053	18,053	17,504
51115 Group Insurance	34,441	38,426	38,426	38,426
TOTAL	300,648	330,137	328,637	330,468

SUPPLIES

52201 Office Supplies	4,142	4,699	4,000	4,699
52202 Wearing Apparel	0	15	15	15
52204 Food Supplies	27	39	39	39
52205 Postage/Shipping	2,425	3,183	3,183	3,183
52207 Minor Tools & Equip.	9	103	103	103
52208 Janitorial Supplies	44	36	36	36
52213 Computer Software	9,480	10,779	7,000	10,779
52220 Safety Supplies	0	20	20	20
TOTAL	16,127	18,874	14,396	18,874

MAINTENANCE

53400 Computer Maintenance	0	103	103	103
53401 Furniture & Fixtures	261	2,060	1,300	2,060

Municipal Court

15.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53410 Communications Maint.	30	309	309	309
TOTAL	291	2,472	1,712	2,472
CONTRACTUAL SERVICES				
54500 Communications - In-House	2,891	3,183	3,183	3,183
54501 Communications - Other	240	321	321	321
54502 Rental	140,144	171,200	171,200	187,398
54503 Insurance & Bond	71	141	141	141
54504 Special Services	1,067	5,305	0	5,305
54506 Travel & Training	3,126	3,605	3,605	3,605
54524 Other Services	781	1,591	1,591	1,591
54608 Dues & Memberships	837	653	653	653
54609 Other Sundry Items	0	20	20	20
TOTAL	149,157	186,019	180,714	202,217

Municipal Prosecutor

14.00

PROGRAM DESCRIPTION:

This program provides legal representation for the City in the Municipal Court.

PROGRAM FOCUS:

- Support the mission, vision and goals of the City of Texarkana;
- Gives legal advice regarding the enforcement of City ordinances and state laws.
- Serves as the Municipal Prosecutor;
- Performs other tasks and duties as assigned by the CEO/City Manager.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Municipal Prosecutor	1	1
Secretary II	1	0

Municipal Prosecutor

14.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	169,719	122,073	121,827	77,419
SUPPLIES	1,587	3,145	1,825	1,540
MAINTENANCE	340	700	150	350
CONTRACTUAL SERVICES	74,519	94,208	145,350	12,155
CAPITAL OUTLAY	0	1,548	0	0
TOTAL BUDGET	246,165	221,674	269,152	91,464

PERSONAL SERVICES

50006 Termination/Acc. Absences	18,544	2,117	2,117	2,117
51012 Stipend - Clerical	0	962	962	0
51101 Supervision	29,832	0	0	0
51102 Clerical	26,246	30,076	30,076	0
51103 Maintenance/Operation	55,783	56,938	56,938	57,352
51105 Overtime	0	110	0	0
51106 Longevity	1,296	864	864	672
51107 Incentive Pay	1,667	1,655	1,655	0
51112 Workers' Compensation	326	250	250	161
51113 Pensions/Retirement	13,630	11,373	11,373	7,313
51114 Social Security	8,536	6,693	6,557	4,229
51115 Group Insurance	12,301	11,035	11,035	5,575
51120 Auto Allowance	1,558	0	0	0
TOTAL	169,719	122,073	121,827	77,419

SUPPLIES

52201 Office Supplies	433	800	750	400
52204 Food Supplies	53	100	25	50
52205 Postage/Shipping	626	710	300	325
52207 Minor Tools	157	500	0	250
52208 Janitorial Supplies	13	35	0	15
52213 Computer Supplies	305	1,000	750	500
TOTAL	1,587	3,145	1,825	1,540

MAINTENANCE

53401 Furniture & Fixtures	340	500	150	250
53402 Tools & Equipment	0	0	0	100
53410 Communications Maint.	0	200	0	0
TOTAL	340	700	150	350

Municipal Prosecutor

14.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,903	2,000	1,500	1,000
54501 Communications - Other	479	300	250	150
54502 Rental	498	600	600	325
54504 Special Services	1,923	43,028	78,500	500
54505 Forensic & Photo Labs	0	30	0	30
54506 Travel & Training	871	3,600	2,500	2,500
54524 Other Services	56,130	38,000	55,500	1,000
54608 Dues & Memberships	765	650	500	650
54609 Other Sundry Items	11,950	6,000	6,000	6,000
TOTAL	74,519	94,208	145,350	12,155
CAPITAL OUTLAY				
55707 Computer Equipment	0	1,548	0	0
TOTAL	0	1,548	0	0

PROGRAM DESCRIPTION:

The purpose of the Marshal's office is to perform the law enforcement duties of the Municipal Court. The City Marshal is a licensed Texas peace officer.

PROGRAM FOCUS:

The focus of this office is to provide court security, increase the collection of fines, and arrest on warrant when there is available jail space.

City Marshal

15.10

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	4,680
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	522
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	0	0	5,202

SUPPLIES

52201 Office Supplies	0	0	0	400
52206 Fuels & Lubricants	0	0	0	4,280
TOTAL	0	0	0	4,680

CONTRACTUAL SERVICES

54500 Communications - In-House	0	0	0	172
54504 Special Services	0	0	0	350
TOTAL	0	0	0	522

TEEN COURT FUND

ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
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<i>BEGINNING FUND BALANCE</i>	94,869	70,534	51,115
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Fund Balance-Reserved Scholarships	8,472	7,732	6,282
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REVENUES

CJD - Stimulus Grant	-	-	51,023
JJDP Grant	(1,248)	-	-
Scholarship Revenue	1,761	1,550	1,500
City Contributions	-	5,000	5,000
County Contributions	14,500	14,500	14,500
Private Donations	5,698	6,580	4,000
Teen Court Fees	1,867	1,850	1,850
Private Grants	-	1,000	-
Interest	2,502	440	400
<i>TOTAL REVENUES</i>	25,080	30,920	78,273

EXPENDITURES

Teen Court	50,155	51,789	59,348
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<i>TOTAL EXPENDITURES</i>	50,155	51,789	59,348
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Fund Balance-Reserved Scholarships	7,732	6,282	5,782
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<i>ENDING FUND BALANCE</i>	70,534	51,115	70,540
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Teen Court

14.01

PROGRAM DESCRIPTION:

Teen Court of Texarkana is a diversion program designed to allow juvenile misdemeanor offenders an opportunity to assume responsibility for their actions by participating in the judicial process and performing community service in order that their offense(s) will not be recorded on their permanent record.

Teen Court of Texarkana is staffed by one paid employee, a full time (40) hours per week Coordinator. The Coordinator is responsible for the development, implementation, and coordination of Teen Court. The Coordinator's duties involve extensive contact with youth, adults, parents, civic organizations, non-profit organizations, media, school districts, and various entities within the Bowie County Criminal Justice System. The Coordinator is solely responsible for submitting budget proposals and implementing fund-raising projects to cover yearly budget expenses. Additionally, the Coordinator's duties involve specialized clerical work related to the planning, scheduling, and preparation of court sessions. The Coordinator is responsible for all written correspondence, advertising materials (e.g. brochures, fliers), and press releases concerning Teen Court. Fund raising, grant writing and research, marketing, public relations and duties associated with being managed by a board of director's are the responsibility of the coordinator.

PROGRAM FOCUS:

To lower recidivism rates of juvenile offenders. To encourage positive attitudes regarding participation in civic efforts and volunteerism.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Teen Court Coordinator	1	1

Teen Court

14.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	42,988	44,369	44,334	45,228
SUPPLIES	4,224	4,375	5,235	4,275
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	2,943	7,845	2,220	9,845
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	50,155	56,589	51,789	59,348

PERSONAL SERVICES

51101 Supervision	29,166	29,819	29,738	29,996
51106 Longevity	432	480	480	528
51107 Incentive Pay	2,128	2,112	2,112	2,112
51112 Workers' Compensation	89	90	90	90
51113 Pensions/Retirement	3,824	4,072	4,094	4,497
51114 Social Security	2,122	2,312	2,312	2,497
51115 Group Insurance	5,227	5,484	5,508	5,508
TOTAL	42,988	44,369	44,334	45,228

SUPPLIES

52201 Office Supplies	382	600	450	500
52204 Food Supplies	0	0	0	0
52205 Postage/Shipping	322	400	400	400
52207 Minor Tools & Equip.	80	500	0	500
52208 Janitorial Supplies	19	50	25	50
52211 Recreational Supplies	801	300	150	300
52213 Computer Software	113	500	1,200	500
52220 Safety Supplies	7	25	10	25
52221 Scholarship Expense	2,500	2,000	3,000	2,000
TOTAL	4,224	4,375	5,235	4,275

CONTRACTUAL SERVICES

54500 Communications - In-House	567	200	200	200
54501 Communications - Other	120	120	120	120
54502 Rental	346	500	0	0
54503 Insurance & Bond	0	25	0	25
54504 Special Services	0	4,500	0	7,500
54506 Travel & Training	1,252	1,200	1,200	1,200
54519 Meals & Local Expense	208	800	400	400
54523 Bank Service Charge	0	100	0	0
54525 Advertising	175	300	200	300

Teen Court

14.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54608 Dues & Memberships	275	100	100	100
TOTAL	2,943	7,845	2,220	9,845

General Services Department

16.02

PROGRAM DESCRIPTION:

Provide support services to internal customers. Services include but are not limited to purchasing, fleet management, property and liability insurance and surplus property.

PROGRAM FOCUS:

Deliver high quality internal services with a priority on customer service and responsible stewardship of public finances and property.

Goals for FY09-10:

- Take advantage of changes to the Local Government Code allowing the utilization of best value and proposal procurement methods in lieu of lowest responsible bid.
- Develop one new initiative to improve service delivery.
- Promote and reward initiative and a positive attitude.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
General Services Director	1	1
GSD/Fleet Coordinator	1	0
Purchasing Agent	1	1
Purchasing Tech II	1	1
Building Maintenance Manager	1	1
Custodian	1	1

General Services Division

16.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	217,694	322,485	320,795	265,406
SUPPLIES	8,854	15,694	15,155	14,738
MAINTENANCE	2,243	22,233	23,430	23,804
CONTRACTUAL SERVICES	14,746	55,725	57,350	80,575
CAPITAL OUTLAY	0	0	0	37,767
TOTAL BUDGET	243,537	416,137	416,730	422,290

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	2,502	2,502	2,502
51012 Stipend - Clerical	6	1,496	1,496	0
51101 Supervision	65,192	69,267	69,267	67,166
51102 Clerical	31,169	36,266	36,266	0
51103 Maintenance/Operation	57,132	112,770	112,770	115,431
51105 Overtime	518	650	80	650
51106 Longevity	2,016	3,696	3,696	3,456
51107 Incentive	0	711	711	0
51112 Workers' Compensation	3,155	5,286	4,240	2,345
51113 Pensions/Retirement	19,532	29,580	29,580	25,728
51114 Social Security	12,085	17,722	17,648	14,508
51115 Group Insurance	20,882	31,403	31,403	27,620
51120 Auto Allowance	6,007	11,136	11,136	6,000
TOTAL	217,694	322,485	320,795	265,406

SUPPLIES

52201 Office Supplies	1,672	2,225	2,225	2,225
52202 Wearing Apparel	0	500	500	500
52204 Food Supplies	257	4,400	4,400	4,400
52205 Postage/Shipping	335	270	270	80
52206 Fuels & Lubricants	0	1,989	650	1,223
52207 Minor Tools & Equip.	1,844	1,000	1,500	1,000
52208 Janitorial Supplies	192	3,700	4,000	3,700
52209 Chemical Supplies	6	30	30	30
52213 Computer Software	4,545	1,430	1,430	1,430
52220 Safety Equipment	3	150	150	150
TOTAL	8,854	15,694	15,155	14,738

General Services Division

16.02

EXPENDITURES	ACTUAL <i>07-08</i>	ESTIMATED <i>08-09</i>	REVISED <i>08-09</i>	PROPOSED <i>09-10</i>
MAINTENANCE				
53301 Buildings	2,072	21,000	21,000	21,000
53402 Tools & Equipment	129	120	120	120
53403 Motor Vehicles - Dept.	0	603	1,800	2,174
53405 Security & Surveillance	42	510	510	510
TOTAL	2,243	22,233	23,430	23,804
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,335	1,300	1,300	1,300
54501 Communications - Other	1,365	1,900	1,350	1,900
54502 Rental	1,513	1,550	2,000	600
54504 Special Services	1,198	18,275	19,000	43,275
54506 Travel & Training	2,041	5,700	6,500	6,500
54507 Utilities - Electricity	2,865	19,500	19,500	19,500
54508 Utilities - Water & Sewer	1,276	3,700	3,700	3,700
54509 Utilities - Gas	902	1,000	1,200	1,000
54511 Laundry Service	0	700	700	700
54525 Advertising	1,496	1,000	1,000	1,000
54608 Dues & Memberships	755	1,100	1,100	1,100
TOTAL	14,746	55,725	57,350	80,575
CAPITAL OUTLAY				
55801 Buildings & Facilities	0	0	0	37,767
TOTAL	0	0	0	37,767

Building Maintenance

16.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	87,942	0	0	0
SUPPLIES	8,866	0	0	0
MAINTENANCE	27,043	0	0	0
CONTRACTUAL SERVICES	41,561	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	165,412	0	0	0

PERSONAL SERVICES

51103 Maintenance/Operation	55,651	0	0	0
51105 Overtime	511	0	0	0
51106 Longevity	1,392	0	0	0
51112 Workers' Compensation	2,242	0	0	0
51113 Pensions/Retirement	7,589	0	0	0
51114 Social Security	4,694	0	0	0
51115 Group Insurance	10,447	0	0	0
51120 Auto Allowance	5,416	0	0	0
TOTAL	87,942	0	0	0

SUPPLIES

52201 Office Supplies	5	0	0	0
52202 Wearing Apparel	444	0	0	0
52204 Food Supplies	3,463	0	0	0
52207 Minor Tools & Equip.	99	0	0	0
52208 Janitorial Supplies	4,704	0	0	0
52209 Chemical Supplies	18	0	0	0
52220 Safety Equipment	133	0	0	0
TOTAL	8,866	0	0	0

MAINTENANCE

53301 Buildings	26,325	0	0	0
53402 Tools & Equipment	172	0	0	0
53405 Security & Surveillance	546	0	0	0
TOTAL	27,043	0	0	0

CONTRACTUAL SERVICES

54501 Communications - Other	385	0	0	0
54504 Special Services	18,866	0	0	0
54506 Travel & Training	499	0	0	0
54507 Utilities - Electricity	18,465	0	0	0

Building Maintenance

16.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54508 Utilities - Water & Sewer	2,511	0	0	0
54511 Laundry Service	835	0	0	0
TOTAL	41,561	0	0	0

BI-STATE CENTRAL RECORDS AND COMMUNICATIONS CENTER

ACTUAL 2007-08	ESTIMATED 2008-2009	REVISED 2008-09	PROPOSED 2009-10
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<i>BEGINNING FUND BALANCE</i>	0	0	0	0
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REVENUES

Contract/Texarkana, AR/BIC Payroll	2,114,960	2,362,234	2,202,377	2,394,168
TOTAL AVAILABLE FUNDS	2,114,960	2,362,234	2,202,377	2,394,168

EXPENDITURES

BIC Payroll	2,114,960	2,362,234	2,202,377	2,394,168
TOTAL EXPENDITURES	2,114,960	2,362,234	2,202,377	2,394,168

<i>Ending Fund Balance</i>	0	0	0	0
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Bi-State Central Records and Communications Center

17.99

PROGRAM DESCRIPTION:

The City is a participant in a joint venture in the Bi-State Justice Center with the City of Texarkana, Arkansas and Bowie County, Texas. The Bi-State Justice Center is jointly occupied by law enforcement and criminal justice agencies of the City of Texarkana, Texas; the City of Texarkana, Arkansas; and Bowie County, Texas. The Intergovernmental Advisory Committee is responsible for the operations of the Center. The annual budget is underwritten by the participating entities based on a formula which uses floor space occupied, number of records processed by the Central Records Center and the number of prisoners in the detention facility for each entity.

PROGRAM FOCUS:

This program encompasses the Bi-State Central Records & Communications Center Department of the Justice Center. The City provides payroll service for the personnel. All payroll expenditures are billed back to Texarkana, Arkansas who by agreement are responsible for the fiscal operation of the Center.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Police Lieutenant	1	0
Communications Manager	0	1
Information System Manager	1	1
Communications Shift Supervisor	5	6
Communications Specialist 1 (911 Call-Taker)	2	2
Communications Specialist 2 (Radio Operator)	22	22
Records Specialist	9	9
Data Processing Clerk	9	9
Secretary I	1	1
Data Management Manager	1	1
Computer Assistant	1	1
Records Supervisor	0	1

Bi-State Central Records and Communications Center

17.99

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	2,114,960	2,362,234	2,202,377	2,394,168
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	2,114,960	2,362,234	2,202,377	2,394,168

PERSONAL SERVICES

50006 Termination/Acc. Absences	3,525	2,800	0	0
51101 Supervision	274,625	335,842	316,117	342,982
51102 Clerical	1,088,862	1,223,417	1,153,606	1,251,567
51105 Overtime	158,598	148,500	108,732	115,000
51106 Longevity	18,336	19,632	19,344	20,784
51107 Incentive Pay	27,330	27,220	28,869	28,912
51108 Step-Up Pay	214	254	178	200
51111 Shift Differential Pay	6,999	6,828	7,158	7,384
51112 Workers' Compensation	5,203	4,523	4,488	4,524
51113 Pensions/Retirement	191,984	187,930	206,145	215,742
51114 Social Security	113,114	117,970	119,162	120,670
51115 Group Insurance	225,670	286,318	238,578	286,403
51121 Clothing Allowance	500	1,000	0	0
TOTAL	2,114,960	2,362,234	2,202,377	2,394,168

FLEET SERVICES MAINTENANCE FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i>BEGINNING FUND BALANCE</i>	<i>(65,091)</i>	<i>208,207</i>	<i>(25,909)</i>
<u>REVENUES</u>			
Gain/Loss Sale of Assets	19,388	0	0
TUTD Contributions	209,960	127,000	234,423
HCD Fund Contributions	29,435	25,000	0
Public Health Fund Contributions	5,418	925	0
City Contributions	1,687,716	1,087,009	1,356,375
Library Contributions	0	1,415	0
Interest Revenue	1,038	250	500
Other	4,575	0	2,066
TOTAL REVENUES	1,957,530	1,241,599	1,593,364
<u>EXPENDITURES</u>			
Depreciation	16,983	15,324	13,920
Fleet Services	1,667,249	1,460,391	1,483,438
TOTAL EXPENDITURES	1,684,232	1,475,715	1,497,358
<i>ENDING FUND BALANCE</i>	<i>208,207</i>	<i>(25,909)</i>	<i>70,097</i>

Fleet Services Fund

19.05

PROGRAM DESCRIPTION:

Fleet Services is a team of professionals dedicated to enhancing city services by providing departments with safe and effective vehicles and equipment. We ensure the responsible use of tax dollars by managing the acquisition, maintenance, and disposal of the City's fleet in the most cost effective manner possible.

We are a team. We believe that working together to meet the challenges we face on a day-to-day basis will result in the best service for our customers and citizens.

We take pride in our work and are dedicated to providing our best efforts for the citizens of Texarkana.

PROGRAM FOCUS:

We are committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and the interruption of City services to our citizens.

We believe that training is a cornerstone to providing quality service for our customers. We are committed to providing our employees with the opportunities necessary to develop and enhance their skills and workmanship.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Fleet Manager	1	1
Shop Foreman	1	0
GSD/Fleet Supervisor	0	1
Mechanic	3	4
Equipment Servicer	2	1
Parts Tech	2	1

Fleet Services Fund

19.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	404,300	448,882	452,398	401,285
SUPPLIES	814,082	920,780	516,700	628,739
MAINTENANCE	385,239	361,111	456,111	420,590
CONTRACTUAL SERVICES	59,735	34,345	34,345	31,995
CAPITAL OUTLAY	3,893	837	837	829
TOTAL BUDGET	1,667,249	1,765,955	1,460,391	1,483,438

PERSONAL SERVICES

50006 Termination/Acc. Absences	4,273	4,273	1,273	4,273
51012 Stipend	0	0	0	2,778
51101 Supervision	136,619	151,457	151,457	90,155
51102 Clerical	2,494	0	0	0
51103 Maintenance/Operation	134,315	158,475	158,043	184,439
51105 Overtime	4,930	1,332	9,700	8,332
51106 Longevity	5,254	3,164	3,164	2,832
51107 Incentive Pay	7,980	4,648	4,648	2,006
51112 Workers' Compensation	7,000	7,292	6,166	4,883
51113 Pensions/Retirement	37,391	41,414	41,769	39,948
51114 Social Security	19,232	24,291	24,046	18,028
51115 Group Insurance	40,720	47,336	47,332	38,611
51120 Auto Allowance	1,692	2,000	2,000	3,000
51122 Tool Allowance	2,400	3,200	2,800	2,000
TOTAL	404,300	448,882	452,398	401,285

SUPPLIES

52201 Office Supplies	1,019	1,300	1,300	1,300
52202 Wearing Apparel	1,658	2,500	2,500	3,500
52204 Food Supplies	587	1,250	1,250	1,250
52205 Posting/Shipping	8	50	50	50
52206 Fuels & Lubricants	796,345	904,080	500,000	600,000
52207 Minor Tools & Equip.	4,486	3,600	3,600	12,600
52208 Janitorial Supplies	1,937	2,500	2,500	2,500
52209 Chemical Supplies	1,073	1,500	1,500	1,500
52213 Computer Software	6,562	3,100	3,100	3,439
52220 Safety Equipment	407	900	900	2,600
TOTAL	814,082	920,780	516,700	628,739

MAINTENANCE

53301 Buildings	10,265	5,000	5,000	9,000
53400 Computer Maintenance	279	650	650	4,650

Fleet Services Fund

19.05

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
53402 Tools & Equipment	9,365	2,200	2,200	3,900
53403 Motor Vehicles - Dept.	104	3,261	3,261	5,540
53404 Motor Vehicles - Fleet	280,720	305,000	400,000	325,000
53405 Security & Surveillance	0	0	0	2,500
53406 Heavy Equipment	52,247	0	0	0
53407 Accident Repairs-Fleet	32,259	45,000	45,000	0
53412 Motor Vehicles - OS Repairs	0	0	0	70,000
TOTAL	385,239	361,111	456,111	420,590
 CONTRACTUAL SERVICES				
54500 Communications - In-House	1,143	1,200	1,200	1,200
54501 Communications - Other	2,066	2,000	2,000	2,000
54502 Rental	357	500	500	500
54503 Insurance & Bond	4,399	4,500	4,500	4,500
54504 Special Services	35,710	9,250	9,250	2,500
54506 Travel	2,295	4,200	4,200	8,000
54507 Utilities - Electricity	5,906	6,000	6,000	6,000
54508 Utilities - Water & Sewer	2,209	1,600	1,600	1,600
54509 Utilities - Gas	5,235	5,000	5,000	5,000
54523 Bank Service Charges	0	45	45	45
54525 Advertising	195	0	0	0
54608 Dues & Memberships	220	50	50	650
TOTAL	59,735	34,345	34,345	31,995
 CAPITAL OUTLAY				
50200 Lease Purchase Interest	113	8	8	0
55820 Capital Lease	3,780	829	829	829
TOTAL	3,893	837	837	829

ECONOMIC DEVELOPMENT FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
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BEGINNING FUND BALANCE **850,941** **1,242,449** **1,416,804**

REVENUES

Electric - AEP SWEPCO	283,981	270,000	275,000
Gas - CenterPoint	130,446	170,000	172,000
Interest	34,352	18,500	20,000
<i>TOTAL REVENUES</i>	448,779	458,500	467,000

TOTAL AVAILABLE **1,299,720** **1,700,949** **1,883,804**

EXPENDITURES

Economic Development	57,271	284,145	314,320
<i>TOTAL EXPENDITURES</i>	57,271	284,145	314,320

ENDING FUND BALANCE **1,242,449** **1,416,804** **1,569,484**

PROGRAM DESCRIPTION:

The stated purpose of this fund as indicated by the City Council sub-committee for Economic Development shall be to:

- Promote new, and expand existing, long-term employment opportunities for the City of Texarkana, Texas.
- Enhance property values and expand the base for the taxing entities within the City of Texarkana, Texas.
- Promote diversity within the local economy.
- Help enhance the standard of living and raise the median wage for the citizens of Texarkana, Texas.

This program will adhere to the basic permissible uses identified in the *Handbook on Economic Development Laws for Texas Cities*, which allows fund expenditures for land, buildings, equipment, facilities, and improvements that are suitable to promote the following types of enterprises:

1. Manufacturing and industrial projects
2. Distribution centers and small warehousing projects
3. Recycling programs
4. Programs to promote new and expanded business development with the exception of commercial and retail business development
5. Facilities and buildings to promote job creation for business retention
6. Job training programs
7. Research and development programs
8. Infrastructure and improvements, including wet utility construction, repair and extensions and environment remediation, directly associated with an otherwise allowable use
9. Land acquisition directly associated with an otherwise allowable use
10. Grants for job training
11. Matching funds for Federal or State grants
12. Collateral and debt service
13. Economic Development feasibility studies
14. Closed or re-aligned military bases
15. Staffing administration costs directly related to specifically allowable uses
16. Research, promotion and advertising directly related to specifically allowable uses.

In all instances, the use of these funds must be associated directly with the creation and/or retention of Primary Jobs defined as: those available at a company for which a majority of the products or services of that company are ultimately exported or provided thus infusing new dollars into the local economy.

PROGRAM FOCUS:

To promote new and expand existing employment opportunities, enhance property values and expand the tax base, promote economic diversity, and enhance the standard of living for Texarkana, Texas residents.

In all instances, the use of these funds must be associated directly with the creation and/or retention of Primary Jobs defined as: those available at a company for which a majority of the products or services of that company are ultimately exported or provided thus infusing new dollars into the local economy.

PROGRAM FOCUS:

To promote new and expand existing employment opportunities, enhance property values and expand the tax base, promote economic diversity, and enhance the standard of living for Texarkana, Texas residents.

Economic Development Fund

20.02

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	75	1,850
MAINTENANCE	0	0	0	250
CONTRACTUAL SERVICES	0	270,500	284,070	312,220
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	270,500	284,145	314,320

SUPPLIES

52201 Office Supplies	0	0	0	100
52205 Postage/Shipping	0	0	0	100
52213 Computer Supplies	0	0	75	1,650
TOTAL	0	0	75	1,850

MAINTENANCE

53401 Furniture & Fixtures	0	0	0	250
TOTAL	0	0	0	250

CONTRACTUAL SERVICES

54501 Communications - Other	0	0	70	420
54504 Special Services	0	63,000	75,000	76,800
54506 Travel & Training	0	0	1,245	14,750
54519 Meals & Local Expense	0	0	255	500
54524 Other Services	0	0	0	750
54525 Advertising	0	0	0	10,000
54608 Dues	0	7,500	7,500	7,500
54609 Other Sundry Items	0	0	0	1,500
54679 Economic Incentive Pymts	0	200,000	200,000	200,000
TOTAL	0	270,500	284,070	312,220

Hotel/Motel Tax

22.07

PROGRAM DESCRIPTION:

A tax of five percent was collected from the various hotels and motels in the area on a monthly and quarterly basis through September 30, 2004. City Council approved an increase in the tax rate to seven percent beginning on October 1, 2004. This money is used for the sole purpose of promoting the City of Texarkana, Texas with advertisement and special events scheduled yearly throughout the City. Funds generated by the additional two percent tax approved by City Council as mentioned above are to be placed in reserve for construction and operation of a convention center.

HOTEL/MOTEL TAX FUND

	ACTUAL 2007-08	ESTIMATED 2008-09	REVISED 2008-09	PROPOSED 2009-10
BEGINNING FUND BALANCE-Unreserved	247,074	112,136	328,333	556,351
BEGINNING FUND BALANCE-Reserved	469,718	756,718	827,950	1,218,950
INCOME				
Hotel/Motel Tax-Unreserved	839,722	685,000	930,000	955,000
Hotel/Motel Tax-Reserved for Conv Center	337,386	278,000	375,000	386,000
Interest Income-Unreserved	2,610	2,500	1,925	5,000
Interest Income-Reserved	20,159	30,000	16,000	20,000
Contributions from Others-Unreserved	325,967	0	29,932	0
Penalties & Interest - Unreserved	2,413	0	0	0
TOTAL REVENUES- Unreserved	1,170,025	687,500	961,857	960,000
TOTAL REVENUES-Reserved	358,232	308,000	391,000	406,000
TOTAL AVAILABLE-Unreserved	1,417,099	799,636	1,290,190	1,516,351
TOTAL AVAILABLE-Reserved	827,950	1,064,718	1,218,950	1,624,950
EXPENDITURES				
Special Services	397	13,000	10,500	10,500
Bank Service Charges	0	100	0	100
Marketing and Tourism	0	0	0	150,000
Main Street Texarkana	0	30,000	0	20,000
Downtown Enhancement	466,686	82,536	56,089	10,000
Chamber of Commerce	74,883	45,000	45,000	45,000
T.R.A.H.C.	70,000	80,000	80,000	80,000
Historical Museum	129,000	129,000	129,000	129,000
Four States Fair	20,000	20,000	20,000	20,000
Perot Theatre	305,000	305,000	305,000	305,000
T.C. - Rising Star Open	0	10,000	10,000	0
Sports Promotion	3,000	60,000	53,250	210,000
Tex. Symphony Orchestra	19,800	25,000	25,000	25,000
Convention Center Promotion	0	0	0	45,000
Administrative Fee	0	0	0	10,000
TOTAL EXPENDITURES	1,088,766	799,636	733,839	1,059,600
RESERVED FOR CONVENTION CENTER	827,950	1,064,718	1,218,950	1,624,950
UNRESERVED - Designated for Marketing and Promotion	328,333	0	556,351	456,751

Four States Fair and Rodeo

21.50

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	10,000
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	10,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	0	0	20,000

PERSONAL SERVICES

51101 Supervision	0	0	0	10,000
TOTAL	0	0	0	10,000

CONTRACTUAL SERVICES

54525 Advertising	20,000	20,000	20,000	10,000
TOTAL	20,000	20,000	20,000	10,000

Main Street Texarkana

21.51

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	10,000
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	30,000	0	10,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	30,000	0	20,000

PERSONAL SERVICES				
51101 Supervision	0	0	0	10,000
TOTAL	0	0	0	10,000

CONTRACTUAL SERVICES				
54525 Advertising	-	30,000	-	10,000
TOTAL	-	30,000	-	10,000

Texarkana Museums System

21.53

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	40,800
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	40,000
CONTRACTUAL SERVICES	129,000	129,000	129,000	48,200
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	129,000	129,000	129,000	129,000

PERSONAL SERVICES

51101 Supervision	0	0	0	15,000
51103 A&P Employee(s)	0	0	0	25,800
TOTAL	0	0	0	40,800

MAINTENANCE

53301.01 Ace of Clubs House	0	0	0	20,000
53301.02 Offenhauser Building	0	0	0	20,000
TOTAL	0	0	0	40,000

CONTRACTUAL SERVICES

54525 Advertising	129,000	129,000	129,000	48,200
TOTAL	129,000	129,000	129,000	48,200

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	31,000
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	5,000
CONTRACTUAL SERVICES	70,000	80,000	80,000	44,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	70,000	80,000	80,000	80,000

PERSONAL SERVICES				
51101 Supervision	0	0	0	15,000
51103 A&P Employee(s)	0	0	0	16,000
TOTAL	0	0	0	31,000

MAINTENANCE				
53301 Buildings	0	0	0	5,000
TOTAL	0	0	0	5,000

CONTRACTUAL SERVICES				
54525 Advertising	70,000	80,000	80,000	44,000
TOTAL	70,000	80,000	80,000	44,000

Texarkana Symphony Orchestra

21.55

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	10,000
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	19,800	25,000	25,000	15,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	19,800	25,000	25,000	25,000

PERSONAL SERVICES				
51101 Supervision	0	0	0	5,000
51103 A&P Employee(s)	0	0	0	5,000
TOTAL	0	0	0	10,000

CONTRACTUAL SERVICES				
54525 Advertising	19,800	25,000	25,000	15,000
TOTAL	19,800	25,000	25,000	15,000

Texarkana Chamber of Commerce

21.56

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	15,000
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	74,883	45,000	45,000	30,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	74,883	45,000	45,000	45,000

PERSONAL SERVICES

51101 Supervision	0	0	0	15,000
TOTAL	0	0	0	15,000

CONTRACTUAL SERVICES

54525 Advertising	74,883	45,000	45,000	30,000
TOTAL	74,883	45,000	45,000	30,000

Hotel/Motel Tax

22.07

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
COMMODITIES	0	0	0	0
CONTRACTUAL SERVICES	775,083	470,636	434,839	740,600
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	775,083	470,636	434,839	740,600

CONTRACTUAL SERVICES

54504 Special Services	397	13,000	10,500	10,500
54523 Bank Service Charges	0	100	0	100
54525 Marketing and Tourism	0	0	0	150,000
54648 Downtown Enhancement	466,686	82,536	56,089	10,000
54655 Perot Theatre	305,000	305,000	305,000	305,000
54673 T.C. - Rising Star Open	0	10,000	10,000	0
54675 Sports Promotion	3,000	60,000	53,250	210,000
54680 Convention Center Promotion	0	0	0	45,000
54541 Administrative Fee	0	0	0	10,000
TOTAL	775,083	470,636	434,839	740,600

Veterans Office

25.00

PROGRAM DESCRIPTION:

Budgeted in this account are the expenditures of the Veterans Officer. The Veterans Officer is located in the Miller County Courthouse. This office is funded by the City of Texarkana, Texas, Bowie, and Miller Counties. The funding is as follows:

Texarkana, Texas	\$11,060.00
Bowie County	\$10,320.00
Miller County	\$23,176.00

PROGRAM FOCUS:

This office is to provide services to the veterans of Texarkana, Texas, Miller County, and Bowie County.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Veterans Officer	1	1

Veterans Office

25.00

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	9,380	9,310	9,310	9,310
SUPPLIES	550	550	550	550
MAINTENANCE	300	300	300	300
CONTRACTUAL SERVICES	900	900	900	900
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	11,130	11,060	11,060	11,060

PERSONAL SERVICES

51103 Maintenance/Operation	8,691	8,625	8,625	8,625
51112 Worker's Comp.	24	25	25	25
51114 Social Security	665	660	660	660
TOTAL	9,380	9,310	9,310	9,310

SUPPLIES

52201 Office Supplies	250	250	250	250
52205 Postage/Shipping	300	300	300	300
TOTAL	550	550	550	550

MAINTENANCE

53401 Furniture & Fixtures	300	300	300	300
TOTAL	300	300	300	300

CONTRACTUAL SERVICES

54504 Special Services	900	900	900	900
TOTAL	900	900	900	900

Non-Operating

27.00

PROGRAM DESCRIPTION:

This program is used to provide for items which are considered as non-operating items in the City Budget. These are sundry charges which the City is obligated to pay and are not allocated in other budgets.

Non-Operating

27.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	0
SUPPLIES	36,838	0	0	4,200
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	4,253,749	3,341,578	3,162,334	4,927,983
CAPITAL OUTLAY	36,185	30,338	30,338	288,229
TOTAL BUDGET	4,326,772	3,371,916	3,192,672	5,220,412

SUPPLIES

52205 Postage/Shipping	17,916	0	0	0
52213 Computer Supplies	20	0	0	4,200
52215 Other Supplies	18,902	0	0	0
TOTAL	36,838	0	0	4,200

CONTRACTUAL SERVICES

50002 Other Expenses	14	0	0	0
50019 Agent Fees	3	0	0	0
50053 Transfer to Personnel Policy	108,218	0	0	0
50063 Transfer to Prop & Liability	161,960	0	213,150	213,000
50064 Transfer to Bringle Lake	50,000	0	0	0
50067 Transfer to Capital Replacement Fund	0	0	0	1,268,000
54500 Communications - In-House	234	335	190	204
54502 Rental	268,236	310,239	311,108	357,224
54503 Insurance & Bond	0	213,150	0	0
54504 Special Services	145,365	98,675	109,365	273,980
54523 Bank Service Charges	518	150	1,700	0
54524 Other Services	52,065	32,205	58,473	50,230
54525 Advertising	3,134	5,000	4,000	4,000
54528 Bowie Co. App. Dist.	217,557	226,000	288,261	294,943
54535 B.O.N.D./Main Street	44,703	0	30,000	0
54612 Personnel Policy	0	633,957	131,000	526,196
54613 Reserve Approp.	0	315,000	315,000	315,000
54614 Library	407,894	433,820	433,820	446,834
54617 A.A.R.F.	69,000	0	0	0
54618 C.O.G.	6,956	6,956	6,956	6,956
54623 State Comptroller	561,866	550,000	709,235	745,000

Non-Operating

27.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54626 Animal Shelter	102,911	102,394	90,000	0
54628 RSVP 2	58,501	71,838	69,088	69,088
54643 TUTD	61,102	104,361	104,361	130,701
54645 Texarkana Airport/AARF	24,436	106,736	106,736	106,736
54656 Public Health Fund	221,360	114,891	114,891	114,891
54659 Fleet Services	1,687,716	10,871	60,000	0
54662 Teen Court	0	5,000	5,000	5,000
TOTAL	4,253,749	3,341,578	3,162,334	4,927,983
CAPITAL OUTLAY				
55707 Computer Equipment	0	0	0	139,500
55801 Buildings & Facilities	0	0	0	118,391
55820 Capital Lease	33,199	27,127	28,204	29,324
50200 Lease Purchase Interest	2,986	3,211	2,134	1,014
TOTAL	36,185	30,338	30,338	288,229

Refuse Collection

28.00

PROGRAM DESCRIPTION:

The refuse collection service is contracted out to Waste Management. All employees at the hauling service and at the landfill are employees of Waste Management. There are no City employees employed with these services.

PROGRAM FOCUS:

To provide the best possible refuse collection and disposal service for the citizens of Texarkana at a reasonable cost.

Refuse Collection

28.00

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	3,875,909	3,982,000	4,065,000	4,190,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	3,875,909	3,982,000	4,065,000	4,190,000
CONTRACTUAL SERVICES				
54611 Refuse Contract	3,875,909	3,982,000	4,065,000	4,190,000
TOTAL	3,875,909	3,982,000	4,065,000	4,190,000

Texarkana Public Library

90.00

PROGRAM DESCRIPTION:

The mission of the Texarkana Public Library, through its excellent service, provides materials, information, programs, and facilities to improve the quality of life for people in Texarkana, Arkansas and Texarkana, Texas. The Library provides access to information and materials, reflecting diverse points of view to instruct, inform and entertain regardless of age, levels of ability, educational, cultural or financial background. In addition to the wealth of resources available for circulation, the Library offers youth and adult programming, reference service, data base and Internet services, tours for groups, meeting room space, service to nursing homes, a twenty-four hour public catalog through the web and a children's dial-a-story phone line.

PROGRAM FOCUS:

The Commission is asking for continued support to achieve the following objectives in accordance with the Library Long Range and Facilities Master Plan:

- To increase number of library materials added to the collection to two per capita.
- To continue developing the collection in accordance with a collection development plan.
- To continue two (2) Story Hour sessions year round.
- To continue Internet services as an extension of reference and information to the community.
- To cooperate with the Literacy Council to help decrease the illiteracy rate in the Texarkana area.
- To promote the Library and its services.
- To increase access to information through its automated Public Catalog twenty-four (24) hours a day.
- To continue to offer informative programming to the community for children and adults.
- To continue outreach services to Nursing Homes and story presentations to Daycares.
- To continue operation sixty-four (64) hours a week and four (4) nights open until 9:00 p.m.
- To continue maintaining the building.
- To continue an active summer program for the children and a 24 hour dial-a-story line for children.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Director	1	1
Public Services Librarian	1	1
Head of Technical Services	1	1
Circulation Services Manager	1	1

Texarkana Public Library

90.00

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Cataloger	2	2
Circulation Clerk	3	3
Secretary/Bookkeeper	1	1
Environmental Services Tech.	1	1
Page	3	3
Extra Help	3	3

Texarkana Public Library

90.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	474,896	485,017	508,973	508,973
SUPPLIES	2,927	162,692	162,627	174,952
MAINTENANCE	161	47,557	45,560	49,147
CONTRACTUAL SERVICES	229	118,983	116,483	133,483
CAPITAL OUTLAY	0	0	0	0
GRANTS	0	0	24,647	0
TOTAL BUDGET	478,213	814,249	858,290	866,555

PERSONAL SERVICES

50006 Termination Pay	140	140	140	140
51101 Supervision	171,398	171,033	176,895	176,895
51102 Clerical	118,267	117,458	144,940	144,940
51103 Maintenance/Operation	20,168	20,096	20,782	20,782
51104 Extra Help	51,734	54,494	26,757	26,757
51112 Workers' Compensation	1,718	1,744	1,798	1,798
51113 Pensions/Retirement	37,421	37,192	44,963	44,963
51114 Social Security	27,136	27,776	28,257	28,257
51115 Group Insurance	46,914	55,084	64,441	64,441
TOTAL	474,896	485,017	508,973	508,973

SUPPLIES

52201 Office Supplies	584	18,000	18,000	18,300
52204 Food Supplies	0	400	727	727
52205 Postage/Shipping	0	9,500	9,900	10,000
52206 Fuels & Lubricants	665	1,492	700	919
52207 Minor Tools & Equip.	3	200	200	200
52208 Janitorial Supplies	1,589	3,000	3,000	3,300
52209 Chemical Supplies	12	0	0	0
52214 Internet	0	13,100	13,100	14,100
52215 Books-Continuous	0	38,000	38,000	38,000
52216 Books-Non Continuous	0	50,000	50,000	57,906
52217 Periodicals	0	9,000	9,000	9,500
52218 Audio/Video	0	20,000	20,000	22,000
52220 Safety Related Supplies	74	0	0	0
TOTAL	2,927	162,692	162,627	174,952

MAINTENANCE

53301 Buildings	97	16,000	16,000	17,000
53400 Computer Maintenance	0	24,000	23,010	24,000
53402 Tools & Equipment	0	7,000	6,000	7,000

Texarkana Public Library

90.00

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53403 Motor Vehicles	0	557	550	1,147
53404 Motor Vehicles - Fleet	64	0	0	0
TOTAL	161	47,557	45,560	49,147
CONTRACTUAL SERVICES				
54500 Communications - In-House	0	6,000	4,500	6,000
54502 Rental	0	5,000	5,000	5,000
54503 Insurance & Bond	0	17,000	16,000	17,000
54504 Special Services	229	21,000	21,000	22,000
54506 Travel & Training	0	8,500	8,500	8,500
54507 Utilities - Electricity	0	35,000	32,000	36,000
54508 Utilities - Water & Sewer	0	4,000	4,000	5,000
54509 Utilities - Gas	0	13,000	16,000	24,500
54511 Laundry Services	0	1,500	1,500	1,500
54525 Advertising	0	2,500	2,500	2,500
54608 Dues & Memberships	0	5,000	5,000	5,000
54609 Other Sundry Items	0	483	483	483
TOTAL	229	118,983	116,483	133,483
GRANTS				
55970 Friends	0	0	5,331	0
58000 Texas Loan Star	0	0	9,316	0
59000 Narramore Trust	0	0	10,000	0
TOTAL	0	0	24,647	0

GENERAL PROPERTY AND LIABILITY FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
BEGINNING FUND BALANCE	45,617	418,260	84,296
REVENUES			
Recovery of Damage Claims	436,587	308,000	10,000
City Contributions	161,960	213,150	213,000
Refund of Contributions	30,203	22,086	-
Interest Revenue	3,262	1,770	2,000
TOTAL REVENUES	632,012	545,006	225,000
TOTAL AVAILABLE	677,629	963,266	309,296
EXPENDITURES			
Insurance Premiums	206,472	180,000	200,000
Repairs	52,897	698,970	45,000
TOTAL EXPENDITURES	259,369	878,970	245,000
ENDING FUND BALANCE	418,260	84,296	64,296

General Property and Liability Fund

PROGRAM DESCRIPTION:

The purpose of this fund is to centralize the receipt and expenditure of funds related to general property and liability insurance coverage.

PROGRAM FOCUS:

The long-range goal is to develop a reserve fund to allow the City to reduce its expenditure of insurance premium dollars by studying historical accident claims data, and adjusting policy deductibles to the most efficient levels.

General Property and Liability Fund

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	259,369	620,450	878,970	245,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	259,369	620,450	878,970	245,000

CONTRACTUAL SERVICES				
53403 Motor Vehicles - Dept	397	0	0	0
53407 Accident Repairs - Fleet	52,500	12,500	698,970	45,000
53301 Buildings	0	427,950	0	0
54503 Insurance & Bond	206,472	180,000	180,000	200,000
TOTAL	259,369	620,450	878,970	245,000

CAPITAL REPLACEMENT FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i>BEGINNING FUND BALANCE</i>	<i>0</i>	<i>0</i>	<i>0</i>
<u>REVENUES</u>			
City Contribution	0	0	1,268,000
Interest and Salvage Revenue	0	0	10,000
TOTAL REVENUES	0	0	1,278,000
<u>EXPENDITURES</u>			
Capital Replacement	0	0	1,094,485
TOTAL EXPENDITURES	0	0	1,094,485
<i>ENDING FUND BALANCE</i>	<i>0</i>	<i>0</i>	<i>183,515</i>

Capital Replacement

PROGRAM DESCRIPTION:

The purpose of this Fund is to utilize City contributions in the most effective and cost efficient ways to provide departments with motor vehicles, rolling stock and other equipment they need to successfully achieve their responsibilities to the citizens.

PROGRAM FOCUS:

Our General Services and Fleet Services departments are charged with evaluating and continually upgrading the quality of the City's fleet, using this fund to manage and maintain these assets appropriately.

Capital Replacement

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	0	0	0	1,094,485
TOTAL BUDGET	0	0	0	1,094,485

CAPITAL OUTLAY				
55704 Motor Vehicles	0	0	0	1,094,485
TOTAL	0	0	0	1,094,485

TECHNOLOGY

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i>BEGINNING FUND BALANCE</i>	0	0	115,000
<u>REVENUES</u>			
City Contribution	0	115,000	139,500
<u>TOTAL REVENUES</u>	0	115,000	139,500
<u>EXPENDITURES</u>			
Computer Hardware Purchases	0	0	139,000
<u>TOTAL EXPENDITURES</u>	0	0	139,000
<i>ENDING FUND BALANCE</i>	0	115,000	115,500

Technology

PROGRAM DESCRIPTION:

The purpose of this fund is to provide a management tool for the City's growing technology needs. Scheduled replacement of hardware and software assets will allow the City to operate more efficiently in a rapidly changing operational environment.

PROGRAM FOCUS:

Operational technology assets will be consistently monitored and analyzed for effectiveness and replaced as needed.

Technology

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	139,500
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	0	0	139,500

SUPPLIES

52213 Computer Software

TOTAL

0	0	0	139,500
0	0	0	139,500

Police Administration

17.01

PROGRAM DESCRIPTION:

Police Administration is charged with the responsibility of managing all resources assigned to the Department for the specific purpose of protecting the lives and property of the residents and visitors to this community.

PROGRAM FOCUS:

The Division carries out its responsibilities through the Office of the Chief of Police and his/her management oversight and leadership of all personnel and equipment assigned to the entire Department. Time records and departmental business for the department are coordinated through this office, as well.

The Division also hosts the Office of Professional Responsibility which is tasked with safeguarding the integrity and professionalism of the Department. The "Recognition Program", Internal Affairs Investigations and Policy Development and maintenance are managed through this function.

Problem Oriented Policing strategies are managed through this division via the POP Team. The POP Team serves as a problem-solving deployment until specifically fielded to address and resolve neighborhood problems that affect residents' quality of life, situations that heighten fear of crime or the presence of crime itself. The Team also attempts to mitigate street crime that includes prostitution, drugs and larceny.

The Administrative Services Division has taken on additional police management responsibility with the advent of the City Marshal. The Division Captain carries a second TCLEOSE commission and serves part-time as the City Marshal. In his added capacity, he reports to the Municipal Court Clerk as they collectively deal with the Court's warrants.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Chief of Police	1	1
Captain	1	1
Lieutenant	1	1
Sergeant	1	1
Police Officer	2	2
Administrative Coordinator	1	1

Police Administration

17.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	269,626	595,899	590,712	617,228
SUPPLIES	10,251	28,354	23,352	34,615
MAINTENANCE	22,216	1,854	14,573	19,980
CONTRACTUAL SERVICES	1,097,895	1,221,579	1,158,695	1,421,151
CAPITAL OUTLAY	19,927	9,017	9,017	0
TOTAL BUDGET	1,419,915	1,856,703	1,796,349	2,092,974

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	2,165	2,165	2,165
51012 Stipend - Clerical	0	1,846	1,846	2,000
51105 Reimbursable Overtime	0	0	0	3,200
51101 Supervision	104,607	115,963	115,963	106,811
51102 Clerical	32,871	38,025	37,948	38,273
51103 Maintenance/Operations	59,690	266,688	267,282	278,338
51105 Overtime	5,554	27,685	20,000	24,485
51106 Longevity	2,124	4,447	4,462	4,712
51107 Incentive Pay	4,085	7,166	7,166	9,680
51108 Step-Up Pay	537	0	0	0
51111 Shift Differential	12	1,460	1,460	1,560
51112 Workers' Compensation	5,569	12,784	12,551	15,216
51113 Pensions/Retirement	34,015	77,959	75,819	82,039
51114 Social Security	2,788	5,468	5,962	6,693
51115 Group Insurance	16,274	32,243	35,588	39,056
51121 Clothing Allowance	1,500	2,000	2,500	3,000
TOTAL	269,626	595,899	590,712	617,228

SUPPLIES

52201 Office Supplies	5,092	4,905	5,000	5,305
52202 Wearing Apparel	470	2,943	1,200	2,943
52204 Food Supplies	1,222	1,328	1,328	1,328
52205 Postage/Shipping	374	406	240	406
52206 Fuels & Lubricants	0	8,950	7,100	13,891
52207 Minor Tools & Equip.	801	2,539	2,000	2,539
52208 Janitorial Supplies	92	139	139	139
52210 Medical Supplies	321	250	100	250
52213 Computer Software	1,879	6,894	6,200	6,894

Police Administration

17.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
52220 Safety Supplies	0	0	45	920
TOTAL	10,251	28,354	23,352	34,615
MAINTENANCE				
53301 Building Maintenance	21,768	0	0	0
53402 Tools & Equipment	0	0	0	4,812
53403 Motor Vehicles - Dept.	0	301	13,320	13,615
53410 Communications Maint.	448	1,553	1,253	1,553
TOTAL	22,216	1,854	14,573	19,980
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,988	1,776	1,776	1,948
54501 Communications - Other	1,048	4,272	4,372	4,272
54502 Rental	1,072,531	1,193,692	1,131,450	1,392,742
54504 Special Services	12,952	12,800	12,200	13,150
54506 Travel & Training	6,985	7,135	7,350	7,135
54519 Meals & Local Expense	533	415	174	415
54608 Dues & Memberships	1,858	1,489	1,373	1,489
TOTAL	1,097,895	1,221,579	1,158,695	1,421,151
CAPITAL OUTLAY				
50200 Lease Purchase Interest	1,468	407	407	0
55707 Computer Software	0	0	0	0
55820 Capital Lease	18,459	8,610	8,610	0
TOTAL	19,927	9,017	9,017	0

PROGRAM DESCRIPTION:

The Uniform Services Division is charged with the responsibility of providing preventive police patrols and first level response to all calls for service. Personnel assigned to the Division provide proactive patrols in an effort to avert crime and safeguard residents and visitors to our community. A common term for this Division is "Patrol" and it is viewed as "the point where the rubber meets the road" or the "virtual backbone of law enforcement service delivery systems.

PROGRAM FOCUS:

The Uniform Services Division's focus is on the provision of proactive and responsible uniformed police patrol duties. These duties are provided in highly visible marked police vehicles that, by their very nature, serve to deter crime and instill a sense of security in those that note their presence.

Division personnel will utilize problem-solving strategies and community relations to build crime fighting partnerships within the community. The collective efforts of the police and community are expected to address issues of quality of life, fear of crime and criminal activity, block-by-block, neighborhood-by-neighborhood and community-wide.

This Division also deploys a Traffic Unit which encompasses dedicated traffic officers engaged in collision investigation and selective traffic law enforcement strategies. A newly added dimension, Commercial Vehicle Enforcement, has been incorporated as one of the Unit's enforcement modes. Incumbent personnel will conduct both State and Federal safety inspections on large commercial vehicles to verify safety compliance and adherence to weight and size limitations. The Unit's goal is to reduce the severity and number of traffic collisions and traffic-related deaths occurring within the corporate city limits by engendering regulatory compliance.

Special Weapons and Tactics, SWAT, although carried under a separate section of the budget, is an ancillary function of the Uniform Services Division. Personnel assigned to this function come from all areas of the Department and operate as part of a larger Metropolitan Tactical Team staffed by personnel from both Texarkana, Arkansas and Texarkana, Texas. The Captain assigned to Uniform Services will oversee the use and allocation of Texarkana, Texas resources as they are committed to this regional program.

Uniform Services Division cont.

17.02

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Captain	1	1
Lieutenant	4	4
Sergeant	8	9
Police Officer	54	50
Secretary I	1	1

Uniform Services Division

17.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	4,125,735	4,485,602	4,512,854	4,852,192
SUPPLIES	75,986	555,941	257,739	377,241
MAINTENANCE	31,130	149,190	232,166	265,322
CONTRACTUAL SERVICES	46,714	45,422	51,539	46,732
CAPITAL OUTLAY	81,596	49,748	49,748	49,748
TOTAL BUDGET	4,361,161	5,285,903	5,104,046	5,591,235

PERSONAL SERVICES

50006 Termination/Acc. Absences	10,959	33,099	33,099	33,099
51012 Stipend - Clerical	0	1,923	1,923	2,500
51015 Reimbursable Overtime	0	0	0	41,000
51102 Clerical	22,924	24,050	23,471	23,471
51103 Maintenance/Operation	2,646,134	2,860,436	2,855,076	3,071,634
51105 Overtime	363,201	392,000	412,000	379,000
51106 Longevity	19,854	20,775	21,030	23,761
51107 Incentive Pay	66,252	68,266	66,676	70,397
51108 Step-Up Pay	1,190	909	943	1,585
51111 Shift Differential Pay	16,118	13,232	13,556	13,520
51112 Workers' Compensation	98,055	104,811	105,446	111,695
51113 Pensions/Retirement	504,475	566,100	574,885	658,536
51114 Social Security	43,507	47,963	49,334	52,903
51115 Group Insurance	321,153	340,110	341,031	349,791
51116 Field Officer Training	10,413	10,928	13,384	18,300
51121 Clothing Allowance	1,500	1,000	1,000	1,000
TOTAL	4,125,735	4,485,602	4,512,854	4,852,192

SUPPLIES

52201 Office Supplies	10,048	9,230	8,000	9,230
52202 Wearing Apparel	31,257	53,592	50,500	53,592
52203 Feed	2,797	2,223	2,000	2,000
52204 Food Supplies	58	50	50	50
52205 Postage/Shipping	773	865	300	600
52206 Fuels & Lubricants	0	451,217	150,000	271,905
52207 Minor Tools & Equip.	12,274	7,135	15,000	7,135
52208 Janitorial Supplies	548	100	1,200	1,200
52213 Computer Software	6,533	8,840	8,000	8,840

Uniform Services Division

17.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
52220 Safety & First Aid	11,698	22,689	22,689	22,689
TOTAL	75,986	555,941	257,739	377,241
MAINTENANCE				
53402 Tools & Equipment	339	600	600	0
53403 Motor Vehicles	8,396	118,098	214,241	600
53404 Motor Vehicles - Fleet	2,408	0	0	234,230
53405 Security Equipment	2,073	3,325	3,325	3,325
53410 Communications Maint.	17,879	27,167	14,000	27,167
54504 Special Services	35	0	0	0
TOTAL	31,130	149,190	232,166	265,322
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,730	1,365	1,365	1,365
54501 Communications - Other	9,210	5,700	7,010	7,010
54502 Rental	0	0	218	0
54503 Insurance & Bond	0	71	71	71
54505 Forensic & Photo Labs	39	150	150	150
54506 Travel & Training	34,525	35,411	40,000	35,411
54519 Meals & Local Expense	20	300	300	300
54524 Other Services	165	100	100	100
54606 Veterinarian Services	552	2,000	2,000	2,000
54608 Dues & Memberships	473	325	325	325
TOTAL	46,714	45,422	51,539	46,732
CAPITAL OUTLAY				
50200 Lease Purchase Interest	4,093	2,057	2,057	2,057
55820 Capital Lease	77,503	47,691	47,691	47,691
TOTAL	81,596	49,748	49,748	49,748

PROGRAM DESCRIPTION:

The Support Services Division functions in support of the Department's overall mission, its employees, first responders and criminal investigators. The Division oversees delivery of crime prevention services, property and evidence storage, handles the community's Alarm Program, manages technology, and delivers crime analysis for department personnel. These services along with employee recruitment, police officer licensing and employee training, are essential critical factors that enable this municipality to meet its legal obligation to provide police services to the residents of Texarkana, Texas.

PROGRAM FOCUS:

Property & Evidence Unit: The Property & Evidence Unit will strive to keep all aspects of their responsible areas operating efficiently; ensure proper chain of custody for criminal evidence and determine the disposition for property under their control.

Information Technology Management Unit: The Information Technology Manager manages the procurement, upgrade and maintenance of the Department's technology tools and communication equipment.

Property Quartermaster: The Quartermaster is responsible for the procurement and distribution of department uniforms and accessories. This includes maintaining an inventory and ensuring the necessary equipment needed for day to day operations is available.

Alarm Administration: Alarm Administration primary responsibility is the issuance of burglary/robbery alarm permits for residences and businesses. The Alarm permit Specialist will also keep records of all alarm calls, issuing service call fee invoices for false alarms and collect false alarm and permit fees. The office will work in conjunction with Crime Prevention to focus on educating the general public with regard to operation of alarms, thereby reducing the number of false alarm calls generated and to ensure compliance with the City's alarm ordinance.

School Resource Officers: Focus on the fostering of a positive relationship between the police and students to promote a safe learning environment.

Crime Prevention: Efforts focus on the public's awareness of criminal activities and the methods of deterring criminal behavior which will include the Neighborhood Watch Program and Neighborhood Community meetings. The unit is responsible for administering and monitoring City ordinances covering Wrecker and Taxicabs permits and other special need permit situations as needed.

Support Services Division cont.

17.03

Recruiting: Emphasizes the recruitment and employment of quality individuals of all ethnicities and gender for the position of Police Officer and conducts personnel background investigations.

Professional Standards: This unit is responsible for the scheduling, tracking and delivery of training for all officers of the department, inclusive of training for civilian personnel. The focus of the unit is to ensure state-mandated training requirements in accordance with the Texas Commission on Law Enforcement Officer Standards and Education are fulfilled and facilitates training which improves job performance.

Crime Analysis: Focuses on researching and providing updated crime analysis data for proactive crime fighting by providing information necessary to address district and community issues.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Captain	1	1
Sergeant	1	1
Police Officer	3	3
Property & Evidence Controller	2	2
Crime Analyst	1	1
Alarm Specialist	1	1
Secretary	1	1

Support Services Division

17.03

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	624,910	580,412	607,917	637,826
SUPPLIES	25,239	59,441	29,475	55,571
MAINTENANCE	3,697	17,696	32,286	52,351
CONTRACTUAL SERVICES	34,220	44,553	49,243	40,875
CAPITAL OUTLAY	4,560	4,836	4,836	4,836
TOTAL BUDGET	692,626	706,938	723,757	791,459

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	5,899	5,899	5,899
51015 Reimbursable Overtime	0	0	0	38,700
51102 Clerical	39,769	23,127	31,127	43,986
51103 Maintenance/Operations	374,652	353,519	354,192	351,055
51105 Overtime	35,372	33,750	40,000	11,306
51106 Longevity	6,896	5,597	5,619	5,949
51107 Incentive Pay	15,037	11,762	12,062	12,253
51108 Step-Up Pay	51	383	1,238	880
51112 Workers' Compensation	11,898	11,221	10,777	17,755
51113 Pensions/Retirement	72,527	72,295	70,797	79,576
51114 Social Security	12,031	11,591	12,444	14,176
51115 Group Insurance	54,677	50,268	62,762	55,291
51121 Clothing Allowance	2,000	1,000	1,000	1,000
TOTAL	624,910	580,412	607,917	637,826

SUPPLIES

52201 Office Supplies	3,950	8,312	6,500	8,312
52202 Wearing Apparel	2,374	6,876	2,000	6,876
52204 Food Supplies	51	150	150	150
52205 Postage/Shipping	3,324	5,853	3,150	5,853
52206 Fuels & Lubricants	0	22,374	8,000	14,909
52207 Minor Tools & Equip.	9,813	4,977	4,500	8,672
52208 Janitorial Supplies	320	350	150	250
52210 Medical Supplies	869	1,200	600	1,200
52213 Computer Software	3,600	7,499	3,500	7,499
52220 Safety & First Aid	938	1,850	925	1,850
TOTAL	25,239	59,441	29,475	55,571

Support Services Division

17.03

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
MAINTENANCE				
53301 Buildings	1,048	3,600	2,000	8,000
53400 Computer Maintenance	0	0	0	0
53401 Furniture & Fixtures	0	0	218	0
53402 Tools & Equipment	2	50	25	8,964
53403 Motor Vehicles - Dept.	300	12,003	28,000	33,344
53410 Communications Maint.	2,347	2,043	2,043	2,043
TOTAL	3,697	17,696	32,286	52,351
CONTRACTUAL SERVICES				
54500 Communications - In-House	5,552	6,225	5,300	6,225
54501 Communications - Other	4,127	5,205	4,810	5,060
54502 Rental	3,067	5,904	3,500	400
54503 Insurance & Bond	71	0	0	0
54504 Special Services	3,678	3,600	9,000	4,600
54505 Forensic & Photo Lab	0	150	75	150
54506 Travel & Training	7,716	11,834	15,000	12,834
54507 Utilities - Electricity	2,219	2,220	2,220	2,220
54508 Utilities - Water & Sewer	1,134	1,104	1,152	1,200
54509 Utilities - Gas	602	1,000	1,000	1,000
54519 Meals & Local Expense	130	250	125	125
54524 Towing & Other Services	0	200	200	200
54525 Advertising	3,804	4,637	4,637	4,637
54608 Dues & Memberships	2,120	2,224	2,224	2,224
TOTAL	34,220	44,553	49,243	40,875
CAPITAL OUTLAY				
50200 Lease Purchase Interest	374	218	218	218
55820 Capital Lease	4,186	4,618	4,618	4,618
TOTAL	4,560	4,836	4,836	4,836

Investigative Services

17.04

PROGRAM DESCRIPTION:

Commonly referred to as the Criminal Investigation Division, this Division is charged with the responsibilities of investigating criminal offenses to bring perpetrators to justice and to insure that justice is served by presenting facts and evidence to the Judicial System so wrongdoers are punished in accordance with law – Criminal Law focuses on punishment for wrongdoers and except where otherwise provided and beyond the scope of law enforcement, redress for loss and injury cannot be a consideration.

PROGRAM FOCUS:

Detectives assigned by type of offense in this Division, develop investigative expertise in the areas of Crimes Against Persons, Crimes Against Property, Youth Crimes and Crimes Against Youth, Sex Crimes, Domestic Violence, and White-Collar Crime.

The incumbent Detective(s) assigned to these specialized investigative areas conduct extensive investigations to determine the identity of suspects, comfort victims, present cases for prosecution and provide testimony in court. Their efforts are targeted at seeing that justice is served for victims and in the interest of the community and society.

This Division also manages resources assigned to a regional Crime Scene Investigations Unit staffed by personnel from both Texarkana, Texas and Texarkana, Arkansas. This Unit utilizes sophisticated equipment and scientific applications to process crime scene evidence, photograph evidence and analyze visible and latent evidence.

This Division provides management oversight for the Bi-State Narcotics Task Force and the collaborative efforts of the multi-agency personnel assigned to that operation work exclusively to reduce narcotics trafficking in the greater Texarkana area. The focus of the Task Force is on mid to high-level volume narcotics dealers, manufacturers and suppliers.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Captain	1	1
Sergeant	2	2
Police Officer (Investigators)	11	12
Police Officer (Crime Scene)	1	1
Crime Scene Technician	1	1
Secretary	1	1
Clerk-Typist	½	½

Investigative Services

17.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	1,196,701	1,355,031	1,316,453	1,353,723
SUPPLIES	28,399	84,488	42,725	60,030
MAINTENANCE	5,615	24,019	28,070	31,498
CONTRACTUAL SERVICES	42,015	49,715	54,600	70,745
CAPITAL OUTLAY	13,954	10,106	10,106	5,800
TOTAL BUDGET	1,286,684	1,523,359	1,451,954	1,521,796

PERSONAL SERVICES

50006 Termination/Acc. Absences	4,908	10,046	10,046	10,046
51015 Reimbursable Overtime	0	0	0	3,400
51102 Clerical	46,341	47,187	47,187	47,356
51103 Maintenance/Operation	726,156	810,326	788,775	790,337
51105 Overtime	72,697	97,000	97,000	93,600
51106 Longevity	10,475	10,375	10,084	10,612
51107 Incentive Pay	37,126	37,131	36,298	38,043
51108 Step-Up Pay	1,413	894	1,788	1,192
51112 Workers' Compensation	26,931	30,777	28,832	45,512
51113 Pensions/Retirement	144,604	172,301	164,606	177,813
51114 Social Security	15,437	20,082	19,512	19,984
51115 Group Insurance	95,107	103,162	97,075	99,828
51121 Clothing Allowance	15,506	15,750	15,250	16,000
TOTAL	1,196,701	1,355,031	1,316,453	1,353,723

SUPPLIES

52201 Office Supplies	6,751	6,700	5,000	6,700
52202 Wearing Apparel	1,187	5,725	3,000	5,725
52204 Food Supplies	321	408	350	400
52205 Postage/Shipping	863	879	650	850
52206 Fuels & Lubricants	0	52,207	15,000	27,790
52207 Minor Tools & Equip.	14,377	4,350	1,500	4,350
52208 Janitorial Supplies	188	139	125	135
52213 Computer Software	4,547	6,450	11,500	6,450
52220 Safety & First Aid	165	4,430	2,500	4,430
52222 Crime Scene Supplies	0	3,200	3,100	3,200
TOTAL	28,399	84,488	42,725	60,030

MAINTENANCE

53301 Buildings	435	0	550	0
53400 Computer Maintenance	155	0	0	0

Investigative Services

17.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53401 Furniture & Fixtures	27	90	120	90
53402 Tools & Equipment	0	0	0	4,200
53403 Motor Vehicles - Dept.	150	19,332	23,500	22,628
53410 Communications Maint.	4,848	4,597	3,900	4,580
TOTAL	5,615	24,019	28,070	31,498
CONTRACTUAL SERVICES				
54500 Communications - In-House	5,956	5,880	6,500	5,880
54501 Communications -Other	13,825	12,120	12,950	14,150
54502 Rental	5,300	5,100	3,800	900
54503 Insurance & Bond	0	100	100	100
54504 Special Services	200	1,000	500	1,000
54505 Forensic and Photo Labs	2,446	5,800	10,100	20,000
54506 Travel & Training	13,133	18,025	19,250	27,025
54608 Dues & Memberships	1,155	1,690	1,400	1,690
TOTAL	42,015	49,715	54,600	70,745
CAPITAL OUTLAY				
50200 Lease Purchase Interest	812	456	456	300
55820 Capital Lease	13,142	9,650	9,650	5,500
TOTAL	13,954	10,106	10,106	5,800

CMV Enforcement Unit

17.06

PROGRAM DESCRIPTION:

The Texarkana, Texas Police Department's Commercial Vehicle Enforcement Unit is responsible for enforcing State and Federal laws pertaining to Commercial Motor Vehicles operating within Texarkana, Texas.

PROGRAM FOCUS:

The CMV Unit focuses on safety for all motorists and pedestrians on all streets and highways in Texarkana, Texas. They accomplish this by reducing motor vehicle crashes involving commercial motor vehicles and rigorous enforcement of US Department of Transportation Commercial Motor Vehicle regulations. The CMV Unit conducts roadside inspections and weight enforcement, and issues citations accordingly. Fines levied by the Texarkana, Texas Municipal Court pursuant to a Commercial Motor Vehicle violation are funneled to a specific account to support the CMV Unit in accordance with the State of Texas CMV Unit protocol. The CMV Unit is also responsible for conducting post-crash inspections of commercial motor vehicles to determine pre-crash conditions that may have contributed to the crash.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Police Officer	2	2

CMV Enforcement Unit

17.06

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	144,288	153,459
SUPPLIES	0	0	27,400	12,788
MAINTENANCE	0	0	1,000	14,200
CONTRACTUAL SERVICES	0	0	4,891	4,900
CAPITAL OUTLAY	0	0	0	5,200
TOTAL BUDGET	0	0	177,579	190,547
PERSONAL SERVICES				
51015 Reimbursable Overtime	0	0	1,275	1,275
51103 Maintenance/Operation	0	0	86,731	92,898
51105 Overtime	0	0	17,075	17,075
51106 Longevity	0	0	639	755
51107 Incentive Pay	0	0	2,034	2,115
51111 Shift Differential Pay	0	0	300	312
51112 Workers' Compensation	0	0	4,501	5,512
51113 Pensions/Retirement	0	0	18,284	20,770
51114 Social Security	0	0	1,513	1,655
51115 Group Insurance	0	0	11,936	11,092
TOTAL	0	0	144,288	153,459
SUPPLIES				
52201 Office Supplies	0	0	1,800	1,800
52202 Wearing Apparel	0	0	700	700
52206 Fuels & Lubricants	0	0	5,200	8,188
52207 Minor Tools & Equip.	0	0	18,500	500
52213 Computer Software	0	0	1,000	500
52220 Safety & First Aid	0	0	200	1,100
TOTAL	0	0	27,400	12,788
MAINTENANCE				
53404 Maintenance - Vehicles	0	0	0	9,400
53405 Security Equipment	0	0	1,000	3,000
53410 Communications Maint.	0	0	0	1,800
TOTAL	0	0	1,000	14,200
CONTRACTUAL SERVICES				
54501 Communications -Other	0	0	750	900
54506 Travel & Training	0	0	4,141	4,000
TOTAL	0	0	4,891	4,900

CMV Enforcement Unit

17.06

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CAPITAL OUTLAY				
55820 Capital Lease	0	0	0	5,200
TOTAL	0	0	0	5,200

Special Weapons & Tactics Unit

17.08

PROGRAM DESCRIPTION:

The Texarkana Metro Special Weapons and Tactics Unit is a specialized operational team that functions in support of dangerous and high-risk police operations in Texarkana, Texas and Texarkana, Arkansas. Personnel from both departments staff the unit.

PROGRAM FOCUS:

These specially trained and equipped personnel are deployed as needed to eliminate or mitigate extremely dangerous criminal situations posing an immediate or potential threat to the community or public safety providers. These events may include, but not be limited to snipers, barricaded hostage takers, civil disorders and service of high-risk arrest and search warrants.

The Team is on call twenty-four hours a day, seven days a week and is geared for rapid deployment with special weapons, equipment and vehicles.

The Team necessarily must have some of the best equipment available and must regularly train in tactics, weapons and fitness. Personnel in the Unit are carefully screened both mentally and physically for the suitability for such an assignment and they are routinely viewed as the "best of the best" in many law enforcement organizations.

PERSONNEL SCHEDULE:

All Special Weapons and Tactic Unit personnel are carried in other divisional budgets.

Special Weapons & Tactics Unit

17.08

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	0
SUPPLIES	5,355	18,838	12,650	18,545
MAINTENANCE	0	955	1,500	1,759
CONTRACTUAL SERVICES	5,952	5,820	5,142	5,820
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	11,307	25,613	19,292	26,124

SUPPLIES

52202 Wearing Apparel	1,615	1,360	1,000	1,360
52206 Fuels & Lubricants	0	0	50	50
52207 Minor Tools & Equip.	3,632	6,135	3,600	6,135
52220 Safety & First Aid	108	11,343	8,000	11,000
TOTAL	5,355	18,838	12,650	18,545

MAINTENANCE

53402 Tools & Equipment	0	500	300	500
53403 Motor Vehicles - Dept.	0	155	1,000	959
53410 Communications Maint.	0	300	200	300
TOTAL	0	955	1,500	1,759

CONTRACTUAL SERVICES

54501 Communications - Other	1,768	720	792	720
54504 Special Services	0	250	0	250
54506 Travel & Training	3,889	4,500	4,000	4,500
54608 Dues & Memberships	295	350	350	350
TOTAL	5,952	5,820	5,142	5,820

PROGRAM DESCRIPTION:

Enforcement of laws pertaining to possession, use, manufacturing and sales of illicit narcotics is accomplished through the Department's involvement in a Regional Narcotics Enforcement Task Force. This operation is functionally managed by the Captain in command of the Investigative Services Division and a Texarkana, Texas Police Lieutenant. The Task Force is staffed with personnel from Texarkana, Texas and Arkansas, and investigators from the Miller County Sheriff's Department.

PROGRAM FOCUS:

The focus of the Task Force is on mid to high-level volume narcotics dealers, manufacturers and suppliers that carry out the unlawful activities in the Greater Texarkana Region. The Unit strives to reduce the amount of narcotics available in the region by aggressively targeting persons engaged in this activity and by successfully investigating and prosecuting those persons. The goals are reduction of those crimes associated with persons addicted to drugs and the violence associated with that culture.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Lieutenant	1	1
Police Officer (Investigator)	2	2
Secretary	1	1

Narcotics

17.09

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	164,381	264,752	267,655	282,749
SUPPLIES	5,616	9,814	11,780	17,319
MAINTENANCE	1,592	3,537	6,428	11,131
CONTRACTUAL SERVICES	23,681	32,495	32,758	27,740
CAPITAL OUTLAY	35,715	0	0	10,000
TOTAL BUDGET	230,985	310,598	318,621	348,939

PERSONAL SERVICES				
50006 Termination/Acc. Absences	22,779	2,994	2,994	2,994
51102 Clerical	23,820	24,267	24,267	24,361
51103 Maintenance/Operation	65,730	149,010	149,783	155,173
51105 Overtime	13,304	17,000	19,380	20,500
51106 Longevity	905	1,558	1,331	1,762
51107 Incentive Pay	2,377	2,376	2,376	2,657
51112 Workers' Compensation	2,615	5,454	5,461	8,976
51113 Pensions/Retirement	15,951	32,645	32,703	36,556
51114 Social Security	2,857	4,385	4,406	4,602
51115 Group Insurance	13,543	22,063	21,954	22,168
51121 Clothing Allowance	500	3,000	3,000	3,000
TOTAL	164,381	264,752	267,655	282,749

SUPPLIES				
52201 Office Supplies	735	1,170	1,300	1,400
52202 Wearing Apparel	127	1,049	750	1,049
52204 Food Supplies	9	87	150	87
52205 Postage/Shipping	98	406	120	300
52206 Fuels & Lubricants	1,518	1,865	4,500	7,701
52207 Minor Tools & Equip.	1,666	2,455	2,400	4,000
52208 Janitorial Supplies	7	62	100	62
52209 Chemical Supplies	6	0	0	0
52213 Computer Software	684	660	660	660
52220 Safety & First Aid	766	2,060	1,800	2,060
TOTAL	5,616	9,814	11,780	17,319

MAINTENANCE				
53301 Buildings	484	0	0	0
53402 Tools & Equipment	0	130	50	1,900
53403 Motor Vehicles	340	1,429	5,300	7,253

Narcotics

17.09

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53405 Security Equipment	34	1,250	550	1,250
53410 Communications Maint.	734	728	528	728
TOTAL	1,592	3,537	6,428	11,131
CONTRACTUAL SERVICES				
54500 Communications - In-House	4,189	5,168	5,120	3,500
54501 Communications - Other	2,477	1,800	2,568	2,600
54502 Rental	8,490	9,432	9,060	8,500
54504 Special Services	2,700	7,000	7,000	7,000
54505 Forensic & Photo Labs	0	50	10	50
54506 Travel & Training	4,096	8,455	8,400	5,500
54507 Utilities - Electricity	411	0	0	0
54508 Utilities - Water & Sewer	225	0	0	0
54509 Utilities - Gas	528	0	0	0
54524 Other Services	445	500	600	500
54608 Dues & Memberships	120	90	0	90
TOTAL	23,681	32,495	32,758	27,740
CAPITAL OUTLAY				
55704 Motor Vehicles	35,715	0	0	10,000
TOTAL	35,715	0	0	10,000

FORFEITURE OPERATING ACCOUNT

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<u>BEGINNING FUND BALANCE</u>	58,212	140,158	155,073
INCOME			
Net Forfeitures	127,280	55,000	60,000
Other - Interest	6,083	1,400	1,500
<u>TOTAL AVAILABLE FUNDS</u>	191,575	196,558	216,573
EXPENDITURES			
Anti Drug Expenditures	51,417	41,485	65,000
<u>TOTAL EXPENDITURES</u>	51,417	41,485	65,000
<u>ENDING FUND BALANCE</u>	140,158	155,073	151,573

Forfeiture Operating Account

17.10

PROGRAM DESCRIPTION:

Assets legally seized and judiciously forfeited as gains of illegal and unlawful activities.

PROGRAM FOCUS:

To provide additional funds to assist the department in accomplishing its missions, goals and objectives.

Forfeiture Operating Account

17.10

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	33,507	25,000	26,000	24,000
SUPPLIES	17,910	25,000	2,465	11,000
MAINTENANCE	0	0	1,366	0
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	0	0	11,654	30,000
TOTAL BUDGET	51,417	50,000	41,485	65,000

PERSONAL SERVICES

50037 Transfer to DA's Office	9,607	10,000	4,000	4,000
50049 Return to Defendant	23,900	15,000	22,000	20,000
TOTAL	33,507	25,000	26,000	24,000

SUPPLIES

52201 Office Supplies	355	0	0	0
52202 Wearing Apparel	15,099	0	0	0
52207 Minor Tools & Equip.	1,862	25,000	1,705	10,000
52213 Computer Software	0	0	0	0
52220 Safety Equipment	594	0	0	0
52222 Crime Scene Supplies	0	0	760	1,000
52223 Court Cost - Narcotics	0	0	0	0
TOTAL	17,910	25,000	2,465	11,000

MAINTENANCE

53403 Motor Vehicles - Dept.	0	0	0	0
53410 Communications Maint	0	0	1,366	0
TOTAL	0	0	1,366	0

CAPTIAL OUTLAY

55702 Major Tools & Equipment	0	0	0	30,000
55707 Computer Equipment	0	0	11,654	0
TOTAL	0	0	11,654	30,000

LOCAL LAW ENFORCEMENT FEDERAL GRANT FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<u>BEGINNING FUND BALANCE</u>	(19,354)	(17,868)	(17,868)
<u>INCOME</u>			
U.S. Department of Justice - Universal Hiring	13,697	0	0
U.S. Department of Justice - LEBG/JAG	0	35,284	318,445
City Contribution - Universal Hiring	30,470	0	0
Other (Interest)	47	0	0
<u>TOTAL AVAILABLE FUNDS</u>	24,860	17,416	300,577
<u>EXPENDITURES</u>			
LEBG/JAG	4,522	35,284	318,445
Universal Hiring Grant	38,206	0	0
<u>TOTAL EXPENDITURES</u>	42,728	35,284	318,445
<u>ENDING FUND BALANCE</u>	(17,868)	(17,868)	(17,868)

Justice Assistance Grant 2007

17.87

PROGRAM DESCRIPTION:

Federal funding through the Edward Byrne Memorial Justice Assistance Grant Program.

PROGRAM FOCUS:

To upgrade crime-fighting technology within the department.

Justice Assistance Grant 2007

17.87

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	20,287	0	20,287
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	30,287	0
CAPITAL OUTLAY	0	10,000	4,997	5,000
TOTAL BUDGET	0	30,287	35,284	25,287

SUPPLIES

52213 Computer Supplies	0	20,287	0	20,287
TOTAL	0	20,287	0	20,287

CONTRACTUAL SERVICES

54504 Special Services	0	0	30,287	0
TOTAL	0	0	30,287	0

CAPITAL OUTLAY

55705 Signal Systems	0	10,000	4,997	5,000
TOTAL	0	10,000	4,997	5,000

Justice Assistance Grant 2009

PROGRAM DESCRIPTION:

Federal funding through the Edward Byrne Memorial Justice Assistance Grant Program.

PROGRAM FOCUS:

To upgrade crime-fighting technology within the department.

Justice Assistance Grant 2009

17.88

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	4,522	0	0	102,605
CAPITAL OUTLAY	0	0	0	190,553
TOTAL BUDGET	4,522	0	0	293,158

CONTRACTUAL SERVICES

54501 Communications - Other	4,522	0	0	0
54504 Special Services	0	0	0	102,605
TOTAL	4,522	0	0	102,605

CAPITAL OUTLAY

55707 Computer Equipment	0	0	0	190,553
TOTAL	0	0	0	190,553

Universal Hiring Grant

17.91

PROGRAM DESCRIPTION:

The Universal Hiring Grant is a grant from the U.S. Department of Justice, Office of Community Oriented Policing Service to provide funding for four (4) additional police officers to assist in the department in the implementation of department-wide community policing.

PROGRAM FOCUS:

To assist with the implementation of department-wide community policing philosophy which promotes and supports organizational strategies to address the causes and reduce the fear of crime and social disorder through problem-solving tactics and police-community partnerships.

Universal Hiring Grant

17.91

EXPENDITURES	<i>ACTUAL</i> 07-08	<i>ESTIMATED</i> 08-09	<i>REVISED</i> 08-09	<i>PROPOSED</i> 09-10
PERSONAL SERVICES	38,206	0	0	0
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	38,206	0	0	0

PERSONAL SERVICES

51103 Maintenance/Operation	28,073	0	0	0
51105 Overtime	(524)	0	0	0
51106 Longevity	(11)	0	0	0
51107 Incentive Pay	(125)	0	0	0
51111 Shift Differential	(32)	0	0	0
51112 Workers' Compensation	849	0	0	0
51113 Pensions/Retirement	4,331	0	0	0
51114 Social Security	398	0	0	0
51115 Group Insurance	5,247	0	0	0
51116 Field Officer Training Pay	0	0	0	0
TOTAL	38,206	0	0	0

LOCAL LAW ENFORCEMENT STATE GRANT FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i>BEGINNING FUND BALANCE</i>	15,628	14,360	14,237
<u>INCOME</u>			
Comptroller of Public Accounts - Tobacco Grant	4,699	5,000	5,000
Law Enforcement Training Grant	8,533	7,542	7,500
Other (Interest)	463	85	100
<u>TOTAL AVAILABLE FUNDS</u>	29,323	26,987	26,837
<u>EXPENDITURES</u>			
Program Expenditures	14,963	12,750	12,436
<u>TOTAL EXPENDITURES</u>	14,963	12,750	12,436
TRANSFER TO GENERAL FUND	0	0	0
<i>ENDING FUND BALANCE</i>	14,360	14,237	14,401

Local Law Enforcement Programs – State Grant Fund

PROGRAM DESCRIPTION:

State funding through the Texas Comptroller's Office for continuing education of law enforcement officers and for tobacco enforcement and compliance education.

PROGRAM FOCUS:

To supplement the City's General Fund budget in order to assure that specialized and mandated training is provided to commissioned personnel.

To conduct a regimen of tobacco compliance sting operations and inspections at retail outlets to assure that tobacco is not being sold to minors, as well as provide consistent compliance education to tobacco retailers in our area.

Local Law Enforcement Programs State Grant Fund

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	3,694	3,850	3,850	3,950
SUPPLIES	0	200	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	11,269	8,700	8,900	8,486
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	14,963	12,750	12,750	12,436

PERSONAL SERVICES

51105 Overtime	3,694	3,850	3,850	3,950
TOTAL	3,694	3,850	3,850	3,950

SUPPLIES

52204 Food	0	200	0	0
TOTAL	0	200	0	0

CONTRACTUAL SERVICES

54504 Special Services	200	200	400	200
54506 Travel	11,069	8,500	8,500	8,286
TOTAL	11,269	8,700	8,900	8,486

Fire Administration

18.01

PROGRAM DESCRIPTION:

This program is responsible for the overall administration of the Fire Department.

PROGRAM FOCUS:

The major objective of this program is to provide the leadership and administrative support needed to allow other divisions to accomplish their goals.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Fire Chief	1	1
Administrative Assistant	1	1
Secretary I	1	1

Fire Administration

18.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	176,300	197,764	197,764	200,084
SUPPLIES	6,514	10,040	10,840	13,540
MAINTENANCE	1,009	4,100	4,100	4,100
CONTRACTUAL SERVICES	26,358	16,435	28,035	16,635
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	210,181	228,339	240,739	234,359

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	1,573	1,573	1,573
51012 Stipend - Clerical	0	1,923	1,923	2,000
51101 Supervision	84,760	90,858	90,858	91,520
51102 Clerical	46,999	54,956	54,956	55,481
51106 Longevity	1,737	1,824	1,824	1,918
51107 Incentive Pay	1,082	1,074	1,074	1,074
51112 Workers' Compensation	2,437	2,485	2,485	2,485
51113 Pensions/Retirement	19,818	22,523	22,523	23,450
51114 Social Security	2,396	2,987	2,987	3,022
51115 Group Insurance	11,025	11,561	11,561	11,561
51120 Auto Allowance	6,046	6,000	6,000	6,000
TOTAL	176,300	197,764	197,764	200,084

SUPPLIES

52201 Office Supplies	2,956	6,140	6,140	5,440
52202 Wearing Apparel	132	0	0	700
52204 Food Supplies	21	0	0	3,800
52205 Postage/Shipping	131	700	700	0
52207 Minor Tools & Equip.	343	300	300	0
52208 Janitorial Supplies	5	0	0	0
52213 Computer Software	2,926	2,900	3,700	3,600
TOTAL	6,514	10,040	10,840	13,540

MAINTENANCE

53301 Buildings	573	4,000	4,000	4,000
53401 Furniture & Fixtures	0	100	100	100
53410 Communications Maint.	436	0	0	0
TOTAL	1,009	4,100	4,100	4,100

Fire Administration

18.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,189	1,200	1,200	1,200
54501 Communications - Other	1,024	1,300	1,300	1,300
54502 Rental	2,212	2,600	2,800	2,800
54504 Special Services	12,195	120	11,620	120
54506 Travel & Training	4,469	5,500	5,500	5,500
54507 Utilities - Electricity	3,708	4,200	4,200	4,200
54508 Utilities - Water & Sewer	538	600	600	600
54509 Utilities - Gas	358	400	300	400
54608 Dues & Memberships	665	515	515	515
TOTAL	26,358	16,435	28,035	16,635

Fire Operations

18.02

PROGRAM DESCRIPTION:

The purpose of this program is to provide emergency response services to the citizens of Texarkana protecting them and their property from the danger of fire and other hazardous conditions. In addition, fire prevention and public education activities will be conducted to reduce the incidence of fire and related emergencies. Considerable training will be done to maintain readiness and to comply with state and federal mandates.

PROGRAM FOCUS:

The major objective of this program is to provide a professional response to emergencies within the City and therefore to minimize loss of life and property.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Battalion Chief	3	3
Captain	15	15
Driver Engineer	24	24
Firefighter	30	30

Fire Operations

18.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	4,455,571	4,541,233	4,538,469	4,722,999
SUPPLIES	149,507	183,471	248,404	140,113
MAINTENANCE	63,042	129,463	173,060	187,477
CONTRACTUAL SERVICES	81,026	63,055	62,990	61,105
CAPITAL OUTLAY	353	0	0	0
TOTAL BUDGET	4,749,499	4,917,222	5,022,923	5,111,694

PERSONAL SERVICES

50006 Termination/Acc. Absences	34,873	38,301	38,301	38,301
51101 Supervision	167,692	171,002	171,002	172,203
51103 Maintenance/Operation	2,867,607	2,936,631	2,947,997	3,038,362
51105 Overtime	232,000	210,000	190,000	210,000
51106 Longevity	40,990	41,351	41,351	45,032
51107 Incentive Pay	96,151	101,683	101,683	129,507
51108 Step-Up Pay	27,358	17,630	23,500	27,500
51112 Workers' Compensation	85,790	86,080	86,080	89,940
51113 Pensions/Retirement	504,752	518,109	518,109	548,275
51114 Social Security	36,191	38,195	38,195	41,628
51115 Group Insurance	362,167	382,251	382,251	382,251
TOTAL	4,455,571	4,541,233	4,538,469	4,722,999

SUPPLIES

52201 Office Supplies	3,484	0	0	0
52202 Wearing Apparel	11,006	17,365	21,611	17,365
52204 Food Supplies	47	50	80	50
52205 Postage/Shipping	150	0	0	0
52206 Fuels & Lubricants	0	90,741	35,000	47,383
52207 Minor Tools & Equip.	29,545	16,500	81,695	16,500
52208 Janitorial Supplies	6,384	6,890	6,890	6,890
52209 Chemical Supplies	3,446	3,500	3,500	3,500
52210 Medical & Surgical	2,497	2,750	2,750	4,150
52212 Botanical Supplies	1,423	2,250	2,250	2,250
52213 Computer Supplies	772	925	925	925
52220 Safety & First Aid	90,753	42,500	93,703	41,100
TOTAL	149,507	183,471	248,404	140,113

Fire Operations

18.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
MAINTENANCE				
53301 Buildings	49,655	46,500	51,000	46,500
53402 Tools & Equipment	7,326	10,000	14,500	16,000
53403 Motor Vehicles	4	65,403	100,000	117,417
53410 Communications Maint.	6,057	7,560	7,560	7,560
TOTAL	63,042	129,463	173,060	187,477
CONTRACTUAL SERVICES				
54500 Communications - In-House	2,730	2,550	2,725	2,750
54501 Communications - Other	4,449	4,550	4,700	4,550
54502 Rental	282	120	230	120
54504 Special Services	32,818	15,650	15,650	13,500
54506 Travel & Training	3,970	0	0	0
54507 Utilities - Electricity	18,526	20,000	20,000	20,000
54508 Utilities - Water & Sewer	6,020	6,000	5,500	6,000
54509 Utilities - Gas	12,081	14,000	14,000	14,000
54608 Dues & Memberships	150	185	185	185
TOTAL	81,026	63,055	62,990	61,105
CAPITAL OUTLAY				
50200 Interest	2	0	0	0
55820 Capital Lease	351	0	0	0
TOTAL	353	0	0	0

PROGRAM DESCRIPTION:

The Fire Prevention Office serves three major areas of responsibility:

- Education of the public in Life Safety through Fire Prevention Programs.
- Inspection of businesses and public buildings to identify and correct hazards.
- Investigation of fires to determine cause and origin and to follow through with prosecution in arson cases.

Additional responsibilities include inspection of vent-hood systems, fire alarm systems, sprinkler systems, stand pipe systems, installation and removal of petroleum storage tanks, and review of construction plans for new building construction and major renovation of existing buildings.

PROGRAM FOCUS:

- Providing public fire prevention and life safety education programs in schools and community.
- Responding to citizens requests for information and their concerns about fire prevention and life safety.
- Conducting timely and effective fire safety plan reviews for all new construction and major renovations of existing buildings.
- Inspecting new construction and major renovations and witnessing of testing of all fire protection and life safety systems.
- Coordinating periodic inspections of commercial buildings to ensure compliance with fire codes.
- Reducing accidental fires by investigating cause and origin of fires and educating citizens of these determinations.
- Reducing arson fires by prosecution of those criminally responsible.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Battalion Chief	1	1
Captain	2	2
Driver Engineer	1	1

Fire Prevention

18.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	300,807	312,106	308,606	316,083
SUPPLIES	5,873	22,236	10,140	11,933
MAINTENANCE	1,173	6,890	6,890	6,048
CONTRACTUAL SERVICES	7,333	7,036	3,126	6,936
CAPITAL OUTLAY	3,144	0	0	0
TOTAL BUDGET	318,330	348,268	328,762	341,000

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	2,445	2,445	2,445
51101 Supervision	55,897	57,000	57,000	57,401
51103 Maintenance/Operation	140,404	143,560	143,560	145,076
51105 Overtime	13,248	15,000	11,500	15,000
51106 Longevity	3,448	3,576	3,576	3,793
51107 Incentive Pay	22,698	22,824	22,824	23,424
51112 Workers' Compensation	5,923	6,032	6,032	6,032
51113 Pensions/Retirement	34,553	36,048	36,048	37,291
51114 Social Security	2,335	2,451	2,451	2,451
51115 Group Insurance	21,101	21,970	21,970	21,970
51121 Clothing Allowance	1,200	1,200	1,200	1,200
TOTAL	300,807	312,106	308,606	316,083

SUPPLIES

52201 Office Supplies	2,827	1,695	1,695	2,510
52202 Wearing Apparel	1,018	425	425	150
52205 Postage/Shipping	62	0	0	0
52206 Fuels & Lubricants	0	14,916	3,000	5,613
52207 Minor Tools & Equip.	1,015	1,350	1,350	1,350
52208 Janitorial Supplies	95	0	0	0
52209 Chemical Supplies	0	110	110	110
52213 Computer Software	276	3,160	2,980	1,620
52220 Safety & First Aid	580	580	580	580
TOTAL	5,873	22,236	10,140	11,933

MAINTENANCE

53402 Tools & Equipment	358	0	0	0
53403 Motor Vehicles - Dept.	107	6,890	6,890	6,048

Fire Prevention

18.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53410 Communications Maint.	708	0	0	0
TOTAL	1,173	6,890	6,890	6,048
CONTRACTUAL SERVICES				
54500 Communications - In-House	91	125	75	125
54501 Communications - Other	1,967	2,160	2,000	2,160
54504 Special Services	795	465	465	465
54505 Forensic & Photo Labs	100	200	100	100
54506 Travel & Training	4,286	4,000	400	4,000
54608 Dues & Memberships	94	86	86	86
TOTAL	7,333	7,036	3,126	6,936
CAPITAL OUTLAY				
50200 Interest	21	0	0	0
55820 Capital Lease	3,123	0	0	0
TOTAL	3,144	0	0	0

PROGRAM DESCRIPTION:

This program is responsible for directing training activities for the entire fire department. There are three agencies which either mandate training hours to hold certifications or credit the department in insurance rate setting.

1. Texas Commission on Fire Protection
 - Sets minimum standards for all levels of certifications
 - Sets standards for the continuing education necessary to maintain certifications
2. Texas Department of State Health Services
 - Sets standards for all levels of emergency medical certifications
 - Sets standards for the continuing education necessary to maintain certifications
3. Insurance Service Office (ISO)
 - Information from this agency used to set insurance rates
 - Requires many hours of training and drills to rate well

This program also guides the department in all matters related to health and safety as set forth in NFPA 1500 as well as compliance to rules and standards set forth by governing bodies and regulating agencies.

PROGRAM FOCUS:

1. To maintain the level of training and readiness of the department in order to meet the objectives of other divisions.
2. To provide training and drills in order to assist in an overall approach to improve the ISO rating for the City.
3. To provide a safe and healthy work environment for all department personnel.
4. To maintain compliance with all applicable rules and standards set forth by governing bodies and regulating agencies.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Battalion Chief	1	1
Captain	1	1

Fire Training

18.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	153,832	160,148	160,298	162,731
SUPPLIES	2,009	2,362	2,930	3,953
MAINTENANCE	163	841	1,640	1,340
CONTRACTUAL SERVICES	7,070	40,600	39,950	15,600
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	163,074	203,951	204,818	183,624

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	1,279	1,279	1,279
51101 Supervision	55,897	57,000	57,000	57,401
51103 Maintenance Operations	47,337	48,271	48,421	49,563
51105 Overtime	2,826	4,500	4,500	4,500
51106 Longevity	1,474	1,510	1,510	1,558
51107 Incentive Pay	11,197	11,112	11,112	11,112
51112 Workers' Compensation	3,041	3,106	3,106	3,106
51113 Pensions/Retirement	17,760	18,554	18,554	19,375
51114 Social Security	714	764	764	785
51115 Group Insurance	10,563	11,052	11,052	11,052
51120 Auto Allowance	3,023	3,000	3,000	3,000
TOTAL	153,832	160,148	160,298	162,731

SUPPLIES

52201 Office Supplies	110	150	150	150
52202 Wearing Apparel	504	0	0	0
52205 Postage/Shipping	25	0	0	0
52206 Fuels & Lubricants	0	497	980	2,088
52207 Minor Tools & Equip.	1,212	1,500	1,500	1,500
52209 Chemical Supplies	112	150	150	150
52213 Computer Software	46	65	150	65
TOTAL	2,009	2,362	2,930	3,953

MAINTENANCE

53402 Tools & Equipment	0	0	0	0
53403 Motor Vehicles - Dept.	0	841	1,640	1,340
53410 Communications Maint.	163	0	0	0
TOTAL	163	841	1,640	1,340

Fire Training

18.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	28	50	50	50
54501 Communications - Other	1,084	1,100	1,000	1,100
54504 Special Services	0	31,100	31,100	6,100
54506 Travel & Training	5,908	6,600	6,600	6,600
54507 Utilities - Electricity	0	1,050	500	1,050
54508 Utilities - Water & Sewer	0	600	600	600
54608 Dues & Memberships	50	100	100	100
TOTAL	7,070	40,600	39,950	15,600

Emergency Management

18.50

PROGRAM DESCRIPTION:

The Emergency Management Division has the responsibility for coordinating all the components of the City's emergency response capabilities. Those components include, but are not limited to: the civil defense efforts, fire and police, health and emergency medical services, public works, volunteers and any other groups or agencies contributing to the management of emergency situations. Emergency Management is also responsible for local Homeland Security efforts. Under state law the Emergency Management Coordinator also acts as advisor to the Mayor and Council on emergency matters.

PROGRAM FOCUS:

The objectives include improving the City's capability to plan for and respond to any emergency situation. This is mandated by both state and federal government. The objectives are met by focusing on hazard mitigation, preparedness and planning, response and recovery, as well as monitoring the City's level of emergency preparedness.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Coordinator	1	1
Deputy Coordinator	1	1

Emergency Management

18.50

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	103,136	111,769	111,769	112,909
SUPPLIES	1,971	11,570	11,706	15,662
MAINTENANCE	1,146	5,900	6,600	10,887
CONTRACTUAL SERVICES	7,346	33,300	24,700	22,155
CAPITAL OUTLAY	0	0	0	23,000
TOTAL BUDGET	113,599	162,539	154,775	184,613

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	956	956	956
51101 Supervision	77,469	83,123	83,123	83,795
51106 Longevity	1,056	1,152	1,152	1,248
51107 Incentive Pay	3,337	3,312	3,312	3,312
51112 Workers' Compensation	229	241	241	235
51113 Pensions/Retirement	9,868	11,006	11,006	11,338
51114 Social Security	5,833	6,365	6,365	6,385
51115 Group Insurance	5,344	5,614	5,614	5,640
TOTAL	103,136	111,769	111,769	112,909

SUPPLIES

52201 Office Supplies	49	400	400	1,545
52202 Wearing Apparel	473	650	650	810
52204 Food Supplies	83	60	60	2,340
52205 Postage/Shipping	217	414	300	414
52206 Fuels & Lubricants	0	5,221	5,221	3,103
52207 Minor Tools & Equip.	26	1,000	1,000	1,000
52208 Janitorial Supplies	17	0	0	0
52212 Botanical Supplies	17	0	0	0
52213 Computer Software	525	1,700	1,700	1,700
52215 Other Supplies	20	375	375	3,000
52220 Safety Equipment	544	1,750	2,000	1,750
TOTAL	1,971	11,570	11,706	15,662

MAINTENANCE

53400 Computer Maintenance	714	0	400	400
53402 Tools & Equipment	0	2,000	2,000	4,720
53403 Motor Vehicles - Dept.	0	200	500	2,067
53405 Security Equipment	320	1,500	1,500	1,500
53410 Communications Maint.	112	2,200	2,200	2,200

Emergency Management

18.50

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
TOTAL	1,146	5,900	6,600	10,887
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,228	1,700	1,700	1,700
54501 Communications - Other	3,144	4,500	4,500	4,500
54502 Rental	0	300	200	300
54504 Special Services	0	20,500	12,000	6,383
54505 Forensic & Photo Labs	0	100	100	100
54506 Travel & Training	2,362	5,000	5,000	7,972
54507 Utilities - Electricity	612	700	700	700
54524 Other Services	0	100	100	100
54608 Dues & Memberships	0	400	400	400
TOTAL	<u>7,346</u>	<u>33,300</u>	<u>24,700</u>	<u>22,155</u>
CAPITAL OUTLAY				
55705 Signal Systems	0	0	0	23,000
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>23,000</u>

PROGRAM DESCRIPTION:

This program provides funding through Homeland Security grants to upgrade equipment and training in the event of a suspected or actual terrorist event. This account is for fiscal year 2005/06 (SHSP).

PROGRAM FOCUS:

The objective of this funding program is to better prepare the City to plan for and respond to a potential or actual weapons of mass destruction incident.

Homeland Security - 2006

18.55

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	701	0	0	0
MAINTENANCE	713	0	0	0
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	1,414	0	0	0

SUPPLIES				
52207 Minor Tools & Equipoment	701	0	0	0
TOTAL	701	0	0	0
 MAINTENANCE				
53410 Communications	713	0	0	0
TOTAL	713	0	0	0

Homeland Security - 2007

18.56

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	28,000	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	0	28,000	0
CONTRACTUAL SERVICES				
54501 Communications - Other	0	0	28,000	0
TOTAL	0	0	28,000	0

Hurricane Gustav

18.91

PROGRAM DESCRIPTION:

The following was established to coordinate and track expenses in support of mass care and feeding operations conducted for evacuees from our sister city of Port Arthur, Texas during Hurricane Gustav.

PROGRAM FOCUS:

Program focus was to provide basic needs and shelter for evacuees from Hurricane Gustav that came to Texarkana as a result of large scale evacuations.

Hurricane Gustav

18.91

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	13,155	0	6,801	0
SUPPLIES	22,700	0	32	0
MAINTENANCE	408	0	0	0
CONTRACTUAL SERVICES	26,854	0	4,819	0
CAPITAL OUTLAY	15,416	0	0	0
TOTAL BUDGET	78,533	0	11,652	0

PERSONAL SERVICES

51101 Supervision	978	0	0	0
51103 Maintenance/Operation	837	0	3,773	0
51105 Overtime	10,467	0	106	0
51112 Workers' Compensation	190	0	300	0
51113 Pensions/Retirement	1,496	0	469	0
51114 Social Security	815	0	280	0
51115 Group Insurance	(1,672)	0	1,873	0
51120 Auto Allowance	44	0	0	0
TOTAL	13,155	0	6,801	0

SUPPLIES

52201 Office Supplies	900	0	0	0
52204 Food Supplies	86	0	0	0
52205 Postage/Shipping	32	0	32	0
52207 Minor Tools & Equip.	20,774	0	0	0
52208 Janitorial Supplies	422	0	0	0
52212 Botanical Supplies	51	0	0	0
52213 Computer Software	201	0	0	0
52220 Safety Equipment	234	0	0	0
TOTAL	22,700	0	32	0

MAINTENANCE

53301 Buildings	361	0	0	0
53400 Computer Maintenance	47	0	0	0
TOTAL	408	0	0	0

CONTRACTUAL SERVICES

54502 Rental	855	0	945	0
54504 Special Services	24,793	0	3,489	0
54505 Forensic & Photo Labs	1,206	0	385	0
TOTAL	26,854	0	4,819	0

Hurricane Gustav

18.91

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CAPITAL OUTLAY				
55707 Computer Equipment	60	0	0	0
55708 Heating/Cooling System	15,356	0	0	0
TOTAL	15,416	0	0	0

PROGRAM DESCRIPTION:

The following was established to coordinate and track expenses in support of mass care and feeding operations conducted for evacuees from our sister city of Port Arthur, Texas during Hurricane Ike. Expenses were also tracked for destruction of city facilities, grounds, and roads which would ultimately be reimbursed from Federal Emergency Management due to disaster declaration.

PROGRAM FOCUS:

Program focus was to provide basic needs and shelter for evacuees from the Hurricane Ike that came to Texarkana as a result of large scale evacuations from our sister city of Port Arthur, Texas. The clean-up of destructed city facilities, grounds and roads were necessary for the safety of all citizens.

Hurricane Ike

18.92

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	23,532	0	8,118	0
SUPPLIES	7,418	0	10,818	0
MAINTENANCE	6,500	0	44,280	0
CONTRACTUAL SERVICES	9,301	0	10,305	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	46,751	0	73,521	0

PERSONAL SERVICES

51101 Supervision	1,788	0	350	0
51102 Clerical	1,539	0	0	0
51103 Maintenance/Operation	257	0	0	0
51105 Overtime	15,824	0	5,592	0
51112 Workers' Compensation	561	0	139	0
51113 Pensions/Retirement	2,434	0	736	0
51114 Social Security	1,090	0	207	0
51115 Group Insurance	0	0	1,062	0
51120 Auto Allowance	39	0	32	0
TOTAL	23,532	0	8,118	0

SUPPLIES

52201 Office Supplies	2,556	0	816	0
52204 Food Supplies	668	0	0	0
52206 Fuels & Lubricants	1,179	0	0	0
52207 Minor Tools & Equip.	971	0	0	0
52208 Janitorial Supplies	1,011	0	0	0
52209 Chemical Supplies	98	0	0	0
52210 Medical Supplies	26	0	51	0
52211 Recreational Supplies	0	0	9,951	0
52213 Computer Software	196	0	0	0
52215 Other Supplies	630	0	0	0
52220 Safety Equipment	83	0	0	0
TOTAL	7,418	0	10,818	0

MAINTENANCE

53301 Buildings	6,500	0	44,280	0
TOTAL	6,500	0	44,280	0

CONTRACTUAL SERVICES

54501 Communications - Other	119	0	203	0
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Hurricane Ike

18.92

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54502 Rental	936	0	4,190	0
54504 Special Services	5,355	0	3,812	0
54506 Travel & Training	2,503	0	2,100	0
54507 Utilities - Electricity	342	0	0	0
54509 Utilities - Gas	46	0	0	0
TOTAL	9,301	0	10,305	0

Community Redevelopment & Grants

20.01

PROGRAM DESCRIPTION:

The Department of Community Redevelopment and Grants is responsible for the administration of the following four (4) Community Redevelopment Divisions: Administration and Grants (20.01), Environmental Services (20.02), and Construction/Demolition (67.50) and Perot Theatre (22.05).

Community Redevelopment and Grants assumes responsibility for coordinating the implementation of the comprehensive plan, oversees process for elimination of substandard housing, aggressively seeks new funding avenues, coordinates with other departments/agencies for downtown revitalization efforts and various community development projects, works closely with the Historical Commission and the Keep Texarkana Beautiful Board, enforces ordinances pertaining to weed lots, litter, junk vehicles, and substandard residential and commercial properties, assists with all codes that involve community development and redevelopment.

PROGRAM FOCUS:

Community Redevelopment and Grants strives to improve the quality of life for all citizens through economic development/revitalization efforts, code enforcement, education initiatives, and by securing grant funding to achieve City goals and objectives, develop new programs and enhance existing programs.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Executive Director	1	1
Administrative Coordinator	1	1
Grants Development Coordinator	1	1
Grant Developer	0	1/2

Community Redevelopment and Grants

Department

20.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	235,212	199,797	203,474	216,759
SUPPLIES	33,337	29,223	14,836	9,765
MAINTENANCE	1,291	800	1,000	800
CONTRACTUAL SERVICES	168,433	22,159	29,485	103,859
CAPITAL OUTLAY	0	0	2,740	0
TOTAL BUDGET	438,273	251,979	251,535	331,183

PERSONAL SERVICES

50006 Termination/Acc. Absences	12,719	0	0	0
51012 Stipend - Clerical	0	585	585	900
51101 Supervision	65,475	91,420	90,759	87,550
51102 Clerical	44	27,999	23,333	0
51103 Maintenance/Operation	95,681	26,937	35,147	72,773
51106 Longevity	624	96	96	177
51107 Incentive Pay	1,091	42	42	0
51112 Workers' Compensation	475	453	441	520
51113 Pensions/Retirement	20,358	19,263	19,115	21,476
51114 Social Security	12,184	11,473	11,214	12,333
51115 Group Insurance	20,446	15,529	16,742	15,030
51120 Auto Allowance	6,115	6,000	6,000	6,000
TOTAL	235,212	199,797	203,474	216,759

SUPPLIES

52201 Office Supplies	8,735	6,000	5,000	4,000
52202 Wearing Apparel	318	0	207	400
52204 Food Supplies	208	250	310	250
52205 Postage/Shipping	1,418	9,876	1,200	1,000
52207 Minor Tools & Equip.	9,782	5,228	250	1,000
52208 Janitorial Supplies	50	65	65	65
52209 Chemical Supplies	0	50	50	50
52213 Computer Supplies	12,806	7,754	7,754	3,000
52220 Safety Supplies	20	0	0	0
TOTAL	33,337	29,223	14,836	9,765

MAINTENANCE

53315 Rehab & Relocation	891	0	0	0
53400 Computer Maintenance	0	500	500	500

Community Redevelopment and Grants Department

20.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53401 Furniture & Fixtures	100	300	300	300
53402 Tools & Equipment	300	0	200	0
TOTAL	1,291	800	1,000	800
 CONTRACTUAL SERVICES				
54500 Communications - In-House	4,212	2,900	2,900	2,900
54501 Communications - Other	2,534	1,484	1,484	1,484
54502 Rental	9,450	5,675	5,675	5,675
54503 Insurance & Bond	0	0	0	300
54504 Special Services	43,062	0	5,250	10,000
54505 Forensic & Photo Labs	0	100	100	100
54506 Travel & Training	8,081	6,500	6,500	6,500
54507 Utilities - Electricity	243	0	209	0
54510 Utilities - Cable	232	0	222	0
54516 Mowing Services	82,937	0	0	0
54519 Meals/Local Expense	463	2,500	600	2,500
54524 Other Services	320	0	350	0
54525 Advertising	3,400	3,000	6,000	3,000
54539 Exchange Program	7,623	0	0	70,900
54540 Covington ACQ Expenses	5,876			
54608 Dues & Memberships	0	0	195	500
TOTAL	168,433	22,159	29,485	103,859
 CAPITAL OUTLAY				
55707 Computer Equipment	0	0	2,740	0
TOTAL	0	0	2,740	0

PROGRAM DESCRIPTION:

Environmental Service is responsible for the enforcement of code enforcement, health inspection activities, and animal control activities. Code enforcement includes identification and control of weed lots, identification and enforcement of junk vehicle violations, and inspection and identification of litter violations. Health inspection officers are responsible for restaurant, swimming pool, day-care inspection and vector control activities. Animal control officers are responsible for control of stray animals and enforcement of animal control ordinances.

Environmental Services works with property owners, businesses, and animal owners to educate and ensure compliance. Environmental Services staff will work closely with Municipal Court to ensure the fair and prompt enforcement of ordinances.

PROGRAM FOCUS:

To enhance the lives of the Texarkana, Texas residents and their communities by education and enforcement of Ordinances, coordination of environmental services to address direct concerns and ensure public health and safety while providing the highest quality of service.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Environmental Services Director	1	1
Senior Administrative Assistant	1	1

Environmental Services

20.03

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	116,190	105,746	105,676
SUPPLIES	0	35,290	7,675	5,040
MAINTENANCE	0	4,976	1,386	3,500
CONTRACTUAL SERVICES	0	132,628	10,837	14,630
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	289,084	125,644	128,846

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	1,662	1,662	1,662
51101 Supervision	0	17,140	17,140	45,000
51102 Clerical	0	20,544	20,544	28,500
51103 Maintenance/Operation	0	41,748	37,237	0
51106 Longevity	0	192	192	144
51112 Workers' Compensation	0	396	336	214
51113 Pensions/Retirement	0	10,227	9,687	10,335
51114 Social Security	0	6,200	5,866	5,772
51115 Group Insurance	0	16,581	11,582	11,049
51120 Auto Allowance	0	1,500	1,500	3,000
TOTAL	0	116,190	105,746	105,676

SUPPLIES

52201 Office Supplies	0	2,000	2,000	1,000
52202 Wearing Apparel	0	600	600	0
52204 Food Supplies	0	60	60	100
52205 Postage/Shipping	0	10,000	800	700
52206 Fuels & Lubricants	0	18,645	80	0
52208 Janitorial Supplies	0	20	170	600
52209 Chemical Supplies	0	65	65	0
52213 Computer Supplies	0	3,750	3,750	2,640
52220 Safety Supplies	0	150	150	0
TOTAL	0	35,290	7,675	5,040

MAINTENANCE

53301 Building Maintenance	0	0	306	1,000
53305 Landscape Maintenance	0	0	0	2,000
53400 Computer Maintenance	0	100	200	0
53401 Furniture & Fixtures	0	500	30	500
53402 Tools & Equipment	0	300	0	0
53403 Motor Vehicles - Dept.	0	4,076	850	0
TOTAL	0	4,976	1,386	3,500

Environmental Services

20.03

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	0	2,154	1,000	1,840
54501 Communications - Other	0	1,104	1,550	1,130
54502 Rental	0	1,620	700	2,560
54503 Insurance & Bond	0	100	100	0
54504 Special Services	0	30,600	750	0
54505 Forensic & Photo Labs	0	100	100	0
54506 Travel & Training	0	5,000	2,500	4,000
54507 Utilities - Electricity	0	0	1,850	3,000
54508 Utilities - Water/Sewer	0	0	225	600
54509 Utilities - Gas	0	0	200	1,000
54516 Mowing Services	0	90,000	312	0
54519 Meals/Local Expense	0	0	250	0
54524 Other Services	0	1,250	800	0
54525 Advertising	0	500	500	500
54608 Dues & Memberships	0	200	0	0
TOTAL	0	132,628	10,837	14,630

PROGRAM DESCRIPTION:

This division is responsible for the enforcement of certain code enforcement activities to include identification of vacant lots that are overgrown and deemed a safety and health issue for residents; identification and enforcement of junk vehicle violations; inspection and identification of litter violations; identification and control of mosquitoes and rodents of public health significance; and to reduce the vector population by treating with chemicals to prevent mosquito/rodent carried diseases.

Through regular patrol as well as citizen complaints, the Division will take legal steps in accordance with City Ordinance 036-08 to remove identified junk vehicles from properties and will inspect and identify violations of §11A, Sec 11A-3 and 11A-4, Litter and Weed Ordinance 29-88. This Division works with property owners to educate and ensure compliance, notifies property owners when lots are overgrown and advises owners lots should be mowed, processes annual mowing notices, prepares billing of City mowing contractors, files and releases liens on property as necessary, distribute larvacide in areas that retain water, sprays to reduce mosquitoes, and dispenses poison in identified rodent problem area. Code Enforcement staff will appear in Municipal Court regarding weed lots, junk vehicles and litter violations.

PROGRAM FOCUS:

To enhance the lives of the Texarkana, Texas residents and their communities by education and enforcement of Ordinances, coordination of neighborhood clean-up events, and daily interaction with residents of our communities to address direct concerns.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Code Enforcement Supervisor	1	1
Code Inspector	1	1
Code Enforcement/Vector Inspector	1	1

Code Enforcement

20.04

EXPENDITURES	<i>ACTUAL</i> 07-08	<i>ESTIMATED</i> 08-09	<i>REVISED</i> 08-09	<i>PROPOSED</i> 09-10
PERSONAL SERVICES	0	65,453	71,112	124,142
SUPPLIES	0	0	13,670	32,470
MAINTENANCE	0	0	1,660	5,863
CONTRACTUAL SERVICES	0	0	75,611	98,530
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	65,453	162,053	261,005

PERSONAL SERVICES

51103 Maintenance/Operation	0	44,499	49,031	86,128
51106 Longevity	0	576	576	672
51107 Incentive Pay	0	1,050	1,050	1,092
51112 Workers' Compensation	0	127	418	1,044
51113 Pensions/Retirement	0	5,790	6,368	12,018
51114 Social Security	0	3,317	3,575	6,673
51115 Group Insurance	0	10,094	10,094	16,515
TOTAL	0	65,453	71,112	124,142

SUPPLIES

52201 Office Supplies	0	0	850	2,000
52202 Wearing Apparel	0	0	0	1,500
52204 Food Supplies	0	0	0	60
52205 Postage/Shipping	0	0	8,000	10,000
52206 Fuels & Lubricants	0	0	700	3,500
52207 Minor Tools & Equipment	0	0	1,000	0
52208 Janitorial Supplies	0	0	5	20
52209 Chemical Supplies	0	0	2,400	7,500
52213 Computer Supplies	0	0	700	7,740
52220 Safety Supplies	0	0	15	150
TOTAL	0	0	13,670	32,470

MAINTENANCE

53400 Computer Maintenance	0	0	160	200
53401 Furniture & Fixtures	0	0	0	500
53403 Motor Vehicles - Dept.	0	0	1,500	5,163
TOTAL	0	0	1,660	5,863

CONTRACTUAL SERVICES

54500 Communications - In-House	0	0	1,550	1,780
54501 Communications - Other	0	0	850	4,030

Code Enforcement

20.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54503 Insurance & Bond	0	0	106	0
54504 Special Services	0	0	6,300	10,600
54505 Forensic & Photo Labs	0	0	0	100
54506 Travel & Training	0	0	275	3,500
54516 Mowing Services	0	0	65,000	75,000
54524 Other Services	0	0	1,530	1,250
54525 Advertising	0	0	0	500
54608 Dues & Memberships	0	0	0	1,770
TOTAL	0	0	75,611	98,530

PROGRAM DESCRIPTION:

Animal Services is a health and safety service that is provided by the City of Texarkana, Texas to educate and enforce ordinances pertaining to the housing, care, control and licensing of domestic, farm and exotic animals.

PROGRAM FOCUS:

Animal Services is tasked with ensuring the health and safety of the general public and animal population by regulating control over domestic and wild animals within the corporate limits of the City of Texarkana, Texas by ensuring local ordinances pertaining to control and care of pets are followed. Animal Services delivers effective, courteous and responsive animal care and control services to residents by helping protect people and their property along with acting as humane organization that protects animals. The Unit also has responsibility for overseeing maintenance of any exotic pets and regulatory authority for ensuring compliance with laws relating to rabies vaccinations, quarantines, animal bites and inspections of premises where animals are maintained.

This component of the Environmental Services Division will place emphasis on community service, community protection and public education. Efforts will be made to utilize local media and school resources to promote awareness and compliance with local ordinances. A major responsibility is placed on reducing at-large animal populations throughout the City.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Animal Services Officer	2	2

Animal Control

20.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	73,207	71,350	75,414	80,094
SUPPLIES	2,723	16,940	11,170	19,512
MAINTENANCE	582	10,128	11,353	13,438
CONTRACTUAL SERVICES	2,202	2,979	3,710	101,337
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	78,714	101,397	101,647	214,381

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	581	581	581
51103 Maintenance/Operation	49,167	46,121	46,121	49,675
51105 Overtime	3,088	2,500	6,850	7,000
51106 Longevity	247	144	144	432
51112 Workers' Compensation	997	1,030	1,014	944
51113 Pensions/Retirement	6,330	6,878	6,769	6,721
51114 Social Security	3,818	4,022	3,861	3,754
51115 Group Insurance	9,560	10,074	10,074	10,987
TOTAL	73,207	71,350	75,414	80,094

SUPPLIES

52201 Office Supplies	25	500	150	500
52202 Wearing Apparel	689	1,280	1,280	1,280
52203 Feed	214	125	150	400
52205 Postage/Shipping	119	100	100	100
52206 Fuels & Lubricants	0	12,430	7,000	13,452
52207 Minor Tools & Equip.	943	1,090	1,400	1,090
52208 Janitorial Supplies	182	200	200	200
52209 Chemical Supplies	16	0	0	0
52210 Medical Supplies	421	620	620	620
52213 Computer Supplies	0	425	100	1,700
52220 Safety-Related Supplies	114	170	170	170
TOTAL	2,723	16,940	11,170	19,512

MAINTENANCE

53301 Building Maintenance	0	125	125	125
53402 Tools & Equipment	10	200	200	200
53403 Motor Vehicles-Dept. Use	0	9,275	10,500	12,585
53410 Communications Maint.	572	528	528	528
TOTAL	582	10,128	11,353	13,438

Animal Control

20.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	457	480	0	614
54501 Communications - Other	1,033	744	900	988
54504 Special Services	0	0	75	500
54506 Travel & Training	257	1,120	1,500	2,000
54524 Towing & Other Services	0	65	65	65
54606 Veterinarian Services	455	400	1,000	1,000
54608 Dues & Memberships	0	170	170	170
54626 Animal Shelter Invoices	0	0	0	96,000
TOTAL	2,202	2,979	3,710	101,337

Environmental Health

20.06

PROGRAM DESCRIPTION:

Environmental Health provides a Health Inspector to coordinate inspections to ensure a safer environment for our citizens. Inspections include food service establishments, retail food stores, public and semi—public swimming pools, spas, hot tubs, day care centers, foster homes, nursing homes and schools. Wastewater disposal and other health related matters are monitored to safeguard the health of our community.

PROGRAM FOCUS:

Coordinate inspections to ensure a safer environment for our citizens.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Environmental Services Supervisor/Health Inspector	1	1

Environmental Health Services

20.06

EXPENDITURES	<i>ACTUAL</i> 07-08	<i>ESTIMATED</i> 08-09	<i>REVISED</i> 08-09	<i>PROPOSED</i> 09-10
PERSONAL SERVICES	0	86,122	75,258	60,158
SUPPLIES	0	14,015	3,665	8,119
MAINTENANCE	0	4,010	3,050	2,850
CONTRACTUAL SERVICES	0	6,325	5,777	4,461
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	110,472	87,750	75,588

PERSONAL SERVICES

51101 Supervision	0	0	0	0
51103 Maintenance/Operation	0	62,108	54,983	44,435
51106 Longevity Pay	0	624	624	672
51112 Workers' Compensation	0	782	558	124
51113 Pensions/Retirement	0	7,917	7,009	6,012
51114 Social Security	0	4,577	3,800	3,374
51115 Group Insurance	0	10,114	8,284	5,541
TOTAL	0	86,122	75,258	60,158

SUPPLIES

52201 Office Supplies	0	150	365	300
52202 Wearing Apparel	0	150	150	100
52205 Postage/Shipping	0	50	50	50
52206 Fuels & Lubricants	0	7,065	2,000	3,404
52207 Minor Tools & Equipment	0	50	0	50
52208 Janitorial Supplies	0	50	50	50
52209 Chemical Supplies	0	6,500	950	100
52210 Medical Supplies	0	0	0	150
52213 Computer Supplies	0	0	100	3,915
TOTAL	0	14,015	3,665	8,119

MAINTENANCE

53402 Tools & Equipment	0	50	50	50
53403 Motor Vehicles - Dept.	0	3,960	3,000	2,800
TOTAL	0	4,010	3,050	2,850

CONTRACTUAL SERVICES

54500 Communications - In-House	0	0	10	664
54501 Communications - Other	0	0	917	1,397
54502 Rental	0	450	100	450
54506 Travel & Training	0	1,500	4,600	1,750

Environmental Health Services

20.06

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54608 Dues & Memberships	0	1,770	150	200
54613 Reserve Appropriations	0	2,605	0	0
TOTAL	0	6,325	5,777	4,461

PEROT THEATRE OPERATIONS FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i>BEGINNING FUND BALANCE, As Restated</i>	<i>(32,928)</i>	<i>(24,215)</i>	<i>(6,305)</i>
<u>INCOME</u>			
Recovery Prior Year Expenditure	0	0	0
Hotel/Motel Tax	305,000	305,000	305,000
Building Use Fees	30,362	30,914	30,000
Interest Income	519	247	500
<i>TOTAL REVENUES</i>	<i>335,881</i>	<i>336,161</i>	<i>335,500</i>
<i>TOTAL AVAILABLE</i>	<i>302,953</i>	<i>311,946</i>	<i>329,195</i>
<u>EXPENDITURES</u>			
Perot Theatre	277,168	268,251	279,192
Reserve for Building Maintenance	50,000	50,000	50,000
<i>TOTAL EXPENDITURES</i>	<i>327,168</i>	<i>318,251</i>	<i>329,192</i>
<i>ENDING FUND BALANCE</i>	<i>(24,215)</i>	<i>(6,305)</i>	<i>3</i>

Perot Theatre Operations Fund

22.05

PROGRAM DESCRIPTION:

City Account 22.05 includes expenditures for maintenance, preservation, promotion, professional programming and ongoing operation of the city-owned historic Perot Theatre (supplies, services and personnel). This program meets the obligation made to the Perot Foundation that the City provide community-enhancing cultural programming in the Perot Theatre, in exchange for the foundation's capital gift to the City to restore the original Saenger Theatre in the early 1980's. The agent/organization contracted by the City to oversee the ongoing function and programming of the Perot Theatre is the Texarkana Regional Arts and Humanities Council, Inc. (TRAHC).

The amount of TRAHC's Management Contract with the City is \$172,500 in 22.05. Above and beyond this amount, TRAHC generates and spends an estimated \$406,942 of its own funds for managing, programming, and promoting the Perot Theatre. Additionally, we estimate that TRAHC spends \$252,184 of its own funds for staffing costs for the management and operation of the Perot Theatre beyond the Managerial Contract with the City. The majority of the programs in the Perot Theatre are sponsored by TRAHC and the quality and variety of TRAHC-sponsored world-class cultural opportunities occurring on a regular basis at the Perot Theatre exceed programs available in communities many times the size of Texarkana. None of the funds in this City budget line (coded 22.05) are used for performance fees for Perot Theatre events or any of TRAHC's ArtsSmart or Regional Arts Programming. Based upon our history and this years division of time survey, TRAHC's Management Contract with the City pays only for a portion of the management of the Perot Theatre. Non-TRAHC sponsored programs are offered by individuals and organizations who rent the theatre, under the management of TRAHC.

The Perot Theatre – as a stand-alone historical jewel and, beyond that, as a programmed event center – is integral to Texarkana tourism and the achievement of positive press and image for Texarkana regionally, nationally and even internationally. The number of individuals taking advantage of – or participating in – programs in the Perot Theatre annually exceeds 50,000 and the number attending since the Perot Theatre reopened in 1981 is well over 1,300,000 (one million, three hundred thousand) people. TRAHC's Perot Theatre Student Series annually provides live performances for over 15,000 school children from over forty + school districts in the four-states region. The Perot Theatre is integrally aligned with Main Street Texarkana, and the City's commitment to capitalizing on downtown resources and the City's own comprehensive plan.

City funds invested through 22.05 are integral to the continued positive impact of the Perot Theatre.

PROGRAM FOCUS:

Major emphasis will continue to be the attraction of both tourists and repeat regional audiences to the Perot Theatre. By using a designated, limited-use tax to professionally program and widely promote the Perot Theatre, the City regularly attracts thousands of visitors to Texarkana; each year they come to Texarkana and the Perot Theatre from hundreds and hundreds of communities in the four states area and far beyond, importing cash into the Texarkana community.

The arts have a positive impact, not only on community economics based on tourism, but also on our community's quality of life – on the entire social and business fabric – and are a legitimate tool for economic and social improvement. According to the 2001 Perryman Report ("The Arts, Culture, and the Texas Economy") "The nonprofit arts sector is the incubator for the vast role of cultural activity in the economy. For every \$1 spent on those activities, more than \$298 of cultural impact on the economy occurs, as well as \$9.20 in state revenues." In late-January, Sen. Florence Shapiro (R-Plano) and Rep. Rob Eissler (R-The Woodlands), chaired a special briefing in the Senate Chamber on the role of arts in schools as an important part of preparing a creative and innovative workforce for the jobs of the future.

"The future of our state economy depends on schools promoting creative thinking with arts integrated across the curriculum," Sen. Shapiro said. "It's not either math or the arts. It's both. We need our children to develop critical thinking skills with the ability to innovate and solve problems in new ways. That's what employers are looking for."

Perot Theatre Operations

22.05

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	0	0	0	0
SUPPLIES	22,015	25,701	16,109	20,295
MAINTENANCE	18,581	15,496	9,500	15,500
CONTRACTUAL SERVICES	236,572	243,969	242,642	243,397
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	277,168	285,166	268,251	279,192

SUPPLIES

52201 Office Supplies	4,354	5,735	4,500	4,500
52204 Food Supplies	147	150	100	150
52205 Postage/Shipping	3,500	3,500	3,509	3,500
52207 Minor Tools & Equip.	370	3,458	500	500
52208 Janitorial Supplies	3,644	3,138	3,000	3,500
52213 Computer Software	3,026	3,175	1,500	3,175
52215 Other Supplies	6,890	6,495	2,000	4,470
52220 Safety & First Aid	84	50	1,000	500
TOTAL	22,015	25,701	16,109	20,295

MAINTENANCE

53301 Buildings	13,936	9,427	3,000	10,000
53400 Computer Maintenance	3,028	2,500	2,500	2,500
53401 Furniture & Fixtures	1,047	3,069	3,000	2,500
53402 Tools & Equipment	570	500	1,000	500
TOTAL	18,581	15,496	9,500	15,500

CONTRACTUAL SERVICES

54500 Communications - In-House	4,400	4,400	4,400	4,400
54501 Communications - Other	1,847	1,847	1,852	1,847
54502 Rental	4,904	5,562	4,500	5,000
54503 Insurance & Bond	0	4,650	4,650	4,650
54504 Special Services	178,000	178,540	178,000	178,000
54506 Travel & Training	3,248	3,500	2,500	3,500
54507 Utilities - Electricity	28,277	23,870	28,500	29,000
54508 Utilities - Water & Sewer	1,565	1,200	4,500	2,500
54509 Utilities - Gas	3,126	8,397	2,800	3,000
54524 Other Services	815	1,526	500	1,000
54525 Advertising	9,000	9,000	9,000	9,000
54608 Dues & Memberships	1,390	1,477	1,440	1,500
TOTAL	236,572	243,969	242,642	243,397

PEROT THEATRE BUILDING MAINTENANCE

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i>BEGINNING FUND BALANCE</i>	523,448	531,254	569,154
<u>INCOME</u>			
Reserve for Building Maintenance	50,000	50,000	50,000
Interest Income	17,339	6,900	11,500
<i>TOTAL REVENUES</i>	67,339	56,900	61,500
<i>TOTAL AVAILABLE</i>	590,787	588,154	630,654
<u>EXPENDITURES</u>			
Other Supplies	-	6,000	-
Minor Tools	-	-	8,000
Building Maintenance	17,028	7,000	75,000
Capital Outlay	42,505	6,000	10,000
<i>TOTAL EXPENDITURES</i>	59,533	19,000	93,000
<i>ENDING FUND BALANCE</i>	531,254	569,154	537,654

Perot Theatre Building Maint. Fund 22.08

PROGRAM DESCRIPTION:

The contract for the capital gift from the Perot Foundation required a long term maintenance fund to be established with an annual set aside from the City of \$40,000. In order to adjust for the variance in dollar values from 1981 to current dollar values in summer of 2006, the City Manager determined that the annual allocation would be more appropriately set at \$50,000 per year, which he implemented for FYE 2007. The fund may be used for capital improvements and replacements.

PROGRAM FOCUS:

To keep the Perot Theatre in top shape and to carefully monitor and maintain systems within the theatre.

Perot Theatre Building Maintenance

22.08

EXPENDITURES	<i>ACTUAL</i> 07-08	<i>ESTIMATED</i> 08-09	<i>REVISED</i> 08-09	<i>PROPOSED</i> 09-10
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	6,000	8,000
MAINTENANCE	17,028	75,000	7,000	75,000
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	42,505	10,000	6,000	10,000
TOTAL BUDGET	59,533	85,000	19,000	93,000

SUPPLIES

52215 Other Supplies	0	0	6,000	0
53402 Tools & Equipment	0	0	0	8,000
TOTAL	0	0	6,000	8,000

MAINTENANCE

53301 Buildings	17,028	75,000	7,000	75,000
TOTAL	17,028	75,000	7,000	75,000

CAPITAL OUTLAY

55702 Major Tools & Equip.	42,505	10,000	6,000	10,000
TOTAL	42,505	10,000	6,000	10,000

COMMUNITY DEVELOPMENT BLOCK GRANT

PROPOSED 2009-2010

REVENUES

CDBG Funds	468,928
<i>TOTAL REVENUES</i>	<i>468,928</i>

EXPENDITURES

Administration	84,000
Housing Reconstruction	174,928
Demolition (Residential)	210,000
<i>TOTAL EXPENDITURES</i>	<i>468,928</i>

Community Development Block Grant

66.02

PROGRAM DESCRIPTION:

The Community Development Block Grant Program is designed to primarily benefit low/moderate income persons and/or low to moderate income areas of the City. Housing and community development needs in the community are identified and strategies outlined to address these needs.

PROGRAM FOCUS:

To identify the needs of our community and promote programs that will benefit the greatest number of low/moderate income residence.

Community Development Block Grant - Administration

00.00

EXPENDITURES	<i>ACTUAL 07-08</i>	<i>ESTIMATED 08-09</i>	<i>REVISED 08-09</i>	<i>PROPOSED 09-10</i>
PERSONAL SERVICES	0	0	47,965	84,000
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	0	0	47,965	84,000

PERSONAL SERVICES

51101 Supervision	0	0	14,300	13,000
51102 Clerical	0	0	4,400	5,000
51103 Maintenance & Operations	0	0	16,900	45,000
51112 Workers Compensation	0	0	115	176
51113 Pensions & Retirement	0	0	4,700	8,524
5114 Social Security	0	0	2,700	4,794
51115 Insurance	0	0	4,850	7,506
TOTAL	0	0	47,965	84,000

Community Development Block Grant 66.02

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	300	0
MAINTENANCE	63,903	396,828	11,600	167,143
CONTRACTUAL SERVICES	9,719	100,802	1,600	7,785
CAPITAL OUTLAY	0	72,000	0	0
TOTAL BUDGET	73,622	569,630	13,500	174,928

SUPPLIES

52201 Office Supplies	0	0	300	0
TOTAL	0	0	300	0

MAINTENANCE

53308 Home Ownership Program	4,000	0	0	0
53310 Resid. Water/Sewer Imp.	240	10,000	5,200	0
53314 Other Facilities Maintenance	4,354	0	0	0
53315 Rehab & Reconstruction	55,309	338,828	6,400	167,143
53319 Commercial Demolition	0	48,000	0	0
TOTAL	63,903	396,828	11,600	167,143

CONTRACTUAL SERVICES

54504 Special Services	8,743	90,802	900	5,000
54506 Travel	0	0	0	1,785
54525 Advertising	976	0	700	1,000
54628 RSVP	0	10,000	0	0
TOTAL	9,719	100,802	1,600	7,785

CAPITAL OUTLAY

55814 Parks & Recreational Fac.	0	72,000	0	0
TOTAL	0	72,000	0	0

Construction/Demolition

67.50

PROGRAM DESCRIPTION:

The Department of Construction/Demolition is responsible for identifying substandard structures based on the City 's codes and ordinances, coordinating with the City's Inspection Department as necessary, working with the property owners to obtain permission to demolish, or when necessary, preparation and presentation to the City's Building and Standards Commission to obtain an order to demolish. This will include securing all clearances, making all legal notifications, coordination with utility companies, and assigning to the Demolition Crew with detailed work orders.

The Construction/Demolition Department is committed to the abatement of vacant property found to be unsafe, substandard and or unsecure in the City of Texarkana, Texas.

The Construction/Demolition Department is also responsible for the management of the City's Housing Reconstruction Program, to include initial intake applications, review and presentation to Citizen's Advisory Committee and to City Council for a selection approval, coordination with recipients for demolition of existing home, construction management to completion, all required clearances, management of CDBG files, recording of liens, and 10-year program compliance tracking each recipient.

PROGRAM FOCUS:

Construction/Demolition Department coordinates with building inspectors to eliminate slum and blight from communities, and most importantly ensures a safe and welcoming environment for residents in the City of Texarkana, Texas. Contributing to new and remodeled structures enables this department to be flexible in both demolition and construction therefore creating viable, vibrant, and vast areas in the City of Texarkana, Texas.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Construction/Demolition Administrative Assistant	1	1

Construction/Demolition

67.50

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	136,222	249,216	173,976	33,619
SUPPLIES	23,799	58,461	11,305	3,292
MAINTENANCE	6,457	24,774	14,614	0
CONTRACTUAL SERVICES	66,505	65,336	99,654	173,089
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	232,983	397,787	299,549	210,000

PERSONAL SERVICES

51101 Supervision	327	50,271	28,669	0
51102 Clerical	219	22,800	13,659	23,179
51103 Maintenance/Operations	93,086	99,229	81,800	0
51105 Overtime	278	300	0	0
51106 Longevity	1,008	1,104	1,152	0
51112 Workers' Comp.	8,804	9,649	7,985	65
51113 Pensions/Retirement	11,343	20,766	15,801	3,136
51114 Social Security	7,184	13,105	9,397	1,748
51115 Group Insurance	13,973	31,992	15,513	5,491
TOTAL	136,222	249,216	173,976	33,619

SUPPLIES

52201 Office Supplies	70	0	160	2,400
52202 Wearing Apparel	424	360	0	0
52205 Postage	0	750	11	892
52206 Fuels & Lubricants	23,172	55,936	10,600	0
52207 Minor Tools & Equip.	71	600	158	0
52208 Janitorial Supplies	16	50	13	0
52209 Chemical Supplies	13	15	0	0
52215 Other Supplies	0	50	313	0
52220 Safety Equipment	33	700	50	0
TOTAL	23,799	58,461	11,305	3,292

MAINTENANCE

53301 Buldings	50	0	0	0
53314 Other Facilities Maintenance	50	0	0	0
53402 Tools and Equipment	0	0	159	0
53403 Motor Vehicles - Dept.	0	15,674	14,455	0
53406 Heavy Equipment	6,263	9,000	0	0
53410 Communication Maint.	94	100	0	0
TOTAL	6,457	24,774	14,614	0

Construction/Demolition

67.50

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In House	0	0	295	130
54501 Communications - Other	0	0	832	0
54502 Rental	36,200	30,336	31,530	0
54504 Special Services	29,752	35,000	64,300	171,759
54506 Travel & Training	553	0	2,697	1,200
TOTAL	66,505	65,336	99,654	173,089

TDHCA HOME PROGRAM GRANT

ACTUAL 07-08	ESTIMATED 08-09	PROPOSED 2009-10
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REVENUES

TDHCA Funds	0	399,655	0
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TOTAL AVAILABLE FUNDS	0	399,655	0
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EXPENDITURES

Grant Expenditures	234,655	399,655	0
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TOTAL EXPENDITURES	(234,655)	0	0
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TDHCA Home Program Grant

PROGRAM DESCRIPTION:

Administration of the Texas Department of Housing and Community Affairs (TDHCA) program.

PROGRAM FOCUS:

To assist qualified individuals and families in repairing or reconstructing substandard homes.

TDHCA Home Program Grant

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	45,588	0	30	0
MAINTENANCE	188,567	386,255	54,200	0
CONTRACTUAL SERVICES	500	13,400	17,575	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	234,655	399,655	71,805	0

SUPPLIES

50650 Deferred Loans Forgiven	45,588	0	0	0
52205 Postage	0	0	30	0
TOTAL	45,588	0	30	0

MAINTENANCE

53315 Rehab & Reconstruction	188,567	386,255	54,200	0
TOTAL	188,567	386,255	54,200	0

CONTRACTUAL SERVICES

54504 Special Services	500	13,400	17,500	0
54525 Advertising	0	0	75	0
TOTAL	500	13,400	17,575	0

CITY OF TEXARKANA, TEXAS

PUBLIC HEALTH FUND SUMMARY

	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
HEALTH FUND BAL. OCT. 1	564,512	511,895	453,384	518,453
REVENUES				
CITY CONTRIBUTION	221,360	114,891	114,891	114,891
COUNTY CONTRIBUTION	35,010	35,000	35,000	35,000
DONATIONS & INTEREST	11,692	20,000	2,800	2,800
ADULT HEALTH CLINIC	28,005	30,000	15,192	26,000
FAMILY PLANNING CLINIC FEES	6,571	7,200	9,183	8,900
GENERAL CLINIC FEES	20,615	19,000	14,200	13,500
HEALTH CARD FEES	20	0	10	0
FAMILY PLANNING NHIC	41,530	50,000	189,185	165,322
IMMUNIZATION NHIC (Medicare)	31,252	32,000	37,000	32,000
IMMUNIZATION NHIC (Medicaid)	31,028	85,500	28,000	34,000
WIC (TDH CONTRACT)	303,173	310,560	341,229	317,790
REPRODUCTIVE HEALTH TITLE V	11,780	87,241	35,913	81,710
REPRODUCTIVE HEALTH TITLE X	23,894	23,894	23,894	23,894
TB CONTROL (TDH CONTRACT)	5,336	8,000	8,000	8,000
IMMUNIZATION (TDH CONTRACT)	161,359	147,233	147,233	147,233
PUBLIC HEALTH SERVICE (TDH)	157,969	144,713	144,713	144,713
PUBLIC RESPONSE & PREPAREDNESS	280,862	0	79,554	0
DEPRECIATION REIMBURSEMENT	5,748	5,749	5,749	5,749
TITLE XX	12,735	41,010	46,023	41,010
COMMUNICABLE DISEASE FEES	4,765	3,640	3,640	3,500
TITLE V CO-PAY FEES	766	2,100	900	1,200
TITLE XX CO-PAY FEES	953	800	800	1,100
TB FEES	12,741	9,365	12,209	10,500
EMPLOYEE HEALTH FEES	85	100	25	50
OTHER REVENUE	1,333	0	0	0
TOTAL REVENUE	1,410,582	1,177,996	1,295,343	1,218,862
EXPENDITURES				
HEALTH ADMINISTRATION	295,362	341,054	312,993	534,406
ENVIRONMENTAL HEALTH SERVICES	100,321	0	0	0
COMMUNICABLE DISEASE CTR	269,675	328,329	286,102	277,980
WIC	337,372	314,549	311,228	317,690
REPRODUCTIVE HEALTH	266,112	195,433	192,001	196,003
REPRODUCTIVE HEALTH TITLE V	27,676	130,205	127,950	130,657

CITY OF TEXARKANA, TEXAS

PUBLIC HEALTH FUND SUMMARY

	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PUBLIC HEALTH RESPONSE	225,192	0	0	0
TOTAL EXPENDITURES	1,521,710	1,309,570	1,230,274	1,456,736
ENDING BALANCE SEPT. 30	453,384	380,321	518,453	280,579

PROGRAM DESCRIPTION:

Provides planning, policy and administrative direction for the entire health center operation: Telephone and reception, maintenance of files, assessment and collection of fees, general clerical activities, as well as collection of statistical information, communicable disease intervention and control, family planning, WIC nutrition, education and food supplement.

PROGRAM FOCUS:

Our goal at the Health Clinic is to provide quality care to the community at large, but with a focus on the population below the 185% of poverty level. We provide comprehensive public health services with an emphasis on health education and prevention.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Health Director	1	1
Health Authority/Medical Director	1	1
Employee Health Nurse	1	1
Building Custodian **	1	1
Administrative Coordinator II	1	1

**20% of salary is paid by Environmental Services Unit.

Health Administration

23.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	211,838	222,793	222,793	222,495
SUPPLIES	12,354	20,460	14,975	14,425
MAINTENANCE	8,728	6,020	7,565	10,520
CONTRACTUAL SERVICES	62,442	91,781	67,660	86,966
CAPITAL OUTLAY	0	0	0	200,000
TOTAL BUDGET	295,362	341,054	312,993	534,406

PERSONAL SERVICES

50006 Termination Pay	108	0	0	0
51101 Supervision	66,492	66,839	66,839	66,095
51102 Clerical	36,679	38,118	38,118	39,220
51103 Maintenance/Operation	56,042	57,711	57,711	55,793
51106 Longevity	1,776	1,872	1,872	2,189
51112 Workers' Compensation	1,354	1,125	1,125	1,048
51113 Pensions/Retirement	19,736	19,606	19,606	22,602
51114 Social Security	12,145	12,394	12,394	12,546
51115 Group Insurance	14,527	22,128	22,128	20,002
51120 Auto Allowance	2,979	3,000	3,000	3,000
TOTAL	211,838	222,793	222,793	222,495

SUPPLIES

52201 Office Supplies	2,020	5,000	1,500	1,500
52202 Wearing Apparel	80	85	200	200
52204 Food Supplies	265	150	250	350
52205 Postage/Shipping	3,181	4,250	4,250	4,250
52206 Fuels & Lubricants	0	0	250	0
52207 Minor Tools & Equip.	2,221	500	450	50
52208 Janitorial Supplies	2,643	3,000	3,000	3,000
52209 Chemical Supplies	52	75	75	75
52210 Medical & Surgical	1,388	3,000	3,200	3,200
52211 Recreational Supplies	0	50	50	50
52212 Botanical	0	500	50	50
52213 Computer Software	470	3,750	1,600	1,600
52220 Safety Supplies	34	100	100	100
TOTAL	12,354	20,460	14,975	14,425

MAINTENANCE

53301 Buildings	8,397	5,000	5,000	9,500
53305 Landscape Maintenance	23	20	20	20

Health Administration

23.01

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
53306 Storm Drains	0	0	0	0
53400 Computer Maintenance	0	50	50	50
53401 Furniture & Fixtures	0	150	150	150
53402 Tools & Equipment	0	150	1,280	150
53403 Motor Vehicles - Dept.	0	0	735	0
53405 Security Equipment	308	150	330	150
53406 Heavy Equipment Maint.	0	0	0	0
53410 Communications Maint.	0	500	0	500
TOTAL	8,728	6,020	7,565	10,520
 CONTRACTUAL SERVICES				
54500 Communications - In-House	6,170	5,000	5,000	5,000
54501 Communications - Other	1,413	350	210	0
54502 Rental	460	250	3,000	3,000
54503 Insurance & Bond	4,000	4,000	4,000	3,616
54504 Special Services	24,595	26,000	26,000	26,000
54505 Forensic and Photo Labs	0	25	0	0
54506 Travel & Training	1,681	4,000	4,000	4,000
54507 Utilities - Electricity	15,277	15,000	15,000	15,000
54508 Utilities - Water & Sewer	3,265	3,000	3,000	3,000
54509 Utilities - Gas	3,978	5,000	6,200	6,200
54516 Mowing Service	0	0	0	2,250
54519 Meals & Local Expense	97	200	0	50
54523 Bank Service Charges	161	250	50	0
54608 Dues & Memberships	1,345	1,500	1,200	1,500
54613 Reserve Appropriations	0	27,206	0	17,350
TOTAL	62,442	91,781	67,660	86,966
 CAPITAL				
55801 Buildings	0	0	0	200,000
TOTAL	0	0	0	200,000

Environmental Health Services

23.03

EXPENDITURES	<i>ACTUAL</i> 07-08	<i>ESTIMATED</i> 08-09	<i>REVISED</i> 08-09	<i>PROPOSED</i> 09-10
PERSONAL SERVICES	92,130	0	0	0
SUPPLIES	5,638	0	0	0
MAINTENANCE	1,638	0	0	0
CONTRACTUAL SERVICES	915	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	100,321	0	0	0
PERSONAL SERVICES				
51101 Supervision	42,746	0	0	0
51103 Maintenance/Operation	24,542	0	0	0
51106 Longevity Pay	528	0	0	0
51112 Workers' Compensation	854	0	0	0
51113 Pensions/Retirement	8,175	0	0	0
51114 Social Security	4,814	0	0	0
51115 Group Insurance	10,471	0	0	0
TOTAL	92,130	0	0	0
SUPPLIES				
52201 Office Supplies	233	0	0	0
52204 Food Supplies	5	0	0	0
52205 Postage/Shipping	104	0	0	0
52206 Fuels & Lubricants	2,630	0	0	0
52208 Janitorial Supplies	1	0	0	0
52209 Chemical Supplies	2,533	0	0	0
52210 Medical Supplies	132	0	0	0
TOTAL	5,638	0	0	0
MAINTENANCE				
53404 Motor Vehicles-Fleet	1,638	0	0	0
TOTAL	1,638	0	0	0
CONTRACTUAL SERVICES				
54500 Communications - In-House	10	0	0	0
54501 Communications - Other	32	0	0	0
54502 Rental	357	0	0	0
54506 Travel & Training	486	0	0	0
54608 Dues & Memberships	30	0	0	0
TOTAL	915	0	0	0

Community & Rural Health Services 23.04

PROGRAM DESCRIPTION:

This program covers the provision of comprehensive public health services. These include public health clinics for the prevention and control of communicable diseases (immunizations, chronically ill and disabled children's services, blood pressure and diabetes screening, etc.).

PROGRAM FOCUS:

Prevent vaccine preventable disease by immunizing for diphtheria, pertussis, tetanus, measles, mumps, rubella, chickenpox, haemophilus influenza type B, and hepatitis B. Testing is now being obtained through private sources. Laboratory compliance with the CLIA (Clinical Laboratory Improvement Act) and OSHA regulations will also be of utmost importance.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Registered Nurse II	1	1
Licensed Vocational Nurse	3	3
Medical Records Clerk	1	1
ImmTrac/PICS Specialist	1	1

Community & Rural Health Services

23.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	188,855	227,355	227,355	218,030
SUPPLIES	75,728	89,772	53,372	53,000
MAINTENANCE	281	150	0	150
CONTRACTUAL SERVICES	4,811	11,052	5,375	6,800
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	269,675	328,329	286,102	277,980
PERSONAL SERVICES				
51101 Supervision	42,150	43,708	43,708	45,392
51102 Clerical	33,029	39,926	39,926	41,318
51103 Maintenance/Operation	62,520	77,635	77,635	66,095
51105 Overtime	25	0	0	0
51106 Longevity	528	624	624	1,488
51112 Workers' Compensation	759	882	882	843
51113 Pensions/Retirement	16,435	19,437	19,437	19,895
51114 Social Security	10,335	12,211	12,211	11,690
51115 Group Insurance	23,074	32,932	32,932	31,309
TOTAL	188,855	227,355	227,355	218,030
SUPPLIES				
52201 Office Supplies	10,616	15,000	7,000	7,000
52204 Food Supplies	0	25	25	25
52205 Postage/Shipping	446	150	150	150
52207 Minor Tools & Equip.	1	175	175	175
52208 Janitorial Supplies	112	150	150	150
52210 Medical Supplies	62,961	70,000	41,000	45,000
52213 Computer Software	1,582	4,272	4,872	500
52220 Safety Supplies	10	0	0	0
TOTAL	75,728	89,772	53,372	53,000
MAINTENANCE				
53401 Furniture	0	150	0	150
53402 Tools & Equipment	175	0	0	0
53405 Surveillance	106	0	0	0
TOTAL	281	150	0	150
CONTRACTUAL SERVICES				
54500 Communications - In-House	123	200	200	200
54502 Rental	1,823	1,500	1,500	1,500

Community & Rural Health Services

23.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54504 Special Services	735	0	1,000	1,000
54506 Travel & Training	2,130	2,500	1,000	2,500
54519 Meals/Local Expense	0	100	0	100
54525 Advertising	0	0	1,675	1,500
54608 Dues & Memberships	0	0	0	0
54613 Reserve Appropriations	0	6,752	0	0
TOTAL	4,811	11,052	5,375	6,800

PROGRAM DESCRIPTION:

WIC is a supplemental food and nutrition education program for women, infants, and children. Our local WIC agency has a maximum caseload of 2,700 participants. 100% funding is provided jointly by the U. S. Department of Agriculture, and the Texas Department of Health by contract with the City. Our local WIC program generates approximately \$1,500,000.00 revenue in food dollars during each fiscal year. This money is paid to local grocers and Texarkana - Bowie County Farmers who take part in the WIC Farmers Market Program each summer. This local WIC agency also monitors immunization compliance by the participants.

PROGRAM FOCUS:

WIC is a special supplemental food program for women, infants, and children. The WIC program is designed to improve the health of participants by providing nutritious supplemental food, nutrition education, and referral to good health care. WIC also monitors the immunization compliance of its participants. This is one way WIC is helping to meet the national health objectives identified by the U.S. Public Health Service to immunize 90% of preschool children by their second birthday. Some of the WIC program objectives are being realized as evidenced by the decrease in infant mortality in Texas. Studies have shown that the WIC program saves money in Medicaid payments through strategies of improved nutrition and prenatal care.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
WIC Clinical Supervisor	1	1
WIC Operations Supervisor	1	1
WIC L.V.N.'S	3	3
WIC Technicians	2	2

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	258,849	273,173	273,173	282,760
SUPPLIES	38,934	15,800	19,495	17,070
MAINTENANCE	21,696	400	800	300
CONTRACTUAL SERVICES	17,893	25,176	17,760	17,560
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	337,372	314,549	311,228	317,690

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	0	0	0
51101 Supervision	76,470	76,236	76,236	78,440
51102 Clerical	33,361	35,790	35,790	37,038
51103 Maintenance/Operation	76,404	80,311	80,311	82,972
51106 Longevity	1,920	2,256	2,256	2,928
51107 Incentive Pay	1,472	1,461	1,461	1,461
51112 Workers' Compensation	880	899	899	816
51113 Pensions/Retirement	22,861	23,181	23,181	27,346
51114 Social Security	13,838	14,537	14,537	15,181
51115 Group Insurance	31,643	38,502	38,502	36,578
TOTAL	258,849	273,173	273,173	282,760

SUPPLIES

52201 Office Supplies	14,452	3,425	6,850	4,425
52202 Wearing Apparel	173	400	400	400
52205 Postage/Shipping	897	1,000	1,200	1,200
52206 Fuels & Lubricants	1,150	0	0	0
52207 Minor Tools & Equip.	7,356	925	925	925
52208 Janitorial Supplies	1,400	450	450	450
52210 Medical Supplies	8,128	8,500	9,570	9,570
52213 Computer Software	4,052	100	100	100
52215 Other Supplies	1,326	1,000	0	0
TOTAL	38,934	15,800	19,495	17,070

MAINTENANCE

53301 Building Maintenance	14,380	100	200	100
53400 Computer Maintenance	1,216	0	0	0
53401 Furniture & Fixtures	3,673	100	100	100
53402 Tools & Equipment	0	0	0	0
53405 Security & Surveillance	1,314	200	500	100
53410 Communications Maint.	1,113	0	0	0

WIC

23.06

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
TOTAL	21,696	400	800	300
CONTRACTUAL SERVICES				
54500 Communications - In-House	3,091	2,300	2,600	2,600
54501 Communications - Other	1,129	2,235	2,235	2,235
54502 Rental	1,265	1,200	1,200	1,200
54504 Special Services	7,060	8,275	8,275	8,275
54506 Travel & Training	5,198	3,000	3,200	3,000
54608 Dues & Memberships	150	250	250	250
54613 Reserve Appropriations	0	7,916	0	0
TOTAL	17,893	25,176	17,760	17,560

Reproductive Health

23.09

PROGRAM DESCRIPTION:

The Family Planning Clinic offers comprehensive birth control/women's health program. Clients are provided a complete work-up including a family history, birth control method specific counseling, and laboratory testing. Full ranges of family planning methods are available. Male reproductive counseling and services are also available. Testing and treatment of STD's is also available in the clinic.

PROGRAM FOCUS:

- Increase compliance of family planning patients in order to prevent unplanned pregnancies.
- Increase availability of family planning services to all clients in need.
- Provide comprehensive educational counseling on all aspects of reproductive health as well as sexually transmitted diseases.
- Target the male population in need of reproductive health services.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Reproductive Health R.N. Supervisor*	1	1
Licensed Vocational Nurse*	2	2
Medical Records Clerk*	2	2
Lead Medical Records Clerk	1	1
Administrative Services Specialist*	1	1

*60% of time in Reproductive Health – 2309, 40% of time in Reproductive Health Title V
- 2313

Reproductive Health

23.09

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	212,865	148,434	148,434	152,401
SUPPLIES	32,570	24,945	24,805	24,840
MAINTENANCE	14	60	72	72
CONTRACTUAL SERVICES	20,663	21,994	18,690	18,690
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	266,112	195,433	192,001	196,003

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	0	0	0
51101 Supervision	42,514	26,238	26,238	27,124
51102 Clerical	60,906	46,652	46,652	48,274
51103 Maintenance/Operation	48,535	30,712	30,712	32,258
51106 Longevity	1,317	1,000	1,000	1,181
51112 Workers' Compensation	708	452	452	524
51113 Pensions/Retirement	18,529	12,487	12,487	12,886
51114 Social Security	11,212	7,820	7,820	8,236
51115 Group Insurance	29,144	23,073	23,073	21,918
TOTAL	212,865	148,434	148,434	152,401

SUPPLIES

52201 Office Supplies	988	600	600	600
52204 Food Supplies	24	0	0	0
52205 Postage/Shipping	94	255	120	150
52207 Minor Tools & Equip.	1	15	15	15
52208 Janitorial Supplies	26	60	60	60
52210 Medical Supplies	31,171	24,000	24,000	24,000
52213 Computer Software	266	15	10	15
TOTAL	32,570	24,945	24,805	24,840

MAINTENANCE

53301 Buildings	14	0	36	36
53410 Communications Maint.	0	60	36	36
TOTAL	14	60	72	72

CONTRACTUAL SERVICES

54500 Communications - In-House	36	15	30	30
54502 Rental	1,471	750	1,080	1,080
54504 Special Services	15,945	16,800	16,800	16,800
54506 Travel & Training	3,052	780	780	780

Reproductive Health

23.09

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54608 Dues and Memberships	159	0	0	0
54613 Reserve Appropriations	0	3,649	0	0
TOTAL	20,663	21,994	18,690	18,690

PROGRAM DESCRIPTION:

The Family Planning Clinic is a comprehensive birth control/women's health program. Clients are provided a complete work-up including a family history, birth control method specific counseling, and laboratory testing. Full ranges of family planning methods are available. Male reproductive counseling and services are also available. Testing and treatment of STD's is also available in the clinic.

PROGRAM FOCUS:

- Increase compliance of family planning patients in order to prevent unplanned pregnancies.
- Increase availability of family planning services to all clients in need.
- Provide comprehensive educational counseling on all aspects of reproductive health as well as sexually transmitted diseases.
- Target the male population in need of reproductive health services.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Reproductive Health R.N. Supervisor*	1	1
Licensed Vocational Nurse*	2	2
Medical Records Clerk*	2	2
Lead Medical Records Clerk	1	1
Administrative Services Specialist	1	1

*60% of time in Reproductive Health – 2309, 40% of time in Reproductive Health Title V – 2313.

Reproductive Health - Title V

23.13

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	13,205	98,912	98,912	101,599
SUPPLIES	6,613	16,630	16,530	16,550
MAINTENANCE	3	0	48	48
CONTRACTUAL SERVICES	7,855	14,663	12,460	12,460
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	27,676	130,205	127,950	130,657

PERSONAL SERVICES

51101 Supervision	1,339	17,492	17,492	18,082
51102 Clerical	7,701	31,102	31,102	32,183
51103 Maintenance/Operation	107	20,425	20,425	21,505
51106 Longevity Pay	75	672	672	787
51112 Workers' Compensation	31	302	302	349
51113 Pensions/Retirement	1,106	8,324	8,324	8,591
51114 Social Security	683	5,213	5,213	5,490
51115 Group Insurance	2,163	15,382	15,382	14,612
TOTAL	13,205	98,912	98,912	101,599

SUPPLIES

52201 Office Supplies	171	400	400	400
52204 Food Supplies	5	0	0	0
52205 Postage/Shipping	19	170	80	100
52207 Minor Tools & Equip.	0	10	10	10
52208 Janitorial Supplies	6	40	40	40
52210 Medical Supplies	6,371	16,000	16,000	16,000
52213 Computer Software	41	10	0	0
TOTAL	6,613	16,630	16,530	16,550

MAINTENANCE

53301 Buidlings	3	0	24	24
53410 Communications Maint.	0	0	24	24
TOTAL	3	0	48	48

CONTRACTUAL SERVICES

54500 Communications - In-House	8	10	20	20
54502 Rental	265	500	720	720
54504 Special Services	7,463	11,200	11,200	11,200
54506 Travel & Training	79	520	520	520
54608 Dues and Memberships	40	0	0	0

Reproductive Health - Title V

23.13

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54613 Reserve Appropriations	0	2,433	0	0
TOTAL	7,855	14,663	12,460	12,460

Public Health Response and Preparedness Program

23.14

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	126,902	0	0	0
SUPPLIES	48,919	0	0	0
MAINTENANCE	2,203	0	0	0
CONTRACTUAL SERVICES	47,168	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	225,192	0	0	0
PERSONAL SERVICES				
50006 Termination/Acc. Absences	4,603	0	0	0
51101 Supervision	36,128	0	0	0
51103 Maintenance/Operation	53,558	0	0	0
51105 Overtime	12	0	0	0
51106 Longevity Pay	528	0	0	0
51112 Workers' Compensation	308	0	0	0
51113 Pensions/Retirement	10,360	0	0	0
51114 Social Security	7,127	0	0	0
51115 Group Insurance	14,278	0	0	0
TOTAL	126,902	0	0	0
SUPPLIES				
52201 Office Supplies	20,081	0	0	0
52202 Wearing Apparel	70	0	0	0
52205 Postage/Shipping	248	0	0	0
52207 Minor Tools & Equip.	1,197	0	0	0
52210 Medical & Surgical	23,595	0	0	0
52213 Computer Software	1,349	0	0	0
52215 Supplies	2,379	0	0	0
TOTAL	48,919	0	0	0
MAINTENANCE				
53301 Buildings	415	0	0	0
53400 Computer Maintenance	275	0	0	0
53402 Tools & Equipment	1,513	0	0	0
TOTAL	2,203	0	0	0
CONTRACTUAL SERVICES				
54500 Communications - In House	2,005	0	0	0

Public Health Response and Preparedness Program

23.14

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54501 Communications - Other	4,920	0	0	0
54502 Rental	2,544	0	0	0
54506 Travel & Training	22,904	0	0	0
54522 Pandemic Flu Program	13,448	0	0	0
54524 Other Services	831	0	0	0
54608 Dues & Memberships	516	0	0	0
TOTAL	47,168	0	0	0

Health Property and Liability Fund

PROGRAM DESCRIPTION:

The purpose of this fund is to centralize the receipt and expenditure of funds related to general property and liability insurance coverage.

PROGRAM FOCUS:

The long-range goal is to develop a reserve fund to allow the City to reduce its expenditure of insurance premium dollars by studying historical accident claims data, and adjusting policy deductibles to the most efficient levels.

HEALTH PROPERTY AND LIABILITY FUND

ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
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<i>BEGINNING FUND BALANCE</i>	779	7,298	14,842
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REVENUES

Recovery of Damage Claims	5,194	9,600	-
City Contributions	4,000	-	-
Refund of Contributions	765	1,510	-
Interest Revenue	96	50	300
<i>TOTAL REVENUES</i>	10,055	11,160	300

<i>TOTAL AVAILABLE</i>	10,834	18,458	15,142
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EXPENDITURES

Insurance	3536	3616	4,000
<i>TOTAL EXPENDITURES</i>	3,536	3,616	4,000

<i>ENDING FUND BALANCE</i>	7,298	14,842	11,142
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Health Property and Liability Fund

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	0	0	0	0
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	4,000	4,000	4,000	4,000
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	4,000	4,000	4,000	4,000

CONTRACTUAL SERVICES				
54503 Insurance & Bond	4,000	4,000	4,000	4,000
TOTAL	4,000	4,000	4,000	4,000

Community and Public Works

21.01

PROGRAM DESCRIPTION:

The Department of Community and Public Works is a new department dedicated to provide service to the citizens and developers in the City. It is responsible for the commercial building plan review coordination for new building permits. This department oversees and is responsible for the following divisions which have their own separate program description:

Engineering (19.01, 19.02)
Streets (19.04 – 1907)
Inspection (19.06)
Parks and Recreation (22.01-03, 2209-11, and 22.13-14)

This department also handles all planning and zoning issues. Such as the processing of planning and zoning cases, variances to the zoning ordinance, street and alley abandonments, subdivision plat review, and annexation requests. In the area of Zoning Enforcement, this department notifies property owners when a zoning violation has occurred or violations within the historic district or a planned development designation.

PROGRAM FOCUS:

The focus of this department is to provide courteous service to the public concerning all aspects of development and community services within the City. It will continue to update codes and various parts of the Comprehensive Plan.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Director of Community and Public Works	1	1
Planning Technician	1	1

Community and Public Works Department

21.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	150,991	172,789	172,789	168,836
SUPPLIES	4,717	9,034	5,015	8,934
MAINTENANCE	198	700	492	950
CONTRACTUAL SERVICES	7,670	9,040	6,310	9,190
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	163,576	191,563	184,606	187,910

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	1,056	1,056	1,056
51012 Stipend - Clerical	0	1,923	1,923	2,000
51101 Supervision	74,725	85,566	85,566	81,370
51103 Maintenance/Operation	34,498	37,921	37,921	38,310
51106 Longevity	1,968	2,016	2,016	2,064
51112 Workers' Compensation	328	353	353	358
51113 Pensions/Retirement	14,133	16,742	16,742	17,052
51114 Social Security	8,779	10,100	10,100	9,466
51115 Group Insurance	10,572	11,112	11,112	11,160
51120 Auto Allowance	5,988	6,000	6,000	6,000
TOTAL	150,991	172,789	172,789	168,836

SUPPLIES

52201 Office Supplies	2,004	1,800	1,800	1,800
52204 Food Supplies	9	100	100	100
52205 Postage/Shipping	647	2,630	1,600	2,630
52207 Minor Tools & Equip.	492	250	0	150
52208 Janitorial Supplies	11	15	15	15
52213 Computer Supplies	1,554	4,239	1,500	4,239
TOTAL	4,717	9,034	5,015	8,934

MAINTENANCE

53400 Computer Maintenance	0	250	200	250
53401 Furniture & Fixtures	198	300	126	300
53402 Tools & Equipment	0	150	166	400
TOTAL	198	700	492	950

Community and Public Works Department

21.01

EXPENDITURES

	ACTUAL <i>07-08</i>	ESTIMATED <i>08-09</i>	REVISED <i>08-09</i>	PROPOSED <i>09-10</i>
CONTRACTUAL SERVICES				
54500 Communications - In-House	613	400	600	600
54501 Communications - Other	442	240	750	750
54502 Rental	1,180	800	950	1,000
54503 Insurance & Bond	0	100	0	0
54504 Special Services	595	500	100	100
54505 Forensic & Photo Labs	0	50	0	25
54506 Travel & Training	225	2,500	1,000	2,250
54519 Meals & Local Expense	0	150	150	150
54524 Other Services	0	50	0	50
54525 Advertising	4,365	4,000	2,500	4,000
54608 Dues & Memberships	250	250	260	265
TOTAL	7,670	9,040	6,310	9,190

Engineering and Infrastructure Administration

19.01

PROGRAM DESCRIPTION:

This administration is responsible for the Engineering and Infrastructure and Street Divisions. The Director of Engineering and Infrastructure also serves as the City's Floodplain Administrator and reviews and approves the following:

- Commercial Development Site Plans
- Driveway Permits
- Subdivision Construction Plans
- Floodplain Development Permits

Additional duties include the administration of all Capital Public Works Projects, all traffic engineering functions including signal timing and analysis, speed studies, and traffic register revisions. This Division also provides technical assistance to other departments and coordinates with various other governmental entities in a variety of activities. The Administrative Division will be responsible for developing the City of Texarkana's Stormwater permit in compliance with TCEQ rules and administering the same.

PROGRAM FOCUS:

The Engineering and Infrastructure Division will seek to enhance our productivity by continuing to refine methods and procedures of operation in all areas of responsibility and by keeping abreast of the latest methods and technologies. The department will continue in its efforts to aggressively strive to be user friendly organization for its customers, the tax paying public, through training, website improvements, and community development.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
City Engineer	1	1
Administrative Assistant	1	1

Engineering and Infrastructure Administration Division 19.01

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
PERSONAL SERVICES	164,666	104,540	158,040	160,106
SUPPLIES	1,222	2,275	5,785	10,135
MAINTENANCE	0	650	650	650
CONTRACTUAL SERVICES	7,928	9,554	7,943	10,154
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	173,816	117,019	172,418	181,045

PERSONAL SERVICES

50006 Termination/Acc. Absences	2,392	2,262	2,262	2,262
51012 Stipend - Clerical	0	1,923	1,923	1,500
51101 Supervision	89,621	42,740	82,048	73,000
51102 Clerical	27,291	26,256	26,256	27,703
51105 Overtime	31	0	0	0
51106 Longevity	1,248	1,296	1,296	1,392
51107 Incentive	1,490	1,478	1,478	1,478
51112 Workers' Compensation	625	326	494	404
51113 Pensions/Retirement	15,069	9,751	15,106	18,241
51114 Social Security	9,327	5,872	9,043	10,326
51115 Group Insurance	11,030	7,867	10,674	16,550
51120 Auto Allowance	6,542	4,769	7,460	7,250
TOTAL	164,666	104,540	158,040	160,106

SUPPLIES

52201 Office Supplies	442	1,300	1,000	1,300
52202 Wearing Apparel	0	25	0	25
52204 Food Supplies	321	350	350	350
52205 Postage/Shipping	16	25	3,885	3,885
52207 Minor Tools & Equip.	1	50	25	4,050
52208 Janitorial Supplies	11	25	25	25
52213 Computer Supplies	431	500	500	500
TOTAL	1,222	2,275	5,785	10,135

Engineering and Infrastructure Administration Division

19.01

EXPENDITURES	<i>ACTUAL</i> <i>07-08</i>	<i>ESTIMATED</i> <i>08-09</i>	<i>REVISED</i> <i>08-09</i>	<i>PROPOSED</i> <i>09-10</i>
MAINTENANCE				
53400 Computer Maintenance	0	500	500	500
53401 Furniture & Fixtures	0	100	100	100
53410 Communications Maint.	0	50	50	50
TOTAL	0	650	650	650
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,391	1,200	1,200	1,200
54501 Communications - Other	634	1,150	750	1,750
54502 Rental	779	1,090	650	1,090
54504 Special Services	100	0	0	0
54506 Travel & Training	3,710	4,814	4,000	4,814
54524 Advertising	0	0	243	0
54608 Dues & Memberships	1,314	1,300	1,100	1,300
TOTAL	7,928	9,554	7,943	10,154

PROGRAM DESCRIPTION:

This program provides complete engineering service to the City including: surveying, computer aided design and drafting, plan and specification preparation, construction staking, construction inspection, and administration of in-house and consulted designs. In addition to stormwater and street designs, this program assists in the design and construction of capital improvements for other departments. The Engineering Division also takes inventory of all the drainage structures within the City limits to make a drainage layer map for the City's GIS system. The drainage layer map is being done to keep the City in compliance with our MS4 permit.

PROGRAM FOCUS:

The Engineering Design Division will focus its attention on the design and quality control of the various projects funded by the 2003 & 2005 Bond Issue and also the second phase of the access to the Texas A&M-Texarkana Campus and the City's compliance with the MS4 permit.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Senior Associate Design Engineer	1	1
Associate Design Engineer	1	1
Engineer Tech/Construction Inspector	2	2
Construction Inspector II	1	1
Survey Crew Chief	1	1
Survey Instrument Operator	1	1

Engineering/Design

19.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	380,126	411,964	368,621	390,638
SUPPLIES	10,417	34,054	17,687	23,012
MAINTENANCE	6,057	9,288	14,915	17,860
CONTRACTUAL SERVICES	10,317	12,170	15,358	12,170
CAPITAL OUTLAY	7,005	1,751	9,622	1,751
TOTAL BUDGET	413,922	469,227	426,203	445,431

PERSONAL SERVICES

50006 Termination/Acc. Absences	241	3,371	3,371	3,371
51101 Supervision	63,938	69,575	30,267	55,000
51103 Maintenance/Operation	203,563	217,995	227,343	213,263
51105 Overtime	12,844	15,000	11,000	15,000
51106 Longevity	1,584	1,728	1,728	1,776
51107 Incentive Pay	1,024	0	0	0
51112 Workers' Compensation	1,610	1,833	1,639	1,653
51113 Pensions/Retirement	34,486	38,754	34,303	36,296
51114 Social Security	21,288	23,004	20,079	20,345
51115 Group Insurance	35,013	33,108	33,987	38,684
51120 Auto Allowance	4,535	7,596	4,904	5,250
TOTAL	380,126	411,964	368,621	390,638

SUPPLIES

52201 Office Supplies	876	1,240	1,240	1,240
52202 Wearing Apparel	1,021	1,240	1,240	1,240
52205 Postage/Shipping	227	105	105	105
52206 Fuels & Lubricants	0	22,374	6,000	11,332
52207 Minor Tools & Equip.	1,179	1,240	1,240	1,240
52208 Janitorial Supplies	30	0	0	0
52209 Chemical Supplies	6	0	0	0
52213 Computer Software	7,048	7,750	7,750	7,750
52220 Safety Equipment	30	105	112	105
TOTAL	10,417	34,054	17,687	23,012

MAINTENANCE

53400 Computer Maintenance	0	315	315	315
53401 Furniture & Fixtures	100	0	1,100	1,100
53402 Tools & Equipment	5,957	2,100	1,500	2,750

Engineering/Design

19.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53403 Motor Vehicles - Dept.	0	6,793	12,000	13,615
53410 Communications Maint.	0	80	0	80
TOTAL	6,057	9,288	14,915	17,860
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,190	930	1,325	930
54501 Communications - Other	3,036	3,710	3,710	3,710
54502 Rental	431	1,000	600	1,000
54504 Special Services	0	0	6	0
54505 Forensic and Photo Labs	137	30	0	30
54506 Travel & Training	5,163	5,700	4,000	5,700
54525 Advertising	0	0	4,917	0
54608 Dues & Memberships	360	800	800	800
TOTAL	10,317	12,170	15,358	12,170
CAPITAL OUTLAY				
50200 Lease Purchase Interest	228	16	16	16
55702 Major Tools & Equipment	0	0	7,871	0
55704 Motor Vehicles	0	0	0	0
55707 Computer Equipment	0	0	0	0
55820 Capital Lease	6,777	1,735	1,735	1,735
TOTAL	7,005	1,751	9,622	1,751

PROGRAM DESCRIPTION:

The Street Division is responsible for the maintenance of approximately 257 miles of City streets. The Street Division is also responsible for right-of-ways, alleyways, and drainages. The Street Division will strive to provide safe, quality streets, proper drainage, clean, quality alleys, and mowed right-of-ways.

Our primary functions are as follows:

- Maintenance and repair of approximately 257 miles of streets and 23 miles of alleys.
- Repair and maintenance of curb and gutter.
- Patching of utility cuts and potholes.
- Sweeping of curbs and city streets.
- Removal of dead trees from the street right-of-ways.
- Installation of handicap ramps to meet ADA requirements.
- Maintenance of drainage system, including creeks, culverts, storm sewer systems, and inlets.
- Chemical spraying of creeks, channels, alleys and downtown area.
- Mowing of local and state street right-of-ways, drainage areas, and city owned property.
- Assist other departments that may require help from the Street Division.

PROGRAM FOCUS:

The Street Division will continue to strive to provide the citizens of Texarkana, Texas with the best streets, alleys, and drainage as possible. The Street Division will address the ADA requirements for handicap accessibility as funds and personnel allow.

Street Division cont.

19.04

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Street Superintendent	1	1
Secretary I	1	1
Foreman III	1	1
Shop Technician	1	1
Foreman/Operator	6	6
Finisher/Operator	2	2
Formsetter/Finisher	5	5
Heavy Equipment Operator	2	2
Light Equipment Operator	4	4
Sweeper Operator	1	1
Mower Operator	2	2
Truck Driver	8	8
Laborer II	1	1
Laborer I	3	3

Street Division

19.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	1,352,157	1,408,586	1,417,944	1,563,029
SUPPLIES	40,816	248,026	117,416	209,172
MAINTENANCE	309,473	601,732	686,547	817,973
CONTRACTUAL SERVICES	607,935	591,600	738,500	575,750
CAPITAL OUTLAY	39,901	13,027	13,027	13,027
TOTAL BUDGET	2,350,282	2,862,971	2,973,434	3,178,951

PERSONAL SERVICES

50006 Termination/Acc. Absences	4,578	11,802	11,802	11,802
51101 Supervision	55,540	68,424	65,911	56,476
51102 Clerical	22,465	22,922	22,922	23,016
51103 Maintenance/Operation	823,624	840,800	849,684	931,457
51105 Overtime	15,730	16,000	16,000	16,000
51106 Longevity	12,384	13,200	13,200	15,408
51107 Incentive Pay	2,128	2,112	2,112	2,112
51112 Workers' Compensation	60,857	61,632	62,350	74,109
51113 Pensions/Retirement	112,277	120,463	121,350	139,823
51114 Social Security	68,120	71,431	70,362	78,098
51115 Group Insurance	174,454	179,800	182,251	214,728
TOTAL	1,352,157	1,408,586	1,417,944	1,563,029

SUPPLIES

52201 Office Supplies	482	2,000	2,000	2,000
52202 Wearing Apparel	5,278	7,400	6,000	7,400
52204 Food Supplies	636	400	800	800
52205 Postage & Shipping	23	0	0	0
52206 Fuels & Lubricants	15	200,126	70,000	158,372
52207 Minor Tools & Equip.	10,958	16,500	13,000	16,500
52208 Janitorial Supplies	2,533	2,800	2,800	2,800
52209 Chemical Supplies	9,267	6,300	7,300	7,300
52213 Computer Supplies	1,749	4,000	2,500	4,000
52215 Other Supplies	180	0	0	0
52220 Safety Equipment	9,695	8,500	13,016	10,000
TOTAL	40,816	248,026	117,416	209,172

MAINTENANCE

53301 Buildings	1,149	5,000	3,000	5,000
53305 Landscaping	0	400	200	400

Street Division

19.04

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53306 Storm Drains	34,591	39,000	50,000	39,000
53309 Streets, Alleys & Bridges	257,742	437,000	350,000	437,000
53401 Furniture & Fixtures	0	300	300	300
53402 Tools & Equipment	12,903	9,500	9,500	9,500
53403 Motor Vehicles - Dept.	0	105,532	269,000	321,773
53404 Motor Vehicles - Fleet	43	0	0	0
53408 Street Signs & Markings	2,417	4,000	3,500	4,000
53410 Communications Maint.	628	1,000	1,047	1,000
TOTAL	309,473	601,732	686,547	817,973
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,055	1,400	1,000	1,400
54501 Communications - Other	5,027	5,500	5,500	5,500
54502 Rental	100,446	35,000	35,000	35,000
54504 Special Services	65,503	65,000	220,000	49,350
54505 Forensic & Photo Labs	0	200	0	0
54506 Travel & Training	3,916	4,000	3,500	4,000
54507 Utilities - Electricity	44,426	60,000	56,000	60,000
54508 Utilities - Water & Sewer	3,508	4,000	3,100	4,000
54509 Utilities - Gas	2,658	8,200	6,100	8,200
54515 Street Lights	381,396	408,000	408,000	408,000
54608 Dues & Memberships	0	300	300	300
TOTAL	607,935	591,600	738,500	575,750
CAPITAL OUTLAY				
50200 Lease Purchase Interest	1,262	514	514	514
55820 Capital Lease	38,639	12,513	12,513	12,513
TOTAL	39,901	13,027	13,027	13,027

PROGRAM DESCRIPTION:

This program is responsible for interpretation and enforcement of building, plumbing, electrical, heating, air conditioning and other codes and ordinances related to residential, commercial and industrial development within the City limits and extra-territorial jurisdiction through plan review, issuance of permits and on-site inspections. The Inspection Division also enforces the plumbing, mechanical and electrical codes within platted subdivisions inside the City of Texarkana's two mile extra-territorial jurisdiction. This program also assigns addresses to both new and existing locations, serves as the 9-1-1 coordinator, and is charged with the responsibility of enforcement of the Sign Ordinance and the No Smoking Ordinance. This program also assists in the inspection and demolition recommendation portions of the Community Development program through the enforcement of substandard building codes.

PROGRAM FOCUS:

Assist and help contractors, developers, other professionals and the general public understand the codes and the reasoning behind them. Improve quality of inspection service and staff through continuous training, improving and streamlining office procedures to insure the fastest response. Insure impartial compliance of the codes. Explore possibilities of working with the Texarkana Builders Association and Texarkana Community College in setting up periodic code training and conferences for local contractors.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Chief Building Official	1	1
Code Technician (Sign)	1	1
Combination Inspector	1	1
Electrical Inspector	1	1
Plumbing Inspector	1	1
Building Inspector	1	1
Office Technician	1	1

Inspection Services

19.06

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	301,971	325,775	315,979	321,652
SUPPLIES	7,453	27,112	13,304	18,245
MAINTENANCE	400	3,884	8,828	10,074
CONTRACTUAL SERVICES	10,389	11,660	11,985	13,660
CAPITAL OUTLAY	4,911	4,048	4,052	4,183
TOTAL BUDGET	325,124	372,479	354,148	367,814

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	2,806	2,806	2,806
51101 Supervision	45,517	56,727	56,727	53,476
51102 Clerical	21,903	26,586	26,586	26,873
51103 Maintenance/Operation	147,691	147,459	141,626	147,081
51106 Longevity	2,400	2,688	2,688	2,304
51107 Incentive Pay	3,883	3,168	2,599	1,056
51112 Workers' Compensation	1,457	1,505	1,445	1,477
51113 Pensions/Retirement	26,685	29,737	28,695	30,771
51114 Social Security	15,824	17,619	16,708	17,222
51115 Group Insurance	36,611	37,480	36,099	38,586
TOTAL	301,971	325,775	315,979	321,652

SUPPLIES

52201 Office Supplies	2,968	2,987	2,600	2,987
52202 Wearing Apparel	380	1,050	750	1,050
52204 Food Supplies	91	100	100	100
52206 Fuels & Lubricants	0	18,645	5,500	9,778
52207 Minor Tools & Equip.	79	300	303	300
52208 Janitorial Supplies	6	0	0	0
52213 Computer Software	3,833	4,000	4,000	4,000
52220 Safety Equipment	96	30	51	30
TOTAL	7,453	27,112	13,304	18,245

MAINTENANCE

53400 Computer Maintenance	0	100	400	100
53401 Furniture & Fixtures	100	100	100	100
53402 Tools & Equipment	300	100	328	100
53403 Motor Vehicles - Dept.	0	3,584	8,000	9,774
TOTAL	400	3,884	8,828	10,074

Inspection Services

19.06

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	2,224	2,160	2,160	2,160
54501 Communications - Other	3,140	2,500	2,500	2,500
54502 Rental	319	0	300	0
54504 Special Services	40	0	25	0
54506 Travel & Training	3,677	6,000	6,000	8,000
54525 Advertising	0	0	0	0
54608 Dues & Memberships	833	1,000	1,000	1,000
54609 Other Sundry Items	156	0	0	0
TOTAL	10,389	11,660	11,985	13,660
CAPITAL OUTLAY				
50200 Lease Purchase Interest	321	183	183	183
55705 Signal Systems	0	0	0	4,000
55707 Computer Equipment	0	0	0	0
55820 Capital Lease	4,590	3,865	3,869	0
TOTAL	4,911	4,048	4,052	4,183

PROGRAM DESCRIPTION:

The Sign & Signal Division is responsible for the installation and maintenance of devices that assist citizens and visitors of Texarkana to move about the city safely, and in a timely manner. These devices include, but are not limited to:

- Over 12,000 regulatory, warning, and guide signs
- Traffic signals at 84 intersections.
- Advanced Rail Crossing and fire Station warning signals.
- Signal Ahead, School and Pedestrian Crossing warning beacons.
- Pedestrian Crossing warning beacon at 1 location.
- Pavement markings, including double yellow and broken white lines, parking space marking, turn arrows, crosswalks, stop bars, and raised pavement reflectors.
- The luminary lighting systems on various streets.
- The luminary lighting systems at traffic signal intersections.
- The luminary lighting systems around city parking lots, and buildings.
- The tornado warning sirens.

The Sign and Signal Division also has the following responsibilities:

- Installation and maintenance of the Public Works Department two way radio system of telephone and other communication cables in some city buildings.
- The design, fabrication, and installation of signs for other departments within the city.

PROGRAM FOCUS:

To provide the highest quality of service with the equipment and personnel available. To constantly look for new and improved ways to better the services and products we supply.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Foreman III	1	1
Traffic Signal Technician	2	2
Sign Technician	1	1
Laborer II	2	2

Sign & Signal Division

19.07

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	233,385	220,545	220,613	278,550
SUPPLIES	6,592	29,794	17,406	27,671
MAINTENANCE	54,278	76,206	76,260	85,519
CONTRACTUAL SERVICES	12,141	20,252	17,902	20,252
CAPITAL OUTLAY	4,856	5,146	5,148	5,146
TOTAL BUDGET	311,252	351,943	337,329	417,138

PERSONAL SERVICES

50006 Termination/Acc. Absences	444	2,199	2,199	2,199
51101 Supervision	50,465	50,324	50,324	50,207
51103 Maintenance/Operation	103,761	91,737	91,626	132,183
51105 Overtime	4,663	6,000	6,000	6,000
51106 Longevity	2,208	1,392	1,392	1,776
51107 Incentive Pay	1,224	1,214	1,214	1,214
51109 Stand-By Pay	6,042	6,323	6,336	6,336
51112 Workers Compensation	6,520	5,988	6,029	7,113
51113 Pensions/Retirement	20,293	19,516	19,653	24,677
51114 Social Security	12,479	11,615	11,603	13,801
51115 Group Insurance	25,286	24,237	24,237	33,044
TOTAL	233,385	220,545	220,613	278,550

SUPPLIES

52201 Office Supplies	111	420	420	420
52202 Wearing Apparel	541	1,148	1,148	1,148
52204 Food Supplies	44	200	200	200
52205 Postage/Shipping	73	200	200	200
52206 Fuels & Lubricants	0	19,888	7,500	13,765
52207 Minor Tools & Equip.	4,473	5,200	5,200	5,200
52208 Janitorial Supplies	175	300	300	300
52209 Chemical Supplies	173	350	350	350
52212 Botanical Supplies	0	100	100	100
52213 Computer Software	270	1,628	1,628	5,628
52220 Safety & First Aid	732	360	360	360
TOTAL	6,592	29,794	17,406	27,671

MAINTENANCE

Sign & Signal Division

19.07

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53301 Buildings	318	1,716	1,000	1,716
53400 Hardware & Software	0	175	75	175
53401 Furniture & Fixtures	0	120	20	120
53402 Tools & Equipment	422	415	415	415
53403 Motor Vehicles - Dept.	30	9,180	12,800	13,493
53405 Security Equipment	0	300	600	300
53408 Street Signs & Markings	27,452	30,500	35,500	35,500
53409 Signal & Lighting Systems	19,709	25,000	19,000	25,000
53410 Communications Maint.	803	800	850	800
53411 Street Light Maint.	5,544	8,000	6,000	8,000
TOTAL	54,278	76,206	76,260	85,519
 CONTRACTUAL SERVICES				
54500 Communications - In-House	843	1,100	1,100	1,100
54501 Communications - Other	1,677	1,680	1,680	1,680
54502 Rental	0	600	0	600
54504 Special Services	4,695	12,200	12,200	12,200
54506 Travel & Training	2,427	1,600	600	1,600
54507 Utilities - Electricity	1,149	1,600	850	1,600
54508 Utilities - Water & Sewer	540	600	500	600
54509 Utilities - Gas	660	630	852	630
54608 Dues & Memberships	150	242	120	242
TOTAL	12,141	20,252	17,902	20,252
 CAPITAL OUTLAY				
50200 Lease Purchase Interest	398	232	232	232
55820 Capital Lease	4,458	4,914	4,916	4,914
TOTAL	4,856	5,146	5,148	5,146

Parks & Recreation Administration 22.01

PROGRAM DESCRIPTION:

This program is responsible for planning, programming, and administration of all city parks, community centers and recreational services.

PROGRAM FOCUS:

- Promote and provide for high quality recreational and leisure activities which enhance the quality of life for the citizens of Texarkana and are accessible to all segments of the community.
- Investigate alternate means of funding for programs, activities and development which reduce demands on the general fund without impacting quality.
- Management of Rose Hill Cemetery.
- Develop and maintain a Parks Master Plan as part of the City Comprehensive Plan.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Parks and Recreation Manager	1	1
Project Coordinator	1	1

Parks & Recreation Admin.

22.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	111,697	127,899	128,449	127,026
SUPPLIES	2,548	3,696	3,300	4,006
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	12,595	18,150	12,400	17,590
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	126,840	149,745	144,149	148,622

PERSONAL SERVICES

50006 Termination/Acc. Absences	2,490	1,593	1,593	1,593
51101 Supervision	48,270	55,834	55,834	54,527
51102 Clerical	27,166	32,274	32,274	33,203
51106 Longevity	576	336	336	432
51107 Incentive Pay	880	34	34	0
51112 Workers' Compensation	230	260	260	260
51113 Pensions/Retirement	9,740	12,023	12,023	11,870
51114 Social Security	6,225	7,290	7,269	6,661
51115 Group Insurance	10,928	11,032	11,032	11,080
51120 Auto Allowance	5,192	7,223	7,794	7,400
TOTAL	111,697	127,899	128,449	127,026

SUPPLIES

52201 Office Supplies	1,838	2,000	2,000	2,300
52202 Wearing Apparel	68	250	200	360
52204 Food Supplies	128	150	100	200
52205 Postage/Shipping	283	796	750	896
52207 Minor Tools & Equip.	1	0	0	0
52213 Computer Software	230	500	250	250
TOTAL	2,548	3,696	3,300	4,006

CONTRACTUAL SERVICES

54500 Communications - In-House	1,339	1,300	1,700	1,500
54501 Communications - Other	841	1,300	1,000	1,000
54502 Rental	453	0	0	500
54504 Special Services	8,377	9,500	5,000	8,500
54505 Forensic & Photo Labs	52	150	50	150
54506 Travel & Training	785	4,250	3,500	4,000

Parks & Recreation Admin.

22.01

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54511 Laundry	99	150	50	150
54525 Advertising	400	1,000	700	1,250
54608 Dues & Memberships	249	500	400	540
TOTAL	12,595	18,150	12,400	17,590

PROGRAM DESCRIPTION:

Parks and Recreation Maintenance maintains, repairs, and provides park and recreation facilities for the citizens and visitors of Texarkana, Texas. Facilities currently provided include:

- Spring Lake Park – 75 acre park features a spring fed lake, 8 baseball fields, and 1 softball field, model airplane strip, 3 pavilions, 10 playground units, 3 concession stands, 3 public restrooms, 3 picnic areas, an 18 hole disc golf course, 2 fishing piers, a 2 mile walking/jogging trail around the park, 5 acre concert area, and 2 soccer fields.
- Wallace Park – 75 acre park offers a softball complex with 5 fields and concession stand, 10 soccer fields and concession stand, walking/jogging trail around the park and around the 5 acre lake in the park, 2 playground units, 2 pavilions, and restrooms.
- Bringle Lake – 300 acre lake features tennis and basketball courts, playgrounds, a nature walking trail, volleyball court, boat ramp, restrooms, two pavilions and a 127 acre nature area.
- Karrh Park – Provides a wooded picnic area with pond and large open spaces, 4 softball fields, concession stand, play equipment, pavilion and restrooms.
- Southwest Park & Recreation Center – Features a gymnasium, game room, and meeting rooms for group meetings and family reunions. The park area provides 4 lighted tennis courts, play equipment, and a multi-purpose open space.
- Scott Joplin Park – Provides play equipment, pavilion, and restrooms.
- Bell Park – Features a multi-purpose court, 4 sets of play equipment, picnic tables, restrooms, and pavilion.
- Finley Park – Provides play equipment and outdoor basketball court.
- Beverly Park & Beverly Community Center – Features play equipment and a picnic area. After school programs for the Beverly/Rose Hill area children include a gym, computer lab and activity room.
- Ferguson Park & Collins Senior Citizen Center – Features 2 sets of playground equipment and daily activities/special events for senior citizens.

Parks & Recreation Maintenance

22.02

- Kidtopia Park – Community built multi-purpose playground with restroom designed by kids for kids.
- Rosehill Cemetery – City owned and maintained cemetery houses a special area to Veterans.
- 3 Historical/war monuments downtown.
- Landscaped medians on Wood Street and Pavilion Parkway and University Parkway.
- Maintain six (6) landscaped islands on State Line Avenue including the old library grounds and the parking islands on Broad Street.

PROGRAM FOCUS:

- Provide better than expected high quality maintenance for Parks and Recreational facilities.
- Insure that facilities are safe and accessible for use by all segments of the population.
- Provide high quality service and support for citizens and organizations that use parks and recreational facilities.

PERSONNEL SCHEDULE:

	<u>Current</u>	<u>Proposed</u>
Foreman III – Project Manager	1	1
Foreman I	1	1
Foreman II	1	1
Light Equipment Operators	5	5
Maintenance Mechanic	2	2
Laborer II	8	8
Gardener	1	1
Temporary Laborers (Hourly)	10	10

Parks & Recreation Maintenance

22.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	646,455	688,812	669,408	689,407
SUPPLIES	47,173	172,609	96,920	124,366
MAINTENANCE	49,055	89,064	91,000	98,109
CONTRACTUAL SERVICES	171,012	169,665	163,300	168,115
CAPITAL OUTLAY	51,682	75,227	57,726	3,296
TOTAL BUDGET	965,377	1,195,377	1,078,354	1,083,293

PERSONAL SERVICES

50006 Termination/Acc. Absences	11,921	5,275	5,275	5,275
51103 Maintenance/Operation	429,274	459,008	447,568	466,979
51105 Overtime	10,168	12,000	9,300	12,000
51106 Longevity	5,184	4,800	4,800	5,712
51112 Workers' Compensation	12,427	13,221	12,794	11,509
51113 Pensions/Retirement	53,341	59,746	57,990	62,844
51114 Social Security	32,849	35,688	34,230	37,079
51115 Group Insurance	91,291	99,074	97,451	88,009
TOTAL	646,455	688,812	669,408	689,407

SUPPLIES

52201 Office Supplies	18	0	0	0
52202 Wearing Apparel	3,122	4,000	3,800	3,800
52204 Food Supplies	819	750	750	750
52205 Postage	10	0	170	0
52206 Fuels & Lubricants	610	123,059	43,000	75,516
52207 Minor Tools & Equip.	14,963	19,800	19,800	19,800
52208 Janitorial Supplies	9,260	6,000	11,000	7,000
52209 Chemical Supplies	1,351	1,500	2,000	1,500
52211 Recreational Supplies	11,474	10,000	10,000	10,000
52212 Botanical Supplies	2,858	4,000	4,600	4,000
52213 Computer Supplies	88	2,500	500	1,000
52215 Other Supplies	1,575	0	0	0
52220 Safety Equipment	1,025	1,000	1,300	1,000
TOTAL	47,173	172,609	96,920	124,366

MAINTENANCE

53301 Buildings	22,405	29,000	20,000	30,000
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Parks & Recreation Maintenance

22.02

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53305 Landscape Maintenance	7,678	8,000	12,000	8,000
53402 Tools & Equipment	15,513	5,200	9,000	7,000
53403 Motor Vehicles - Dept. Use	175	42,814	47,000	49,609
53405 Security & Surveillance	3,249	4,000	3,000	3,500
53409 Signal & Lighting Systems	35	0	0	0
53410 Communications Maint.	0	50	0	0
TOTAL	49,055	89,064	91,000	98,109
 CONTRACTUAL SERVICES				
54500 Communications - In-House	879	1,200	800	1,000
54501 Communications - Other	3,617	2,500	3,200	2,500
54502 Rental	4,902	6,000	5,500	6,000
54504 Special Services	74,069	70,000	70,000	70,000
54506 Travel & Training	875	1,800	1,000	800
54507 Utilities - Electricity	36,976	36,750	36,000	36,800
54508 Utilities - Water & Sewer	34,807	33,600	29,000	33,600
54509 Utilities - Gas	1,219	2,415	2,500	2,415
54516 Mowing Services	13,650	15,000	15,000	15,000
54608 Dues & Memberships	18	400	300	0
TOTAL	171,012	169,665	163,300	168,115
 CAPITAL OUTLAY				
50200 Lease Purchase Interest	440	31	31	31
55708 Heating/Cooling Systems	0	71,931	54,430	0
55817 Other Improvements	36,882	0	0	0
55820 Capital Lease	14,360	3,265	3,265	3,265
TOTAL	51,682	75,227	57,726	3,296

Recreational Program/Activities

22.03

PROGRAM DESCRIPTION:

This section provides a balanced recreational, cultural and leisure service program for citizens. This includes providing meeting space for both the public and private sectors of this community and also providing recreational activities on a year-round basis.

PROGRAM FOCUS:

- Investigate and pursue programs of a non-athletic nature. Establish partnerships, joint use agreements and collaborations with local school districts, T.C.C., Texas A&M at Texarkana, Texarkana Museum System, TRAC, the Perot, local civic, service and special interest clubs and organizations and individuals.
- Promote the use of recreational facilities to all segments of the population.
- Expand league sports.
- Plan special events using the parks and recreational buildings to promote the benefits of recreation, creating an opportunity for cultural diversity and offering the citizens options for their leisure time enjoyment. Promote wholesome family events appealing to all ages.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Custodian	2	2
Recreation Aide	1	1
Recreation Aide (Part-Time)	1	1

Recreational Program/Activities

22.03

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	124,212	94,797	94,256	104,018
SUPPLIES	11,244	14,650	13,100	15,600
MAINTENANCE	25,300	14,950	16,324	17,800
CONTRACTUAL SERVICES	32,892	45,450	47,375	41,650
CAPITAL OUTLAY	0	0	0	61,884
TOTAL BUDGET	193,648	169,847	171,055	240,952

PERSONAL SERVICES

50006 Termination/Acc. Absences	1,461	1,388	1,388	1,388
51101 Supervision	9,932	0	0	0
51103 Maintenance/Operation	71,735	59,811	59,811	69,274
51105 Overtime	407	1,000	500	500
51106 Longevity	1,056	624	624	240
51107 Incentive Pay	2,128	894	894	0
51112 Workers' Compensation	1,653	1,708	1,708	1,341
51113 Pensions/Retirement	10,199	7,875	7,875	8,207
51114 Social Security	6,264	4,681	4,640	5,199
51115 Group Insurance	18,289	15,924	15,924	16,469
51120 Auto Allowance	1,088	892	892	1,400
TOTAL	124,212	94,797	94,256	104,018

SUPPLIES

52201 Office Supplies	668	0	0	0
52202 Wearing Apparel	3	900	600	900
52204 Food Supplies	268	400	300	300
52207 Minor Tools & Equip.	2,389	5,000	4,500	5,000
52208 Janitorial Supplies	2,851	4,200	3,800	4,000
52209 Chemical Supplies	18	50	0	0
52211 Recreational Supplies	3,869	3,500	3,500	5,000
52212 Botanical Supplies	461	200	150	150
52213 Computer Supplies	651	200	150	150
52220 Safety Supplies	66	200	100	100
TOTAL	11,244	14,650	13,100	15,600

MAINTENANCE

53301 Buildings	24,206	13,800	14,000	16,000
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Recreational Program/Activities

22.03

EXPENDITURES	ACTUAL <i>07-08</i>	ESTIMATED <i>08-09</i>	REVISED <i>08-09</i>	PROPOSED <i>09-10</i>
53401 Furniture & Fixtures	0	0	124	0
53402 Tools & Equipment	915	450	700	200
53405 Security and Surveillance	0	500	1,500	1,500
53410 Communications Maint.	179	200	0	100
TOTAL	25,300	14,950	16,324	17,800
 CONTRACTUAL SERVICES				
54500 Communications - In-House	1,278	2,000	1,400	1,800
54501 Communications - Other	388	500	400	400
54502 Rental	1,364	3,000	2,500	3,500
54504 Special Services	474	0	9,500	0
54505 Forensic & Photo Labs	0	0	105	0
54507 Utilities - Electricity	20,264	18,900	21,000	20,000
54508 Utilities - Water & Sewer	2,881	3,150	3,000	3,150
54509 Utilities - Gas	5,612	7,350	9,000	7,350
54511 Laundry Services	631	550	400	400
54527 Senior Citizens/Rec Prog	0	10,000	0	5,000
54608 Dues & Memberships	0	0	70	50
TOTAL	32,892	45,450	47,375	41,650
 CAPITAL OUTLAY				
55801 Buildings & Facilities	0	0	0	61,884
TOTAL	0	0	0	61,884

Senior Citizens Program

22.09

PROGRAM DESCRIPTION:

Coordinate and provide recreational programming and activities for senior citizen groups and individuals.

PROGRAM FOCUS:

- Provide recreation and leisure programs and meeting sites for senior citizens.
- Plan special events and programs suitable to the needs of the senior population.
- Work in conjunction with local, state, and national organizations servicing the older adults to expand services with less impact on budget.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Senior Recreation Coordinator	1	1
Recreation Aide (Part-Time through Temp Services)	1	1

Senior Citizens Program

22.09

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	44,355	43,492	42,923	41,547
SUPPLIES	7,690	7,850	6,875	8,675
MAINTENANCE	977	4,400	4,200	4,000
CONTRACTUAL SERVICES	25,812	23,300	20,025	22,875
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	78,834	79,042	74,023	77,097

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	519	519	519
51103 Maintenance/Operation	29,567	27,537	27,537	26,246
51105 Overtime	8	500	0	500
51106 Longevity Pay	720	768	768	816
51112 Workers' Compensation	209	84	84	84
51113 Pensions & Retirement	3,917	3,861	3,861	3,629
51114 Social Security	2,448	2,324	2,255	2,027
51115 Group Insurance	5,219	5,476	5,476	5,476
51120 Auto Allowance	2,267	2,423	2,423	2,250
TOTAL	44,355	43,492	42,923	41,547

SUPPLIES

52201 Office Supplies	660	700	600	600
52202 Wearing Apparel	0	100	50	100
52204 Food Supplies	2,146	2,000	2,000	2,775
52207 Minor Tools	1,472	1,700	1,000	1,500
52208 Janitorial Supplies	1,136	1,000	1,200	1,000
52209 Chemical Supplies	0	50	25	0
52211 Recreational Supplies	2,013	2,000	1,800	2,500
52213 Computer Software	237	200	150	150
52220 Safety Supplies	26	100	50	50
TOTAL	7,690	7,850	6,875	8,675

MAINTENANCE

53301 Buildings	929	4,400	4,200	4,000
53401 Furniture & Fixtures	48	0	0	0
TOTAL	977	4,400	4,200	4,000

Senior Citizens Program

22.09

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	427	500	500	500
54501 Communications - Other	580	700	700	700
54502 Rental	301	400	400	400
54504 Special Services	17,686	15,000	15,000	15,000
54505 Forensic and Photo Labs	0	50	25	25
54506 Travel	15	200	0	0
54507 Utilities - Electricity	1,979	2,625	2,625	2,825
54508 Utilities - Water & Sewer	508	525	525	625
54511 Laundry Service	190	200	200	200
54527 Senior Citizens/Rec Prog	4,126	3,000	0	2,500
54608 Dues & Memberships	0	100	50	100
TOTAL	25,812	23,300	20,025	22,875

PROGRAM DESCRIPTION:

This program will be used by all branches of the Parks and Recreation Department to provide family oriented activities for the citizens of Texarkana. Events will include (and not limited to) Texarkana Fishing Derby, Gator Egg Hunt, Movies in the Park, 5 K runs, Holiday Celebrations and Community Garage Sales.

PROGRAM FOCUS:

- Develop and promote cultural activities in the park which will help Texarkana citizens to find other options for their leisure time enjoyment.
- Promote wholesome family events appealing to all ages.
- Seek out partnerships to provide for the recreational, cultural, and leisure time services provided by the Parks & Recreation Department.

Special Events

22.10

EXPENDITURES	<i>ACTUAL 07-08</i>	<i>ESTIMATED 08-09</i>	<i>REVISED 08-09</i>	<i>PROPOSED 09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	12,173	14,975	15,300	15,475
MAINTENANCE	0	0	0	0
CONTRACTUAL SERVICES	3,632	6,000	4,500	5,500
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	15,805	20,975	19,800	20,975

SUPPLIES

52201 Office Supplies	15	0	0	0
52202 Wearing Apparel	4,382	5,000	4,800	5,000
52204 Food Supplies	717	975	500	475
52211 Recreational Supplies	7,059	9,000	10,000	10,000
TOTAL	12,173	14,975	15,300	15,475

CONTRACTUAL SERVICES

54502 Rental	3,020	5,000	4,000	5,000
54506 Travel	15	0	0	0
54525 Advertising	562	1,000	500	500
54608 Memberships & Dues	35	0	0	0
TOTAL	3,632	6,000	4,500	5,500

Beverly Community Center

22.13

PROGRAM DESCRIPTION:

Coordinate and provide an after school program, recreational programming, and other activities for children in the area. Target group are those residing in the Beverly and Rose Hill areas of the City.

PROGRAM FOCUS:

- Provide an after school program and safe haven for neighborhood children.
- Provide recreation and leisure programs for children.
- Plan special events and programs suitable to the needs of the neighborhood.
- Work in conjunction with local, state, and national organizations servicing children to expand services with less impact on budget.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Center Director	1	1
Recreation Aide (Part-Time through Temp Services)	3	3

Beverly Community Center

22.13

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	39,426	35,834	33,167	38,798
SUPPLIES	4,110	10,350	8,400	8,900
MAINTENANCE	5,472	3,500	3,500	4,000
CONTRACTUAL SERVICES	34,459	44,630	42,900	45,580
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	83,467	94,314	87,967	97,278

PERSONAL SERVICES

50006 Termination/Acc. Absences	0	313	313	313
51101 Supervision	25,509	22,757	20,090	25,683
51103 Maintenance/Operation	0	0	0	0
51105 Overtime	732	1,000	1,000	1,000
51106 Longevity Pay	144	192	192	0
51112 Workers' Compensation	80	68	68	74
51113 Pensions & Retirement	3,454	3,083	3,083	3,554
51114 Social Security	2,022	1,798	1,798	1,984
51115 Group Insurance	5,218	4,990	4,990	4,990
51120 Auto Allowance	2,267	1,633	1,633	1,200
TOTAL	39,426	35,834	33,167	38,798

SUPPLIES

52201 Office Supplies	99	800	700	700
52202 Wearing Apparel	0	300	200	200
52204 Food Supplies	864	1,000	1,200	1,250
52207 Minor Tools	244	1,000	900	800
52208 Janitorial Supplies	425	1,000	850	800
52209 Chemical Supplies	23	50	50	50
52211 Recreational Supplies	431	2,500	2,500	2,700
52212 Botanical Supplies	540	500	400	300
52213 Computer Software	1,484	3,000	1,500	2,000
52220 Safety Supplies	0	200	100	100
TOTAL	4,110	10,350	8,400	8,900

MAINTENANCE

53301 Buildings	5,364	3,000	3,000	3,500
53405 Security and Surveillance	108	500	500	500
TOTAL	5,472	3,500	3,500	4,000

Beverly Community Center

22.13

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
CONTRACTUAL SERVICES				
54500 Communications - In-House	672	750	750	750
54501 Communications - Other	526	500	600	500
54502 Rental	715	1,000	750	750
54504 Special Services	23,242	30,000	30,000	32,000
54506 Travel	15	750	0	250
54507 Utilities - Electricity	4,198	5,250	5,250	5,500
54508 Utilities - Water & Sewer	544	1,680	800	1,080
54509 Utilities - Gas	4,213	4,200	4,400	4,400
54510 Utilities - Cable	314	250	250	250
54608 Dues & Memberships	20	250	100	100
TOTAL	34,459	44,630	42,900	45,580

PROGRAM DESCRIPTION:

This fund is to be managed by the Parks and Recreation Division and used as authorized by the Tax Code of the State of Texas, specifically Chapter 351, Subchapter A, 351.101, (6) and any future changes to the code. The funds will be used for expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity. The Director of Parks and Recreation shall determine the use of the funds and insure that use is in compliance with the Tax Code and all applicable laws and regulations.

PROGRAM FOCUS:

- Promote established sporting events and future events in an effort to increase participation of tourists.
- Assist in paying partial expenses for sporting events in a manner that will assist the sponsor and increase participation of tourists.
- Pay for expenses of City officials and/or other officials representing local sporting groups in their efforts to bring new or returning events to the City.
- Pay for facility upgrades necessary to bring quality events to the City.

Sports Promotion

22.14

EXPENDITURES	<i>ACTUAL 07-08</i>	<i>ESTIMATED 08-09</i>	<i>REVISED 08-09</i>	<i>PROPOSED 09-10</i>
PERSONAL SERVICES	0	0	0	0
SUPPLIES	10,722	10,000	10,000	18,000
MAINTENANCE	1,450	0	0	30,000
CONTRACTUAL SERVICES	4,509	25,000	18,250	12,000
CAPITAL OUTLAY	25,097	25,000	25,000	0
TOTAL BUDGET	41,778	60,000	53,250	60,000
SUPPLIES				
52204 Food Supplies	1,800	0	0	0
52211 Recreational Supplies	8,922	10,000	10,000	18,000
TOTAL	10,722	10,000	10,000	18,000
MAINTENANCE				
53301 Buildings	0	0	0	30,000
53305 Landscape Maintenance	1,450	0	0	0
TOTAL	1,450	0	0	30,000
CONTRACTUAL SERVICES				
54506 Travel & Training	0	2,500	1,000	1,000
54525 Advertising	1,600	2,500	2,250	1,000
54527 Recreational Programming	2,909	20,000	15,000	10,000
TOTAL	4,509	25,000	18,250	12,000
CAPITAL OUTLAY				
55801 Buildings	25,097	25,000	25,000	0
TOTAL	25,097	25,000	25,000	0

METROPOLITAN PLANNING ORGANIZATION

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i><u>BEGINNING FUND BALANCE</u></i>	<i>(5,164)</i>	<i>(32,152)</i>	<i>(32,152)</i>
<u>INCOME</u>	200,919	316,000	260,000
<u>TOTAL AVAILABLE FUNDS</u>	195,755	283,848	227,848
<u>EXPENDITURES</u>	227,907	316,000	260,000
<i><u>ENDING FUND BALANCE</u></i>	<i>(32,152)</i>	<i>(32,152)</i>	<i>(32,152)</i>

Metropolitan Planning Organization 19.03

PROGRAM DESCRIPTION:

This program is responsible for coordinated, comprehensive, and continuing transportation planning in the Texarkana Metropolitan Area as required by the Safe Accountable Flexible Efficient Transportation Act – A Legacy for Users of 2005 (SAFETEA-LU) and authorized by the Transportation Equity Act for the 21st Century (TEA-21). The Texarkana Metropolitan Area is comprised of nearly 195 square miles in northeast Texas and southwest Arkansas. Incorporated areas within the Texarkana Metropolitan Area Boundary include the cities of Texarkana, AR; Texarkana, TX; Wake Village, TX; Nash, TX; and Red Lick, TX. Unincorporated portions of western Miller County, AR and eastern Bowie County, TX also lie within the metropolitan area. The Metropolitan Planning Organization (MPO) is also responsible for the development of a Metropolitan Transportation Plan (MTP) that will complement the Statewide Transportation Improvement Plan (STIP) required by state and federal laws, a Transportation Improvement Program (TIP) and a Unified Planning Work Program (UPWP) and such other planning documents and reports that may be required by state or federal laws or regulations.

PROGRAM FOCUS:

The MPO will focus its attention on the following planning issues:

- Maintaining a fair and impartial setting for effective decision making
- Evaluating transportation alternatives, scaled to fit the region, its transportation issues and the realistically available options
- Monitoring the implementation of the TUTS 2030 Plan
- Managing the Transportation Improvement Program
- Involving the general public in the above functions through the implementation of the Public Participation Plan
- Implementing state and federal legislative changes

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
Director	1	1
Transportation Planner	1	1
Office Technician	1	1

Metropolitan Planning Organization

19.03

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	126,776	129,813	130,994	134,740
SUPPLIES	9,143	13,400	14,600	22,500
MAINTENANCE	57	100	100	100
CONTRACTUAL SERVICES	91,931	166,687	170,306	102,660
CAPITAL OUTLAY	0	0	0	0
TOTAL BUDGET	227,907	310,000	316,000	260,000
PERSONAL SERVICES				
51101 Supervision	70,445	71,804	71,921	74,843
51102 Clerical	24,138	24,522	24,974	25,154
51106 Longevity	672	768	768	768
51107 Incentive Pay	2,093	2,077	2,077	2,077
51112 Workers' Compensation	471	480	482	499
51113 Pensions/Retirement	11,734	11,900	12,467	12,855
51114 Social Security	6,681	7,369	7,412	7,650
51115 Group Insurance	10,542	10,893	10,893	10,894
TOTAL	126,776	129,813	130,994	134,740
SUPPLIES				
52201 Office Supplies	1,025	3,000	2,800	5,000
52204 Food Supplies	433	900	400	900
52205 Postage/Shipping	238	1,500	500	600
52207 Minor Tools & Equip.	3,572	3,000	2,700	6,000
52213 Computer Software	3,859	5,000	8,200	10,000
52220 Safety Supplies	16	0	0	0
TOTAL	9,143	13,400	14,600	22,500
MAINTENANCE				
53400 Computer Maintenance	57	100	100	100
53401 Furniture & Fixtures	0	0	0	0
TOTAL	57	100	100	100
CONTRACTUAL SERVICES				
54500 Communications - In-House	879	800	875	900
54501 Communications - Other	694	800	725	2,000
54502 Rental	412	250	200	1,000
54504 Special Services	71,340	148,480	148,480	76,702
54506 Travel & Training	11,529	10,000	16,000	14,000
54523 Bank Service Charges	0	7	26	58

Metropolitan Planning Organization

19.03

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
54525 Advertising	6,309	5,750	3,400	7,000
54608 Dues & Memberships	768	600	600	1,000
TOTAL	91,931	166,687	170,306	102,660

BUS TRANSIT

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
<i>BEGINNING FUND BALANCE</i>	807,479	1,578,461	1,603,838
INCOME			
Federal	1,558,599	821,619	2,158,702
State	230,598	275,315	250,284
Local	177,316	215,285	233,395
Bus Fare Revenue	173,822	169,587	165,000
Other (Interest) and Cash Over/Short	2,263	4,952	920
Advertising	18,183	8,638	6,600
Other Contributions	94,725	63,572	63,572
Gain on Sale of Property	(13,001)	0	
<i>TOTAL AVAILABLE FUNDS</i>	3,049,984	3,137,429	4,482,311
EXPENDITURES			
Depreciation	182,029	118,736	123,000
Expenditures	1,289,494	1,414,855	2,877,823
<i>TOTAL EXPENDITURES</i>	1,471,523	1,533,591	3,000,823
<i>ENDING FUND BALANCE</i>	1,578,461	1,603,838	1,481,488

PROGRAM DESCRIPTION:

This program receives federal, state, and local funding as well as user charges, to support the establishment of a public transportation system administered by the Texarkana Urban Transit District (T Line).

Local funding is distributed among the four communities served by T Line, based upon the percentage of service miles operated by the fixed-route system in each community, as follows:

Texarkana, Arkansas	37%
Texarkana, Texas	56%
Nash, Texas	03%
Wake Village, Texas	04%

The City of Texarkana, Texas serves as the fiscal agent for T Line, and is the recipient for federal and state funding.

The proposed budget figures are estimated pending final grant awards.

PROGRAM FOCUS:

Operate dependable fixed-route transit services in the Texarkana urbanized area.

Operate complementary ADA paratransit service within one mile of any fixed route.

Manage federal, state and local funding to maximize efficiency and effectiveness of public transportation services.

Identify new sources of funding and generate additional revenue for the transit system.

Contribute to the economic growth of the Texarkana area.

PERSONNEL SCHEDULE:

<u>Position</u>	<u>Current</u>	<u>Proposed</u>
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Contracted to Texarkana Transit Management, Inc., a wholly-owned subsidiary of McDonald Transit Associates, Inc. McDonald Transit is the contract operator of T Line.

Bus Transit

19.10

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
PERSONAL SERVICES	705,306	825,370	659,200	914,338
SUPPLIES	230,730	248,970	120,016	247,459
MAINTENANCE	53,275	78,735	32,152	92,628
CONTRACTUAL SERVICES	297,884	270,324	275,326	312,812
CAPITAL OUTLAY	2,299	0	328,161	1,310,586
TOTAL BUDGET	1,289,494	1,423,399	1,414,855	2,877,823

PERSONAL SERVICES

51101 Supervision	71,257	84,451	70,446	86,143
51102 Clerical	41,132	59,184	48,473	60,118
51103 Maintenance/Operation	372,584	392,072	335,403	452,570
51110 Other	13,596	20,795	19,423	21,611
51112 Workers' Compensation	53,510	74,192	39,607	84,972
51113 Pensions/Retirement	10,331	17,271	24,734	18,466
51114 Social Security	44,423	53,571	44,328	59,884
51115 Group Insurance	98,473	123,834	76,786	130,574
TOTAL	705,306	825,370	659,200	914,338

SUPPLIES

52201 Office Supplies	6,183	6,600	8,849	7,200
52202 Wearing Apparel	4,757	4,375	706	4,575
52204 Food Supplies	2,823	1,800	1,839	2,400
52205 Postage/Shipping	605	600	906	960
52206 Fuels & Lubricants	210,333	230,975	103,314	226,744
52207 Minor Tools & Equip.	868	960	750	960
52208 Janitorial Supplies	2,285	2,400	2,740	3,000
52209 Chemical Supplies	133	360	286	360
52212 Botanical Supplies	0	0	0	0
52213 Computer Supplies	2,651	900	251	900
52220 Safety Supplies	92	0	375	360
TOTAL	230,730	248,970	120,016	247,459

MAINTENANCE

53301 Buildings	1,609	800	2,888	800
53400 Computer Equipment	238	0	0	0
53401 Furniture & Fixtures	0	0	(30)	0
53402 Tools & Equipment	4,053	0	1,074	0
53404 Motor Vehicles - Fleet	43,810	74,935	20,907	91,228
53405 Security & Surveillance	0	0	4,946	

Bus Transit

19.10

EXPENDITURES	ACTUAL 07-08	ESTIMATED 08-09	REVISED 08-09	PROPOSED 09-10
53406 Heavy Equipment Maint.	0	0	0	0
53407 Accident Repairs	0	0	0	0
53410 Communications Maint.	3,565	3,000	2,367	600
TOTAL	53,275	78,735	32,152	92,628
CONTRACTUAL SERVICES				
54500 Communications - In-House	1,744	1,620	1,293	4,500
54501 Communications - Other	2,131	2,664	1,665	1,944
54502 Rental	647	1,476	2,065	2,076
54503 Insurance	117,229	95,781	91,272	129,369
54504 Special Services	148,329	141,651	155,297	145,671
54506 Travel & Training	11,372	6,000	7,004	6,600
54507 Utilities - Electric	3,680	3,960	3,039	3,960
54508 Utilities - Water & Sewer	1,962	1,800	1,428	1,800
54509 Utilities - Gas	1,981	2,292	1,806	2,292
54511 Laundry	3,610	3,600	4,116	4,800
54523 Bank Service Charges	77	110	164	300
54525 Advertising	2,252	7,000	3,619	7,000
54608 Dues & Memberships	2,870	2,370	2,558	2,500
TOTAL	297,884	270,324	275,326	312,812
CAPITAL OUTLAY				
55701 Furniture & Fixtures	100	0	0	0
55702 Major Tools & Equip.	0	0	46,220	80,586
55704 Motor Vehicles	0	0	237,004	0
55801 Buildings & Facilities	2,199	0	44,937	1,230,000
TOTAL	2,299	0	328,161	1,310,586

CITY OF TEXARKANA, TEXAS

GENERAL OBLIGATION DEBT SERVICE FUND

	ACTUAL 2007-08	REVISED 2008-09	PROPOSED 2009-10
FUND BALANCE	1,779,458	1,748,284	1,700,635
REVENUES			
Property Tax - Current	3,597,839	3,803,000	3,960,000
Property Tax - Delinquent	92,216	94,500	83,000
Earnings on Investments	94,040	53,000	55,000
P. & I. Taxes	57,964	59,000	60,000
Self Supporting Debt	0	211,650	211,984
TOTAL REVENUES	3,842,059	4,221,150	4,369,984
TOTAL AVAILABLE RESOURCES	5,621,517	5,969,434	6,070,619
EXPENDITURES			
Principal Payments	2,365,000	2,527,813	2,351,228
Interest Payments	1,505,904	1,738,436	1,705,501
Agency Fees & Transfers	2,329	2,550	2,950
TOTAL EXPENDITURES	3,873,233	4,268,799	4,059,679
FUND BALANCE	1,748,284	1,700,635	2,010,940

CITY OF TEXARKANA, TEXAS

DEBT RETIREMENT EXPENDITURES
GENERAL OBLIGATION
CERTIFICATES OF OBLIGATION
TAX NOTES

<i>Outstanding 10/1/08</i>	<i>Principal Required</i>	<i>Interest Required</i>	<i>Total Required</i>
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G. O. Bonds , Cert. of OB
and Tax Notes

\$ 40,058,519 \$ 2,351,227 \$ 1,705,501 \$ 4,056,728

TOTALS \$ 40,058,519 \$ 2,351,227 \$ 1,705,501 \$ 4,056,728

CITY OF TEXARKANA, TEXAS

SUMMARY OF OUTSTANDING DEBT

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 40,058,519
9/30/2010	\$ 2,351,227	\$ 1,705,501	\$ 4,056,728	\$ 37,707,292
9/30/2011	\$ 2,495,873	\$ 1,680,860	\$ 4,176,733	\$ 35,211,419
9/30/2012	\$ 2,651,233	\$ 1,642,069	\$ 4,293,302	\$ 32,560,186
9/30/2013	\$ 2,654,566	\$ 1,595,414	\$ 4,249,980	\$ 29,905,620
9/30/2014	\$ 2,644,971	\$ 1,561,735	\$ 4,206,706	\$ 27,260,649
9/30/2015	\$ 2,433,171	\$ 1,512,377	\$ 3,945,548	\$ 24,827,478
9/30/2016	\$ 2,223,558	\$ 1,473,601	\$ 3,697,159	\$ 22,603,920
9/30/2017	\$ 2,090,464	\$ 1,433,134	\$ 3,523,598	\$ 20,513,456
9/30/2018	\$ 2,143,456	\$ 1,396,716	\$ 3,540,172	\$ 18,370,000
9/30/2019	\$ 2,505,000	\$ 823,481	\$ 3,328,481	\$ 15,865,000
9/30/2020	\$ 2,635,000	\$ 704,713	\$ 3,339,713	\$ 13,230,000
9/30/2021	\$ 2,480,000	\$ 582,500	\$ 3,062,500	\$ 10,750,000
9/30/2022	\$ 2,625,000	\$ 459,288	\$ 3,084,288	\$ 8,125,000
9/30/2023	\$ 2,570,000	\$ 333,052	\$ 2,903,052	\$ 5,555,000
9/30/2024	\$ 1,265,000	\$ 238,550	\$ 1,503,550	\$ 4,290,000
9/30/2025	\$ 1,345,000	\$ 173,300	\$ 1,518,300	\$ 2,945,000
9/30/2026	\$ 1,430,000	\$ 103,925	\$ 1,533,925	\$ 1,515,000
9/30/2027	\$ 1,515,000	\$ 34,088	\$ 1,549,088	\$ -
TOTALS	\$ 40,058,519	\$ 17,454,304	\$ 57,512,823	

CITY OF TEXARKANA, TEXAS

COMBINATION TAX & REVENUE
 CERTIFICATES OF OBLIGATION
 SERIES 1998 \$3,000,000
 4% - 7%

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 1,680,000
9/30/2010	\$ 150,000	\$ 75,530	\$ 225,530	\$ 1,530,000
9/30/2011	\$ 160,000	\$ 68,515	\$ 228,515	\$ 1,370,000
9/30/2012	\$ 170,000	\$ 60,965	\$ 230,965	\$ 1,200,000
9/30/2013	\$ 175,000	\$ 52,986	\$ 227,986	\$ 1,025,000
9/30/2014	\$ 185,000	\$ 44,570	\$ 229,570	\$ 840,000
9/30/2015	\$ 195,000	\$ 35,591	\$ 230,591	\$ 645,000
9/30/2016	\$ 205,000	\$ 26,040	\$ 231,040	\$ 440,000
9/30/2017	\$ 215,000	\$ 15,960	\$ 230,960	\$ 225,000
9/30/2018	\$ 225,000	\$ 5,400	\$ 230,400	\$ -
TOTALS	\$ 1,680,000	\$ 385,557	\$ 2,065,557	

True Interest Cost - 4.6948007%

CITY OF TEXARKANA, TEXAS

COMBINATION TAX & REVENUE
 CERTIFICATES OF OBLIGATION
 SERIES 2002 \$2,500,000
 3% - 5%

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 1,365,000
9/30/2010	\$ 110,000	\$ 61,178	\$ 171,178	\$ 1,255,000
9/30/2011	\$ 115,000	\$ 56,394	\$ 171,394	\$ 1,140,000
9/30/2012	\$ 120,000	\$ 51,193	\$ 171,193	\$ 1,020,000
9/30/2013	\$ 125,000	\$ 45,618	\$ 170,618	\$ 895,000
9/30/2014	\$ 130,000	\$ 39,753	\$ 169,753	\$ 765,000
9/30/2015	\$ 140,000	\$ 33,473	\$ 173,473	\$ 625,000
9/30/2016	\$ 145,000	\$ 26,739	\$ 171,739	\$ 480,000
9/30/2017	\$ 150,000	\$ 19,733	\$ 169,733	\$ 330,000
9/30/2018	\$ 160,000	\$ 12,250	\$ 172,250	\$ 170,000
9/30/2019	\$ 170,000	\$ 4,165	\$ 174,165	\$ -
TOTALS	\$ 1,365,000	\$ 350,496	\$ 1,715,496	

True Interest Cost - 4.6640078%

CITY OF TEXARKANA, TEXAS

GENERAL OBLIGATION BONDS

SERIES 2003 \$13,066,875

1.4% - 5%

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 10,718,521
9/30/2010	\$ 741,228	\$ 466,522	\$ 1,207,750	\$ 9,977,293
9/30/2011	\$ 700,873	\$ 506,877	\$ 1,207,750	\$ 9,276,420
9/30/2012	\$ 671,234	\$ 541,516	\$ 1,212,750	\$ 8,605,186
9/30/2013	\$ 634,566	\$ 573,184	\$ 1,207,750	\$ 7,970,620
9/30/2014	\$ 584,971	\$ 622,779	\$ 1,207,750	\$ 7,385,649
9/30/2015	\$ 553,171	\$ 654,579	\$ 1,207,750	\$ 6,832,478
9/30/2016	\$ 523,558	\$ 689,192	\$ 1,212,750	\$ 6,308,920
9/30/2017	\$ 490,464	\$ 717,286	\$ 1,207,750	\$ 5,818,456
9/30/2018	\$ 463,456	\$ 749,294	\$ 1,212,750	\$ 5,355,000
9/30/2019	\$ 965,000	\$ 243,625	\$ 1,208,625	\$ 4,390,000
9/30/2020	\$ 1,015,000	\$ 194,125	\$ 1,209,125	\$ 3,375,000
9/30/2021	\$ 1,070,000	\$ 142,000	\$ 1,212,000	\$ 2,305,000
9/30/2022	\$ 1,125,000	\$ 87,125	\$ 1,212,125	\$ 1,180,000
9/30/2023	\$ 1,180,000	\$ 29,500	\$ 1,209,500	\$ -
TOTALS	\$ 10,718,521	\$ 6,217,604	\$ 16,936,125	

True Interest Cost - 3.6259197%

CITY OF TEXARKANA, TEXAS

GENERAL OBLIGATION REFUNDING BONDS

SERIES 2003 \$9,430,000

3% - 4.375%

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 3,035,000
9/30/2010	\$ 595,000	\$ 107,484	\$ 702,484	\$ 2,440,000
9/30/2011	\$ 605,000	\$ 85,728	\$ 690,728	\$ 1,835,000
9/30/2012	\$ 635,000	\$ 62,001	\$ 697,001	\$ 1,200,000
9/30/2013	\$ 425,000	\$ 41,119	\$ 466,119	\$ 775,000
9/30/2014	\$ 430,000	\$ 23,750	\$ 453,750	\$ 345,000
9/30/2015	\$ 170,000	\$ 11,269	\$ 181,269	\$ 175,000
9/30/2016	\$ 175,000	\$ 3,828	\$ 178,828	\$ -
TOTALS	\$ 3,035,000	\$ 335,179	\$ 3,370,179	

True Interest Cost - 3.6259197%

CITY OF TEXARKANA, TEXAS

COMBINATION TAX & REVENUE
 CERTIFICATES OF OBLIGATION
 SERIES 2005 \$17,750,000
 3% - 5%

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 16,740,000
9/30/2010	\$ 410,000	\$ 756,290	\$ 1,166,290	\$ 16,330,000
9/30/2011	\$ 475,000	\$ 739,615	\$ 1,214,615	\$ 15,855,000
9/30/2012	\$ 540,000	\$ 720,395	\$ 1,260,395	\$ 15,315,000
9/30/2013	\$ 610,000	\$ 698,475	\$ 1,308,475	\$ 14,705,000
9/30/2014	\$ 690,000	\$ 670,750	\$ 1,360,750	\$ 14,015,000
9/30/2015	\$ 735,000	\$ 640,525	\$ 1,375,525	\$ 13,280,000
9/30/2016	\$ 780,000	\$ 610,225	\$ 1,390,225	\$ 12,500,000
9/30/2017	\$ 825,000	\$ 578,125	\$ 1,403,125	\$ 11,675,000
9/30/2018	\$ 870,000	\$ 543,681	\$ 1,413,681	\$ 10,805,000
9/30/2019	\$ 925,000	\$ 506,081	\$ 1,431,081	\$ 9,880,000
9/30/2020	\$ 980,000	\$ 461,925	\$ 1,441,925	\$ 8,900,000
9/30/2021	\$ 1,045,000	\$ 411,300	\$ 1,456,300	\$ 7,855,000
9/30/2022	\$ 1,115,000	\$ 357,300	\$ 1,472,300	\$ 6,740,000
9/30/2023	\$ 1,185,000	\$ 299,800	\$ 1,484,800	\$ 5,555,000
9/30/2024	\$ 1,265,000	\$ 238,550	\$ 1,503,550	\$ 4,290,000
9/30/2025	\$ 1,345,000	\$ 173,300	\$ 1,518,300	\$ 2,945,000
9/30/2026	\$ 1,430,000	\$ 103,925	\$ 1,533,925	\$ 1,515,000
9/30/2027	\$ 1,515,000	\$ 34,088	\$ 1,549,088	\$ -
TOTALS	\$ 16,740,000	\$ 8,544,350	\$ 25,284,350	

True Interest Cost - 4.4607299%

CITY OF TEXARKANA, TEXAS

GENERAL OBLIGATION REFUNDING BONDS

SERIES 2006 \$3,060,000

3.85% - 4%

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				\$ 3,015,000
9/30/2010	\$ 175,000	\$ 116,453	\$ 291,453	\$ 2,840,000
9/30/2011	\$ 185,000	\$ 109,253	\$ 294,253	\$ 2,655,000
9/30/2012	\$ 200,000	\$ 101,553	\$ 301,553	\$ 2,455,000
9/30/2013	\$ 205,000	\$ 93,453	\$ 298,453	\$ 2,250,000
9/30/2014	\$ 215,000	\$ 85,053	\$ 300,053	\$ 2,035,000
9/30/2015	\$ 220,000	\$ 76,353	\$ 296,353	\$ 1,815,000
9/30/2016	\$ 235,000	\$ 67,253	\$ 302,253	\$ 1,580,000
9/30/2017	\$ 245,000	\$ 57,653	\$ 302,653	\$ 1,335,000
9/30/2018	\$ 255,000	\$ 47,844	\$ 302,844	\$ 1,080,000
9/30/2019	\$ 265,000	\$ 37,768	\$ 302,768	\$ 815,000
9/30/2020	\$ 455,000	\$ 23,500	\$ 478,500	\$ 360,000
9/30/2021	\$ 175,000	\$ 10,900	\$ 185,900	\$ 185,000
9/30/2022	\$ 185,000	\$ 3,700	\$ 188,700	\$ -
TOTALS	\$ 3,015,000	\$ 830,736	\$ 3,845,736	

True Interest Cost - 3.9816901%

CITY OF TEXARKANA, TEXAS

TAX NOTES

SERIES 2008 \$1,200,000

3.395%

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 1,200,000
9/30/2010	\$ 40,000	\$ 40,061	\$ 80,061	\$ 1,160,000
9/30/2011	\$ 120,000	\$ 37,345	\$ 157,345	\$ 1,040,000
9/30/2012	\$ 180,000	\$ 32,252	\$ 212,252	\$ 860,000
9/30/2013	\$ 335,000	\$ 23,510	\$ 358,510	\$ 525,000
9/30/2014	\$ 260,000	\$ 13,411	\$ 273,411	\$ 265,000
9/30/2015	\$ 265,000	\$ 4,498	\$ 269,498	\$ -
TOTALS	\$ 1,200,000	\$ 151,077	\$ 1,351,077	

CITY OF TEXARKANA, TEXAS

COMBINATION TAX & REVENUE
 CERTIFICATES OF OBLIGATION
 SERIES 2008 \$2,430,000

<i>Date</i>	<i>Principal</i>	<i>Interest</i>	<i>Debt Service</i>	<i>Balance of Principal Outstanding</i>
				\$ 2,305,000
9/30/2010	\$ 130,000	\$ 81,984	\$ 211,984	\$ 2,175,000
9/30/2011	\$ 135,000	\$ 77,135	\$ 212,135	\$ 2,040,000
9/30/2012	\$ 135,000	\$ 72,193	\$ 207,193	\$ 1,905,000
9/30/2013	\$ 145,000	\$ 67,069	\$ 212,069	\$ 1,760,000
9/30/2014	\$ 150,000	\$ 61,671	\$ 211,671	\$ 1,610,000
9/30/2015	\$ 155,000	\$ 56,090	\$ 211,090	\$ 1,455,000
9/30/2016	\$ 160,000	\$ 50,325	\$ 210,325	\$ 1,295,000
9/30/2017	\$ 165,000	\$ 44,378	\$ 209,378	\$ 1,130,000
9/30/2018	\$ 170,000	\$ 38,247	\$ 208,247	\$ 960,000
9/30/2019	\$ 180,000	\$ 31,842	\$ 211,842	\$ 780,000
9/30/2020	\$ 185,000	\$ 25,162	\$ 210,162	\$ 595,000
9/30/2021	\$ 190,000	\$ 18,300	\$ 208,300	\$ 405,000
9/30/2022	\$ 200,000	\$ 11,163	\$ 211,163	\$ 205,000
9/30/2023	\$ 205,000	\$ 3,751	\$ 208,751	\$ -
TOTALS	\$ 2,305,000	\$ 639,310	\$ 2,944,310	

CITY OF TEXARKANA, TEXAS

ANALYSIS OF PROPERTY TAX REVENUES

	ACTUAL 2007-08 100% APPRAISED	ESTIMATED 2008-09 100% APPRAISED	ESTIMATED 2009-10 100% APPRAISED
VALUATION			
Land, Improvements, and Personal Property Less Exemptions	2,153,178,898	2,289,231,865	2,387,431,746
PROPERTY TAX REVENUES			
Total Current Levy	11,339,330	12,971,666	14,836,619
Deduct Delinquencies	420,522	365,801	425,811
TOTAL CURRENT COLLECTIONS	10,918,808	12,605,865	14,410,808
TOTAL DELINQUENT COLLECTIONS	269,440	258,000	301,027
TOTAL OF COLLECTIONS	11,188,248	12,863,865	14,711,835
TAX RATE DISTRIBUTION			
General Fund	0.3526	0.4078	0.4628
Debt Service	0.1739	0.1753	0.1753
TOTAL OF TAX RATES	0.5265	0.5831	0.6381
FUND DISTRIBUTION			
Current Tax:			
General Fund	7,312,326	8,814,874	10,452,159
Debt Service	3,606,482	3,790,991	3,958,649
TOTAL CURRENT TAX	10,918,808	12,605,865	14,410,808
Delinquent Tax:			
General Fund	180,444	173,000	218,335
Debt Service	88,996	85,000	82,692
TOTAL DELINQUENT TAX	269,440	258,000	301,027
PERCENTAGE DISTRIBUTION			
General Fund	0.6697	0.6993	0.7253
Debt Service	0.3303	0.3007	0.2747
TOTAL DISTRIBUTION	1.0000	1.0000	1.0000

CITY OF TEXARKANA, TEXAS

SUMMARY OF TAX REVENUES

CURRENT MARKET VALUATION 100%:

Real and Personal Property		\$ 2,387,431,746
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CURRENT TAX LEVY (.6381) @97%

General Fund	0.4628	\$ 10,452,159
Debt Service Fund	0.1753	\$ 3,958,649
Total Current Tax Levy		\$ 14,410,808

TOTAL ESTIMATED COLLECTIONS FOR FY 09-10:

Current Year's Taxes 97%		\$ 14,410,808
Prior Year's Taxes		\$ 301,027
Total Collections for FY 09-10		\$ 14,711,835

CITY OF TEXARKANA, TEXAS

TAX LEVIES AND TAX COLLECTION BY YEAR

FISCAL YEAR	RATE	TOTAL ASSESSED VALUATION	COLLECTION PERCENT	TAX LEVIED ROLL	TOTAL CURRENT COLLECTIONS
1986-87	0.57188	885,119,933	94.00%	4,972,271	4,675,517
1987-88	0.60066	905,677,676	94.00%	5,440,044	5,113,641
1988-89	0.61070	937,244,698	95.00%	5,723,753	5,427,223
1989-90	0.65550	928,620,135	95.00%	6,087,106	5,764,955
1990-91	0.47790	926,971,239	95.00%	4,429,997	4,206,449
1991-92	0.48210	923,989,103	96.00%	4,454,553	4,265,699
1992-93	0.50030	892,174,147	96.00%	4,463,547	4,268,869
1993-94	0.50000	924,368,244	97.00%	4,621,161	4,502,957
1994-95	0.50000	957,989,341	96.00%	4,840,147	4,635,626
1995-96	0.45670	1,076,558,765	98.00%	4,918,797	4,804,087
1996-97	0.45650	1,116,732,287	97.00%	5,097,883	4,931,187
1997-98	0.45650	1,165,266,635	97.00%	5,319,533	5,145,672
1998-99	0.45650	1,222,912,064	97.00%	5,575,289	5,431,119
1999-00	0.45650	1,280,293,183	97.00%	5,802,976	5,642,746
2000-01	0.45650	1,387,305,990	97.00%	6,366,348	6,188,734
2001-02	0.44650	1,537,236,637	98.00%	6,863,763	6,711,130
2002-03	0.44650	1,589,221,500	97.00%	7,095,874	6,918,461
2003-04	0.47150	1,693,530,001	97.00%	7,864,994	7,629,459
2004-05	0.47150	1,823,566,702	97.00%	8,598,119	8,336,441
2005-06	0.52650	1,873,533,903	97.00%	9,864,056	9,571,045
2006-07	0.52650	2,009,559,164	97.00%	10,580,329	10,253,335
2007-08	0.52650	2,153,178,898	96.00%	11,339,330	10,918,808
2008-09	0.58310	2,289,231,865	97.00%	12,971,666	12,605,865